

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, February 25th, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on February 22nd, 2013.

Location: Wagoner County Courthouse, Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:00 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Larry Wilkerson and the pledge was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of February 19th, 2013. The motion was approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.

- V. Action Items
 - A. The Board opened the only bid submitted for Bid#13, Dump Trailer for District Two, as follows:
 1. Southwest Trailers in the amount of \$33,550.00.
A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item to allow time for review. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
After further review, this item was re-visited. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to award Bid #13 to Southwest Trailers in the amount of \$33,550.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permits:
1. #3009-13, Applicant: Windstream for District Three.
 2. #3010-13, Applicant: Windstream for District Three.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. The Board discussed item regarding renting equipment to repair Courthouse leaking windows. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning for District One to deliver their bucket truck to the Courthouse for Maintenance Manager David French to use to repair leaks. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. The Board discussed item regarding repair of damage to Engineer's vehicle. County Engineer Monty Proctor presented three estimates for the repair. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the lowest estimate from Southside Body Shop in the amount of \$799.00. (To be paid from Engineer's M&O Account.) The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding insurance on County owned properties. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve District One request to name the following as Receiving Officers for Accounts T-2(1), C43(1), and CBRI(1):
1. Casey Allee
 2. Tim Weaver
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2013-007, Sheriff to surplus the following vehicles:
1. 2004 Ford Crown Victoria, VIN#2FAHP71W64X104600, and

2. 2006 Chevrolet Tahoe (totaled), VIN#1GNEC13Z16R143175.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

H. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Labor Waiver:

1. Clean fence row, dump dirt, dump wood chips, stock pile road materials off County Right-of-Way at a location approximately 575 feet on 289th between 15th and 16th Street, to open road and build fence; Rocking "R" Ltd. Partnership; Joe Robson, property owner, for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business.

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible award Bid #7, Boat for Whitehorn Cove Fire Department, requesting the attendance of a Board Member from Whitehorn Cove at the next meeting. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding insurance requirements of Lease Agreement between Wagoner County and Corp of Engineers as the Addendum has not yet been received from Corp of Engineers. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to Approve the following Transfer:

1. OSU Extension Salary Account 09-1A to OSU Capital Outlay Account 09-3, in the amount of \$2,900.00.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Transfer:

2. Commissioner's Use Tax Account C-42 to STEP/School Account C-46 in the amount of \$15,000.00; and to STEP/School Salary Account C-46 in the amount of \$13,324.878. (Corrected to \$13,324.87.)

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

County Clerk Lori Hendricks stated that she has received State Auditor's findings for 2009, 2010, 2011, and 2012 audits for the Clerk's office and the Board would receive copies of her response.

Commissioner Edwards reported that District Two did some repairs at the Fair Board location last week.

County Clerk Lori Hendricks introduced a visitor who is participating in Leadership Wagoner County, Student Samantha Sprinkles to the Board. Commissioner Edwards welcomed her.

- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following Reports:
- A. Planning and Zoning for the week of February 19th, 2013.
 - B. Emergency Management for the week of February 19th, 2013.
 - C. Engineer for the week February 19th, 2013.
 - D. E-911 for the week of February 19th, 2013.
 - E. Juvenile Drill Sergeant for the week of February 11th and 19th, 2013.
 - F. Cash Voucher Expense Report.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s) except #5485: #5273 through #5277, #5329, #5333 through 5335, #5384 through #5386, #5413, #5429 through #5445, #5457, #5458, and #5485 .

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to take a break at 10:48a.m. Commissioner Edwards reconvened the meeting at 11:06a.m.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Adjourn at 11:37a.m.

Presented and approved by the Wagoner County Commission on this 4th day of March, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

JAMES HANNING, MEMBER