

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, March 25th, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Amanda Alsip, First Deputy County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on March 22nd, 2013. Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:02 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Commissioner Edwards and the pledge was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of meeting held March 18th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. The Board discussed the following items for the 2013 CDBG(Community Development Block Grant):
 1. **Public Hearing on Application.** A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to open Public Hearing on Application. Barbara Albritton with INCOG presented information regarding CDBG for 2013. There was no public comment. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to close the Public Hearing. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 2. **Approval or disapproval of Adoption of Citizen Participation Plan.** A motion was made by Commissioner Kelley and seconded by

Commissioner Edwards to approve adoption of Citizen Participation Plan. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

3. **Approval or disapproval of CDBG Resolution #2013-010.** A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Resolution #2013-010, to abide by Rules and Regulations of the Department of Commerce regarding CDBG for 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 4. **Selection of 2013 CDBG Project.** No action was taken at this time.
 5. **Authorization for Chairman to Execute Application Documents.** A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Authorization. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Town of Red Bird request to transfer Red Bird City Lots 19-24, Blk 68 from Wagoner County to Town of Red Bird. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Purchase Contract with ODOT in the amount of \$128,390.00, Haul Truck for District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to remove the dollar amounts as the trips should be significantly less, and approve authorization for out-of-State travel for Commissioner Hanning to attend National Association of Counties Conference (NACO) May 20th through May 24th, 2013 in Flagstaff, AZ.(Aprox. 2,060 miles roundtrip), total estimated cost \$2,258.90; and, National Association of Counties Conference (NACO) July 18th through July 23rd, 2013 in Ft. Worth, TX(Aprox. 770 miles roundtrip), total estimated cost \$1,875.05. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, nay.

E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit(s):

1. #1004-13, Applicant: Oklahoma Natural Gas for District One.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

F. The Board considered the following Labor Waiver(s):

1. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Labor Waiver to dump debris and dump dirt off County Right-of-Way at 611 North York, Okay, Oklahoma; Jeff Hudson, property owner for District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Labor Waiver to dump dirt off County Right-of-Way at 401 N. Main Street, Red Bird, Oklahoma; Eugene Osborn, property owner for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

3. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Labor Waiver to clean out ditch and dump dirt off County Right-of-Way at ½ mile East of 193rd on 151st (North side of road), Broken Arrow, Oklahoma; Craig Deisenroth, property for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

4. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve labor Waiver to dump dirt off County Right-of-Way from road project on 289th between 15th & 16th to 28124 E. 21st Street, Broken Arrow, Oklahoma; Don E. Johnson property for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

5. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Labor Waiver to dump dirt and dump wood chips for horse arena and pasture and five loads chips for mulch off County Right-of-Way at 1810 S. 293rd E. Avenue, Broken Arrow, Oklahoma; Doug Mounce, property owner for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
6. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Labor Waiver to buy top soil for \$10.00 a load off County Right-of-Way at 6501 S. 353rd E. Ave., Broken Arrow, Oklahoma; Kenneth Replogle, property owner for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. The Board discussed item regarding termite infestation in DAV Bldg. A quote from All-Pest was received. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table to get other quotes. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business.

- A. After conferring with Assistant District Attorney Holly Chapman as to legality, a motion was made by Commissioner Hanning and seconded by Commissioner Edwards (on the contingency that Jackie Carner with EODD agreed) to approve Flat Rock Fire Department request to authorize Fire Chief Chuck Woodson as representative on the Fire Trust Authority. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. The Board discussed item regarding insurance on County owned properties. Commissioner Hanning made a motion to table, then he withdrew his motion. After deciding on specific amounts for coverage on items listed, a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve these

amounts for insurance coverage. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award of Bid#18 to Kirby-Smith for a dozer for District Three in the amount of \$168,310.00 less trade in amount of \$35,000.00, for a total cost of \$133,310.00. This was the second lowest bid; however the lowest bid did not meet bid specifications. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Transfer:
 - 1. Assessor's Visual Inspection Capital Outlay Account #17-3 to Visual Inspection Travel Account 17-1C in the amount of \$1,700.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Emergency Management Director Heath Underwood invited everyone to an Emergency Preparedness Expo which will be held on Saturday, March 30th, from 10:00AM to 3:00PM at the Wagoner Civic Center.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to break at 11:22 a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 11:34 a.m.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the follow Reports, except for A. and C.:

- A. Cash Voucher Expense Report.
- B. Emergency Management for the week of February 25th, March 4th and March 18th, 2013.
- C. Engineer for the week March 18th, 2013.
- D. E-911 for the week of March 18th, 2013.
- E. STEP Drill Sergeant for the week of March 18th, 2013.
- F. Planning and Zoning for the week of March 18th, 2013.
- G. Stone Bluff Senior Citizens for the month of March, 2013.
- H. Toppers Fire Department for the months of January and February, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve following Blanket Purchase Order(s), except #6150: #6052, #6088, #6098, #6099, #6100 through #6110, #6114 and #6115, #6150. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to Adjourn at 1:06p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 1st day of April, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
