

MINUTES OF SPECIAL MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Wednesday, March 6th, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; Lori Hendricks, County Clerk; and Char Stevens, Secretary. James Hanning, Member was not present. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on Mar 4th, 2013.

Location: Wagoner County Courthouse, Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:03 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, was not present; Kelley, present; and Edwards, present.
- III. The prayer was led by Sandy Hodges and the pledge was led by Dana Patten.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of February 19th, 2013. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2013-008, County Clerk to surplus the following to Emergency Management:
 1. One (1) Dell Computer, Serial # 5V7SL91
 2. One (1) HP Compaq Computer, Serial # MXL82601DN
 3. One (1) HP Compaq Computer, Serial # MXL82601DM
 4. One (1) HP Compaq Computer, Serial # MXL824009XThe motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve District Three request to designate the following as Receiving Officers for CBRI Accounts:
 1. Shoni Johnson
 2. Ron Limon

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve District Three request to designate the following as Requisitioning Officers for CBRI(3) Account:

1. David French
2. Carolyn Henderson

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Coweta Metro Area Planning Commission request to change zoning as follows:

1. WCZ #1-13-Anthony Peterson, Owner and Applicant, change from AG to CG to open and operate a Cultural Center for Tullahassee at HWY 51B and 221st E. Ave.

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Purchase Contract between Wagoner County and ODOT for Dump Trailer for District Two. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- F. The Board discussed item regarding sealing exterior walls of Courthouse. This problem will be further evaluated by Commissioner Edwards and County Engineer Monty Proctor. No action taken.

- G. The Board discussed item regarding City of Wagoner request to use a Court room for Juvenile Court. Wagoner City Police Chief Bob Haley explained the need. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the request. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- H. The Board opened the following bids submitted for Bid #14, Motor Grader for District Three:

1. Yellowhouse Machinery in the amount of \$224,477.00.

2. Warren Cat in the amount of \$231,075.00.
3. Van Keppel in the amount of \$254,496.00.
4. OCT Equipment in the amount of \$262,105.00.
5. Kirby-Smith – Non bid.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table for review and recommendation. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- I. The Board opened the following bids submitted for Bid #15, Haul Truck for District Two:
 1. Tulsa Mack in the amount of \$124,492.00
 2. Tulsa Mack in the amount of \$136,303.39.
 3. Frontier International in the amount of \$126,317.07.
 4. Rush Truck Center in the amount of \$127,307.00.
 5. ATC Freightliner in the amount of \$128,390.00.
 6. ATC Freightliner in the amount of \$128,674.00.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table for review and recommendation. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- J. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Labor Waiver:
 1. Dump Dirt off County Right-of-Way at 18411 Hwy 51B, Coweta, Oklahoma, Brian Baysinger, property owner, for District Three.
The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- K. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Utility Permits:
 1. #3011-13; Applicant: Oklahoma Natural Gas for District Three.
 2. #3012-13; Applicant: Windstream for District Three.
 3. #1003-13; Applicant: Oklahoma Natural Gas for District One.The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

VI. Old Business.

- A. The Board discussed item regarding insurance requirements of Lease Agreement between Wagoner County and Corp of Engineers. District One Administrative Assistant Casey Allee presented an email from Katy Layne with Corp of Engineers stating the Lease should remain as is. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve adding the email as the "Addendum" to the Lease with the stipulation that Assistant District Attorney Holly Chapman reviews and approves the action. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding insurance on County owned properties. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve request for Election Board reimbursement for February, 2013, in the amount of \$3,931.77. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

VIII. New Business

E-911 Coordinator Judy Elliott gave an update regarding the tower being constructed at Yonkers. It was recommended that a meeting with SiteMaster, Commissioner Edwards and Judy Elliott should be held at 1:30p.m. today to determine necessary actions regarding completion of installation of the tower. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards for Commissioner Edwards to decide actions regarding the meeting and time designated to complete installation. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

IX. Public Comment – There was none.

X. Announcements

Commissioner Kelley stated that Dana with EODD asked him to convey “Thanks” to Commissioner Edwards for fixing the road in her area.

Planning and Zoning Inspector Scott Brians reported that Alan Parnell at OSU Extension had discussed replacement of the pop-off valve on the hot water heater in their office, as well as addressing an electrical issue. After discussion, it was decided that Scott would tell Alan to contact to contact a plumber and an electrician, and that OSU should pay for the service.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a break at 10:22a.m. Commissioner Edwards reconvened the meeting at 10:30a.m.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports, except B.:

- A. Planning and Zoning for the week of February 25th, 2013.
- B. Emergency Management for the week of February 25th, 2013.
- C. Engineer for the week February 25th, 2013.
- D. E-911 for the week of February 25th, 2013.
- E. Juvenile Drill Sergeant for the week of February 25th, 2013.
- F. Cash Voucher Expense Report.

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to forward the following Legal items to the District Attorney:

- A. #CJ-2008-262 and #CJ-2008-263, First Priority Bank vs. Deborah Fisher Dunn and Wagoner County, et al.

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s): #5627, #5648, #5664, #5675, #5686, #5777 through #5779. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Recess at 12:08p.m. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 11th day of March, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

JAMES HANNING, MEMBER
