

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, June 17th, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; Amanda Alsip, First Deputy County Clerk; and Assistant District Attorney Holly Chapman. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 14^h, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:03 a.m.
- II. Roll was called with the following responses: Hanning, not present; Kelley, present; Edwards, present. (Note: Commissioner Hanning arrived at 9:07am)
- III. The prayer was led by Commissioner Edwards and the pledge was led by Commissioner Kelley
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of meeting held June 10th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Turner and Associates Plc as the budget maker for FY 2013-14. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Inter-local Agreement between Eastern OK Circuit Engineering District (CED#2) and Wagoner County for engineering service. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve following Utility Permit(s):
 1. #2005-13; Applicant: Rural Water District #5 for District Two.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve allowing Wagoner County Tobacco Use Prevention Committee to use the lawn of Coweta DAV. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve sending Emergency Management Director and Engineer Assistant to a Grant Writing Workshop in Tulsa July 18th and 19th, 2013; tuition \$425.00 each to be paid out of the Commissioners Use Tax account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. David French, Maintenance Director brought to the attention of the board, an employee in the District Attorney's office not following the tobacco free law in the courthouse. He requested the board discuss this issue with the District Attorney to correct the issue. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning for Commissioner Edwards to Call Brian Kuester regarding this issue. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding remodel in District Attorney's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. The item was revisited later upon arrival of ADA Holly Chapman. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the District Attorney's Office to get estimates for remodel. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Detention Service Agreement FY2013–14 between Sequoyah Enterprises (Talihina, Oklahoma) and Wagoner County, in the amount of \$23.26 per juvenile, per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Lease Purchase Agreement between District 3 and ODOT for purchase of 2013 Komatsu Dozer in the amount of \$137,309.30. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. Lori Hendricks, County Clerk noted the Resolution number should be corrected to 2013–20. A motion was made by Commissioner Hanning and

seconded by Commissioner Edwards to approve Resolution #2013-020 to surplus 2 door storage cabinet from the Election Board to Wagoner County Juvenile Officer. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Financial Matters

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve voiding lost Warrant No. 002327 in the amount of \$60.00 and re-issuing under Warrant No. 003088 in the amount of \$60.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Approve Juvenile Detention Transportation Claim for the month of May, 2013 in the amount of \$322.92. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning Approve the following Transfer(s):
1. Excise Board Salary Account 21-1A to Excise Board M&O Account 21-2 in the amount of \$500.00.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Approve the following invoice(s):
1. Muskogee County Regional Juvenile Detention Center in the amount of \$325.78 for the month of May, 2013.
 2. Tulsa County Juvenile Bureau in the amount of \$748.00 for May, 2013.
 3. Craig County Regional Detention Center in the amount of \$408.48 for May, 2013.
 4. Tulsa County Juvenile Bureau in the amount of \$264.00 for February, 2013.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. New Business- There was none

VIII. Public Comment: David French, maintenance director, thanked District two for their assistance in tree and stump removal as well as planting two new trees on courthouse lawn.

IX. Announcements: Election Board Secretary, Larry Wilkinson announced that his office is undergoing continuous modernization by replacing DOS-based computers and attending training in Oklahoma City.

Dana Patten, Treasurer stated that her office had a successful resale of property last week. They sold 43 out of the 67 properties listed. The remainder went to the county. Chris Edwards requested a copy of the list.

Commissioner Hanning thanked the Sheriff's department for providing traffic control during their construction project on 71st street.

Commissioner Edwards read a letter from Broken Arrow Chief of Police, David N. Boggs, Commending Heath Underwood and his Emergency Management team for their assistance during the May 30th tornado.

Commissioner Kelley reported that Department of Environmental Quality gave them approval to begin tornado debris tree removal Thursday morning. He also stated that this disaster did not qualify for FEMA assistance and his district will be doing the cleanup work.

Assistant District Attorney, Holly Chapman introduced Billy Duncan, legal intern for the District Attorney's office.

X. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to accept the following Reports:

- A. Cash Voucher Expense Report(s).
- B. Emergency Management for the week of June 3rd, and June 10th, 2013.
- C. Engineer for the week June 10th, 2013.
- D. E-911 for the week of June 10th, 2013.
- E. STEP Drill Sergeant for the week of June 10th, 2013.
- F. Planning and Zoning for the week of June 10th, 2013.
- G. Oak Grove Fire Department for the month of March, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a ten minute break at 10:12am. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XI. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a five minute break at 10:50am. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s): #7287, #7738, #7773, #7785, #7822, #7830, #7832, #7853. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Approve or disapprove calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 11:37am. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 17th day of June, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

JAMES HANNING, MEMBER