

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, May 13<sup>th</sup>, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on May 10<sup>rd</sup>, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:00 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Sandy Hodges and the pledge was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of meeting held May 6<sup>th</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. Scott Thompson with Oklahoma Department of Environmental Quality presented a Certificate of Recognition to Wagoner County Board of Commissioners for clean-up of the former Greenway Chemical Plant.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to ask County Engineer Monty Proctor and County Inspector Scott Brians to look into permitting and inspections for Stone Bluff Volunteer Fire Department regarding their buildout. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve request from Rolling Hills Senior

Citizens Center in the amount of \$800.00 for repair of their parking lot to be paid from Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):

1. #2004-13, Applicant: Windstream for District Two.
2. #1010-13, Applicant: Okla. Nat. Gas for District One.
3. #1011-13, Applicant: Okla. Nat. Gas for District One.
4. #1012-13, Applicant: Okla. Nat. Gas for District One.
5. #3018-13, Applicant: Windstream for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VI. Old Business.

A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2013-014, ODOT Professional Services, Safety and Routine Bridge Inspection Services Agreement No. EC-1434G; to include re-evaluation of the provided bridge inspection schedule. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. Regarding the OSU Extension lighting project, a motion was made by Commissioner Edwards and seconded by Commissioner Hanning to include wording on the bid that the Contractor leave the old fixtures to be disposed of by the County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VII. Financial Matters

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Transfer(s):
1. Assessor Visual Inspection Account 17-1A to Visual Inspection Insurance and Retirement Account 17-6 in the amount of \$3,100.00.
  2. Assessor Visual Inspection Account 17-2 to Visual Inspection Insurance and Retirement Account 17-6 in the amount of \$1,100.00.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Election Board request for reimbursement for the month of April 2013, in the amount of \$3,931.77. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Juvenile Detention Transportation Claim for the month of April, 2013, in the amount of \$923.86. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Juvenile Detention Transportation Corrected Claim (Detention Log corrected by Sheriff and OJA) for the month of February, 2013, in the amount of \$1,540.72. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. Invoices:
1. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve payment of Muskogee County Regional Juvenile Detention Center invoice for the month of April, 2013, in the amount of \$907.53. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  2. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve payment of Craig County

Regional Detention Center invoice for the month of April, 2013, in the amount of \$527.62. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

3. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve payment of Texas County Juvenile Detention Center invoice for the month of April, 2013, in the amount of \$264.24. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
4. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve payment of Cleveland County Regional Juvenile Detention Center invoice for the month of April, 2013, in the amount of \$652.20. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VIII. New Business – There was none.
- IX. Public Comment – There was none.
- X. Announcements – There were none.
  
- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following Reports:
  - A. Cash Voucher Expense Report(s).
  - B. Emergency Management for the week of May 6<sup>th</sup>, 2013.
  - C. Engineer for the week April 29<sup>th</sup>, and May 6<sup>th</sup>, 2013.
  - D. E-911 for the week of May 6<sup>th</sup>, 2013.
  - E. STEP Drill Sergeant for the week of May 6<sup>th</sup>, 2013.
  - F. Planning and Zoning for the week of May 6<sup>th</sup>, 2013.
  - G. Assessor for the month of April, 2013.
  - H. Court Clerk for the month of April, 2013.
  - I. County Clerk for the month of April, 2013.
  - J. E-911 for the month of April, 2013.
  - K. Election Board for the month of April, 2013.
  - L. Fire Dept(s) Appropriation Ledgers for the month of April, 2013.
  - M. Health Department for the month of April, 2013.
  - N. Juvenile Drug Court for the month of April, 2013.

- O. Planning and Zoning for the month of April, 2013.
  - P. Sheriff for the month of April, 2013.
  - Q. Treasurer for the month of April, 2013.
  - R. Treasurer Allocation of Alcoholic Beverage Tax for April, 2013.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to forward the following Legal item to the District Attorney:
- A. Case No. CIV-13-0095-FHS-SPS, Stanley Rice vs Wagoner County.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s): #7063, #7074, #7109 through #7111, #7120 through #7122, #7129, #7136, #7137, #7139, #7141, #7154, and #7155, #7168, #7178. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session Pursuant to Title 25, O.S. §307(e)(3) for confidential communications with the Sheriff's Office and the County regarding the following item(s) at 10:10a.m.:

- a. The information technology of the County, that being the new radio system, and the security monitoring and response equipment placement and configuration of the new radio system, specifically protocols for security monitoring of the new radio system, and,
- b. Business continuity and disaster planning, or response plans, specifically the response plans with regard to the implementation and usage of the new radio system.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reconvene into open session at 12:44p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XVI. The Board discussed the following:
- a. The information technology of the County, that being the new radio system, and the security monitoring and response equipment placement and configuration of the new radio system, specifically protocols for security monitoring of the new radio system, and,
  - b. Business continuity and disaster planning, or response plans, specifically the response plans the County intends to adopt with regard to the implementation and usage of the new radio system.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the Policy, with noted changes, for Assigning Talk Groups document presented by E-911 Coordinator Judy Elliott. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take a lunch break at 12:45p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 1:50p.m.

- XVII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 3:47p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye..

Presented and approved by the Wagoner County Commission on this 20<sup>th</sup> day of May, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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JAMES HANNING, MEMBER

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