

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, January 28<sup>th</sup>, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on January 25<sup>th</sup>, 2013.

Location: Wagoner County Courthouse, Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:02 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Commissioner Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission Meeting held January 22<sup>nd</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. The following submitted bids were opened for Bid #7, Boat for Whitehorn Cove Fire Department:
    1. Paradise Cove Marina in the amount of \$38,350.92.
    2. Larry Smith Marine Services in the amount \$48,254.53.A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table this item for review and recommendation by Whitehorn Fire Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve payment of burial cost to Wright-Brown Funeral Home in the amount of \$250.00 for indigent person, Robert Sowers, 613 S. Guthrie Ave, Apt. 17, Coweta, Oklahoma.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Court Clerk's request to designate the following:

1. Julie Lollman and Rosemary Morrison as Receiving Officers, and
2. Dave Argo and Eva Gay as Requisitioning Officers.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding Fair Board Monthly Reports. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding an Interlocal Agreement with City of Wagoner to demolish and remove dilapidated buildings from County owned property to get an estimate of costs for the Treasurer. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve replacement of Kellpro server for County Purchasing, in the amount of \$11,717.77 to be paid from Commissioner's Use Tax Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Final Project Proposal for LWCF Grant. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table discussion and possible action authorizing the Chairman to sign LWCF Application documents. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- I. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table discussion and possible action authorizing the Chairman to sign the Lease Agreement with the Corp of Engineers. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to hold a Special Meeting on Wednesday, January 30, 2013 to finalize LWCF Grant and finalize Lease Agreement between Wagoner County and Corp of Engineers. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to break for lunch at 12:15p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. The meeting was reconvened at 1:19p.m.

VI. Old Business

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Wagoner County Travel Policy as presented. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding Fair Board funding and update, to include presentation. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table discussion action regarding radios for Sheriff's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve signing Maintenance Agreement between Wagoner County and ODOT regarding traffic signal at US69 Hwy and Whitehorn Cove Road. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Invoice(s):
  - 1. State Auditor for audit of FY: June 30, 2009 in the amount of \$2,208.66.
  - 2. State Auditor for audit of FY: June 30, 2010 in the amount of \$2,266.33.
  - 3. State Auditor for audit of FY: June 30, 2011 in the amount of \$2,426.55.
  - 4. State Auditor for audit of FY: June 30, 2012 in the amount of \$2,966.16.
  - 5. Endex Inc. of Tulsa for Test and Inspection of Fire Alarm System for Jail in the amount of \$1,020.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and second by Commissioner Edwards to approve Juvenile Transportation Claim for December 2012, in the amount of \$988.89. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business in accordance with 25 O.S. §311 A.

In reference to electric/propane to tower, County Engineer Monty Proctor reported that he is requesting approval for a Change Order to allow Sitemaster to move electric pole to the shack at a cost of \$5,000.00. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve request, not to exceed \$5,500.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

IX. Public Comment – There was none.

X. Announcements – There were none.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports:

A. Planning and Zoning for the week of January 22<sup>nd</sup>, 2013.

B. Emergency Management for the week of January 22<sup>nd</sup>, 2013.

C. Engineer for the week January 22<sup>nd</sup>, 2013.

D. E-911 for the week of January 22<sup>nd</sup>, 2013.

E. Cash Voucher Expense Report(s).

F. Stone Bluff Fire Department for the month of December, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal items to the District Attorney:

1. Case #CJ-2012-0339, Tamara Hobson v. Wagoner County, et al.

2. Case #CJ-2013-0012, Citizens Security Bank & Trust v. Paradise Sun Tanning Salon, LLC and Wagoner County, et al.

3. Case #CJ-2012-235, Derek Walker v. Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s):

#4591, #4598, #4635, #4636, #4637, #4643 through #4652, #4687, #4723 through #4728.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. At 9:37 a.m., A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to go into Executive Session Pursuant to Title 25, O.S. §307(B)1 for discussion and possible action regarding the following:

A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Brian Haley, S.T.E.P Program Drill Sergeant.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning reconvene into open session at 11:09a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. The Board discussed the following:

A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Brian Haley, S.T.E.P Program Drill Sergeant.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to hire Brian Haley, effective today, as full-time S.T.E.P. Program Drill Sergeant with annual total salary, including benefits, not to exceed \$35,000.00, and to be prorated for fiscal year through June, 2013, to be paid from previously approved amount of \$75,000.00 for the S.T.E.P. Program (Account C-46); and, that Brian

Haley submit a weekly report to the Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XVII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 3:40p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 4<sup>th</sup> day of February, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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