

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, April 15th, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on April 12th, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:04 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Commissioner Edwards and the pledge was led by Commissioner Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of meeting held April 8th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing Proclamation on Child Abuse Prevention and Sexual Assault Awareness. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Option 4 on the Distribution Election Form, applying 1999 ACCO-SIF Surplus Funds, in the amount of \$18,682.78, to the County's policy Year 12/13 ACCO-SIG deductible fund account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2013-012, for the County Clerk to surplus the following to the Sheriff's Office:
1. One (1) Kodak i40 Scanner, Serial # 4322-3696
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Agreement between Wagoner County Fair Board and Coweta Round-Up Club. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board discussed item regarding one (1) quote received in the amount of \$325.00, for electrical repair at skeet range (corrected to trap range). A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table to allow time for David French to obtain more quotes. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Charlie Burns request for additional funding in the amount of \$17,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Labor Waiver:
1. Clean out fence row off County Right-of-Way on 700 Road, Carl Myers property for District Two.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):
1. #3015-13, Applicant: Windstream for District Three.
 2. #1007-13, Applicant: Windstream for District Three (corrected to for District One).

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- I. The Board discussed item regarding funding for equipment for County Engineer. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve a Kellpro computer to be paid from Commissioner's Use Tax Account C-42. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve ODOT County Road Action Forms to add the following into county road inventory:
 - 1. Add 2,450 LF known as Deer Crossing III subdivision to District 1
 - 2. Add 600 LF known as 178th Street South, West of 321st E. Ave. to District 3
 - 3. Add 1.350 (corrected to 1,350) LF known as South 261st E. Ave., South of 141st. Street South to District 3

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- K. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve solicitation letters requesting qualifications for professional services. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business.

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve eGov Strategies for software services, with the initial payment of \$2,840.00 to be paid from Commissioner's Use Tax Account C-42. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. The Board discussed item regarding quote(s) for sealing exterior of courthouse. One (1) quote was received from Ronco Construction. No action was taken.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve paying for utilities for courthouse monument. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve letting Chairman Edwards determine specifications for bids for clean-up of County owned properties. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. This item was re-visited and a motion by Commissioner Edwards and seconded by Commissioner Kelley to approve the deposit of two (2) checks in the amount \$150.00 each for deposit and rental of Wagoner County Rodeo Grounds into a separate account. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following invoices:
 - 1. Cleveland County Regional Juvenile Detention Center (Community Works) for the month of March, 2013, in the amount of \$673.94.
 - 2. Pottawatomie County Public Safety Center for Juvenile Detention for the month of March, 2013, in the amount of \$570.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VIII. New Business – Commissioner Edwards presented a request from the City of Wagoner for County participation in purchasing an information sign. No action was taken.

IX. Public Comment – There was none.

X. Announcements

- County Engineer Monty Proctor announced that he would be attending the National Engineering Conference next week.
- Commissioner Kelley announced National WorkZone Safety Awareness Week and noted that he had attended a Seminar and had brought back a Safety Manual to have dispersed to all Departments for review and use as a tool, tailoring it to the County's needs.
- Commissioner Edwards announced that Saturday is National "Trash-Off" day and dumpsters would be at District One and Two. He noted that District Three would participate with dumpsters the following week.
- Larry Wilkinson announced that he had attended an OPERS Retirement Seminar.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take a break at 11:10a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 11:23a.m.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports:

- A. Cash Voucher Expense Report.
- B. Emergency Management for the week of April 8th, 2013.
- C. Engineer for the week April 8th, 2013.
- D. E-911 for the week of April 8th, 2013.
- E. STEP Drill Sergeant for the week of April 8th, 2013.
- F. Planning and Zoning for the week of April 8th, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal to the District Attorney's office:

- A. Case #CJ-2012-0339, Tamara Hobson vs. Wagoner County
- B. Case #CJ-2008-262, First Priority Bank vs. Deborah Fisher Dunn and Wagoner County et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Commissioner Hanning left the meeting at 11:40a.m.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s): #6530, #6536, #6544 through #6546, #6483 through #6485, #6488, #6551, #6561, #6567, and #6569. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Recess at 1:02p.m. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 22nd day of April, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
