

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, March 18<sup>th</sup>, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Amanda Alsip, First Deputy County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on March 15<sup>th</sup>, 2013. Location: Wagoner County Courthouse, Comm. Mtg Room

- I. The meeting was called to order by Commissioner Edwards at 9:05 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Charlie Myers and the pledge was led by Monty Proctor.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of meeting held March 11<sup>th</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Purchase Contract with ODOT for John Deere Hydraulic Motor Grader in the amount of \$224,477.00 for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. The Board opened the following bids submitted for Bid#18, dozer for District Three:

<b>VENDOR</b>	<b>BID</b>	<b>TRADE IN ALLOWED</b>	<b>NET COST</b>
OCT Equipment	\$163,600.00	\$33,000.00	\$130,600.00
Kirby-Smith	\$168,310.00	\$35,000.00	\$133,310.00
Warren Cat	\$166,959.00	\$27,000.00	\$139,959.00
Yellowhouse Machinery	\$176,273.00	\$22,500.00	\$153,773.00

- A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table for further review. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve repair of printer/plotter for County Engineer in the amount of \$860.51 to be paid from Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve purchase of a 16'X20' "Fast Shelter" to include heat and air for a total amount of \$9,127.00 for Emergency Management to be paid from Grant monies. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board discussed item regarding continuing operation plan in case of emergency or disaster. Emergency Manager Heath Underwood requested that County Officials provide needs requirements for each office to function on a temporary and permanent basis in the event of a disaster. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table this item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed item regarding fuel fleet cards. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to request the County Clerk to research particulars of the Quick-Trip Fleet Plus Card Program, as well as Com.Data for comparison regarding fuel purchases. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. Commissioner Hanning presented information regarding the NACO Conference he recently attended. No action was taken.
- H. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve or disapprove Flat Rock Fire

Department request to authorize Fire Chief Chuck Woodson as representative on the Fire Trust Authority. After discussion Commissioner Edwards and Commissioner Kelley withdrew the motion. Commissioner Kelley made a motion seconded by Commissioner Edwards to table this item to allow time for legality of the authorization to be determined by Assistant District Attorney Holly Chapman. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business.

A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding insurance on County owned properties. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to award Bid #15, Haul Truck for District Two to Freightliner International in the amount of \$128,390.00. The decision was made based on the best warranty. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Commissioner Edwards noted that Audit findings reveal that the Fire Department Inventory Lists are not up to date. He will request that Purchasing Agent Carolyn Henderson prepare a list of equipment purchased with Fire Tax dollars, and ask County Clerk to visit fire

departments to verify inventory. He also stated the Auditors requested that the fire tax needs be included in Special Revenue on the County Budget.

- XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports, except Emergency Management reports for the weeks of February 25<sup>th</sup> and March 4<sup>th</sup>.
- A. Planning and Zoning for the week of March 11<sup>th</sup>, 2013.
  - B. Emergency Management for the week of February 25<sup>th</sup>, March 4<sup>th</sup>, and March 11<sup>th</sup>, 2013.
  - C. Engineer for the week March 11<sup>th</sup>, 2013.
  - D. E-911 for the week of March 11<sup>th</sup>, 2013.
  - E. Juvenile Drill Sergeant for the week of March 11<sup>th</sup>, 2013.
  - F. Cash Voucher Expense Report.
  - G. Stone Bluff Fire Department for the month of February, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal items to the District Attorney:
- 1. Bank of Oklahoma vs. Brandon James Dean and Wagoner County et al.
  - 2. First Priority Bank vs. Deborah Fisher Dunn and Wagoner County et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. Purchase Orders
- A. Approve or disapprove cancellation of Purchase Orders. – There were none.
  - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s): #5920, #5936, #5955, #5056, #5957, #5972, #5984.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to Recess at 11:52a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 25<sup>th</sup> day of March, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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