

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, April 22nd, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on April 19th, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:05 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Char Stevens.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of meeting held April 15th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Courthouse elevator(s) safety test(s) by QEI. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve new form as presented for inventory. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve new form as presented by mileage. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve FY2013–2014 Detention Services

Agreement between Sac and Fox Nation (Stroud, Oklahoma) and Wagoner County, at the rate of \$21.11 per juvenile per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve authorization for out-of-State travel for Treasurer Dana Patten to attend National Association of County Collectors, Treasurers and Financial Officers (NACCTFO), and National Association of Counties Conference (NACO) July 16th through May (corrected to July) 22nd, 2013 in Ft. Worth, Texas, total estimated cost \$2,795.00; and, Conference for Association of Public Treasurer's of U.S. and Canada Continuing Education, August 3rd through 8th, 2013 in Houston, Texas, total estimated cost \$2,171.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding Safety Manual. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding WWII monument on Courthouse lawn. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table discussion and possible action regarding Fair Board Estimate of Needs for FY2013-14 to allow time for Dan David to arrive. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. This item was re-visited, and presentation of needs was presented by Susan Williams and Dan David. A motion was made (and subsequently withdrawn) by Commissioner Kelley to table this item until Economic Development could be asked to share the amount needed. A motion was then made by Commissioner Hanning and seconded by Commissioner

Edwards to approve amount of \$10,975.00 requested by the Fair Board, to be paid from Account C-42, asking Economic Development to split the amount. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):

1. #1008-13, Applicant: Oklahoma Natural Gas for District One.
2. #2002-13, Applicant: Oklahoma Natural Gas for District Two.
3. #2003-13, Applicant: Oklahoma Natural Gas for District Two.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

I. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Labor Waiver(s):

1. Culvert pipe relocation due to road improvements off County Right-of-Way at 337th North of 71st, Broken Arrow, Oklahoma, Karen Stephens Neal property for District One.
2. Clean out ditch at 193rd and 445th, Porter Oklahoma, J. Miguel Chavez property for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

J. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Henson Electric in the amount of \$1,084.00 to do electrical work for back-up generator for Election Board Building to be paid from Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

K. The Board discussed purchase of bookcases for Election Board. A motion was made by Commissioner Hanning to approve purchase of bookcases to be paid by E-911 and the current cabinets to be surplus to Emergency Management. When the County Clerk explained that the purchase could not be made in this manner, Commissioner Hanning withdrew his motion. A motion was then made by Commissioner Hanning and seconded by Commissioner Edwards to approve the purchase of the bookcases for the Election

Board, not to exceed \$1,000.00, to be paid from Commissioner's Use Tax, with the understanding that the current cabinets be surplused to Emergency Management. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, nay.

- L. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table item regarding shortfall for Election Board to allow time to research. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- M. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Opt-out form for Blackboard Connect. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- N. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding photographer for official county photos. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a break at 10:52a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 10:58a.m.

VI. Old Business.

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Henson Electric in the amount of \$325.00. (the only written quote received) for electrical repair at trap range. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Deposits. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Election Board request for reimbursement for the month of July, 2012, in the amount of \$3,963.35. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. Transfer(s):
 - 1. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve transfer from Assessor's Visual Inspection Part-time Salary Account 17-1B to Assessor's Visual Inspection Payroll Account 17-1A in the amount of \$12,564.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - 2. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve transfer from Commissioner's Use Tax Account C-42 to Juvenile Drug Court Account C-45Misc in the amount of \$17,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - 3. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve transfer from Oak Grove Fire Department REAP Account C-35 OGF D REAP to Oak Grove Fire Department Account C-35 Oak Grove in the amount of \$719.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business in accordance with 25 O.S. §311 A.

Matt Rigdon with US Postal Service requested the Board to solve a mail issue. He explained that due to extra security measures taken at the Courthouse, a request that the Postal Service to the Courthouse be increased to two (2) trips daily cannot be met. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to allow the Post Office to drop off mail to Courthouse Security for scanning, then given to the County Clerk's office for distribution. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- IX. Public Comment – Matt Rigdon expressed appreciation for District Two, Emergency Management and Fire and Rescue for assisting him and his family after the recent flooding of his property.
- X. Announcements – Commissioner Hanning stated that after the recent rain event he had no road closings.

Commissioner Edwards reported that he received information late Friday regarding a septic problem the Wagoner Rodeo grounds which required encumbering funds for emergency spending to allow Adney Plumbing to make the necessary repair as the grounds had been leased for an event.

- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports(except C.):
 - A. Cash Voucher Expense Report.
 - B. Emergency Management for the week of April 15th, 2013.
 - C. Engineer for the week April 15th, 2013.
 - D. E-911 for the week of April 15th, 2013.
 - E. STEP Drill Sergeant for the week of April 15th, 2013.
 - F. Planning and Zoning for the week of April 15th, 2013.
 - G. Stone Bluff Senior Citizens Center for the month of April, 2013.
 - H. Tallahassee Fire Department for the months of February and March, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following Legal items to the District Attorney:

A. Case No. CJ-2008-263, First Priority Bank vs. Deborah Fisher Dunn and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to break for lunch at 12:22p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 1:27p.m.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders, to include the following Warrant(s): #000268, #000053, and #000054.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. Motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s): #6595, #6648, #6654, #6655, #6657, #6666, #6667, #6707, #6708, #6710 through #6714, #6717 through #6726, #6728 #6729, #6747, #6755 through #6759, and #6769. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Commissioner Hanning joined the meeting.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 2:42p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 29th day of April, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

JAMES HANNING, MEMBER
