

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Tuesday, October 9th, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on October 5th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:04 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Dana Patten and the Pledge of Allegiance was led by Commissioner Edwards.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of Commission Meeting held October 1st, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Utility Permits:
 1. #3023-12, Applicant: Oklahoma Natural Gas for District Three.
 2. #2014-12, Applicant: Oklahoma Natural Gas for District Two.
 3. #2015-12, Applicant: Oklahoma Natural Gas for District Two.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve SWAT (Students Working Against Tobacco) Contract FY2012-13. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Contract between Wagoner County

Health Department and Byers Outdoor Advertising, LLC (Tobacco Advertising) for Grant Year 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. The Board discussed contracting with a collection agency for Personal Property Business Tax. Treasurer Dana Patten presented a new State Statute, effective November 1st, 2012, enabling counties to hire collection agencies to pursue delinquent Personal Property Business Tax, with no cost to the counties. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table for contract review. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board discussed the Lease/Purchase Agreement between Wagoner County and Emergency Services Supply, for partial payment of 2012 Ambulance for Coweta Fire Department in the amount of \$58,815.00. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table this item for ADA Holly Chapman's review and/or approval. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- County Clerk Lori Hendricks indicated ADA Holly Chapman had reviewed/signed off on Contract just prior to the meeting. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the Agreement/payment. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed the request from Coweta Fire Department to send out fire dues notice on County Notification System. Commissioner Kelley stated that City of Coweta should present a formal letter outlining the request to the Board of County Commissioners. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table this item until the letter is received. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. The Board discussed a bid submitted by Juan Castaneda for County owned property in the amount of \$7,750.00, which is 50% of the market value. A motion was made by Commissioner Kelley and seconded by

Commissioner Edwards to accept the bid. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- H. The Board discussed Cross Town Beam Bridge Plan. County Engineer Monty Proctor presented the Plan and recommended approval for projects 1 through 10 on the Project List. After further discussion, a motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve projects 1 through 10 as recommended. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take a break at 10:21a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Kelley reconvened the meeting at 10:27a.m.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Adjustment/Appropriation to Highway Fund to reconcile Treasurer and County Clerk accounts in the amount of \$42,101.51. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. Invoice(s):
1. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve invoice from Craig County Juvenile Detention Center in the amount of \$578.68 for the month of August,

2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve invoice from INCOG in the amount of \$4,498.50 for the 2nd Quarter Membership Dues for FY2012-13. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve request for Election Board reimbursement for the month of September, 2012 in the amount of \$3,963.35. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. New Business in accordance with 25 O.S. §311 A.

Arvil Morgan presented a Utility Permit request for Rural Water District #5, on 321st St., $\frac{3}{4}$ mi. South of 81st St. on the East side, to extend dead end line 700 feet. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the Permit. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. Public Comment – There was none.

IX. Announcements

Assessor Sandy Hodges announced that the County Owned Property List and maps are now complete.

X. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports:

A. Planning and Zoning for the week of October 1st, 2012.

B. Emergency Management for the week of October 1st, 2012.

C. Engineer for the week October 1st, 2012.

- D. E-911 for the week of October 1st, 2012.
- E. E-911 for the month of September, 2012.
- F. Treasurer Allocation of Alcoholic Beverage Tax for the month of September, 2012
- G. Assessor for the month of September, 2012.
- H. Wagoner County Health Department for the month of September, 2012.
- I. Sheriff for the month of September, 2012.
- J. Fire Department Appropriation Ledgers for the month of September, 2012.
- K. Election Board for the month of September, 2012.
- L. Treasurer for the month of September, 2012.
- M. Toppers Fire Department for the month of September, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following Legal items to the District Attorney:

- 1. Case No. CJ-2008-263, First Priority Bank vs. Wagoner County, et al.
- 2. Case No. CJ-2012-235 Derek Walker vs. Wagoner County.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s):

#2173 through #2177, #2208, #2228, #2229, #2266, #2267, #2289.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commission Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Recess at 11:59a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 15th day of October, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
