

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, January 14th, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on January 11th, 2013.

Location: Wagoner County Courthouse, Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:00 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Commissioner Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission Meeting held January 7th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2012-004, Assessor to Surplus the following copier to County Engineer:
 1. One (1) Toshiba Copier, Model DP2320, ID/Serial #CSC523994The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permits:
 1. #3001-13, Applicant: Oklahoma Natural Gas, for District Three.
 2. #3002-13, Applicant: Contech, Inc., for District Three.
 3. #3003-13, Applicant: Windstream, for District Three.
 4. #1001-13, Applicant: Rural Water District #5, for District One.
 5. #3004-13, Applicant: Rural Water District #5, for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve designation of Fair Board members as Seats 1 through 3 in accordance with O.S. 2 § 15-68.1, as presented. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve County participation in Great American Clean-Up (GAC) in Oklahoma and ODOT Annual Trash-Off. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board discussed item regarding Fair Board funding. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve transfer of electric utility for Wagoner County Rodeo Facilities from individual party responsibility to the County, to be paid out of Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve City of Broken Arrow formal annexation consent request of South 241st East Ave (Oneta Road) from East 81st Street South across the Oklahoma Turnpike Authority's bridge to the intersection of East 91st Street South; In addition, East 91st Street South from the intersection immediately north of the bridge to the quarter section located near the new bridge recently constructed by Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve request for Election Board reimbursement for the month of December, 2012, in the amount of \$3,963.35. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Warrant #173 (C-43-3) to Yocham Trucking in the amount of \$10,157.10; warrant dated 9-24-12 was never received by Yocham; reissued as #697. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve following invoices:
1. Eastern Oklahoma Youth Services, Inc. for the month of December, 2012 in the amount of \$93.00.
 2. Tulsa County Juvenile Bureau for the month of December, 2012, in the amount of \$836.00.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. New Business in accordance with 25 O.S. §311 A.

Commissioner Edwards stated that City Manager Larry Morgan contacted him last Friday regarding the Courthouse sidewalk/crosswalk which is not compliant with the American Disabilities Act. The City will modify the and angle the crosswalk and put in two (2) LED signs at the cost of \$1,700.00 per sign. The City requested the County pay for one of the signs. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve paying for one (1) sign in the amount of \$1,700.00, to be paid out of the Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Labor Wavier as presented by Commissioner Edwards which was prepared Friday:

1. Dig shale on 280 Road, S. of 670, Steve Butler, property owner, for District #2.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VIII. Public Comment – There was none.
- IX. Announcements – Alan Parnell announced that the Cattleman’s Association is holding a Chili Dinner and Pie Auction on Saturday at 6:00p.m. at the Assembly of God Church in Coweta.
- X. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports:
- A. Planning and Zoning for the week of January 7th, 2013.
 - B. Emergency Management for the week of January 7th, 2013.
 - C. Engineer for the week January 7th, 2013.
 - D. E-911 for the week of January 7th, 2013.
 - E. Cash Voucher Expense Report.
 - F. Election Board for the month of December, 2012.
 - G. Court Clerk for the month of December, 2012.
 - H. Planning and Zoning for the month of December, 2012.
 - I. Tullahassee Fire Department for the month of December, 2012.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XI. Purchase Orders
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders.
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s): #4285, #4298, #4306 through #4310, #4312, #4328, #4329, #4335, #4336, #4343, #4345, #4347.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a break at 11:12a.m. Commissioner Edwards reconvened the meeting at 11:23a.m.

- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session Pursuant to Title 25, O.S. §307(B)1 for discussion and possible action regarding the following:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Chasity Levi.
 - B. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Administrative Assistant to County Engineer.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to reconvene into open session. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. The Board discussed the following:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Chasity Levi.
 - B. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Administrative Assistant to County Engineer.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve employment of Chasity Levi as Administrative Assistant to County Engineer, beginning January 16, 2013, salary amount to be \$2,400.00 per month to be paid by Commissioner's Use

Tax; with a review in ninety (90) days. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 12:28p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 22nd day of January, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
