

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, September 17<sup>th</sup>, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on September 14<sup>th</sup>, 2012.

Location: Wagoner County Courthouse  
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:00 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Commissioner Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of Commission Meeting held September 10<sup>th</sup>, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to disapprove Resolution #2012-044, Burn Ban for Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. The Board discussed item regarding Resolution #2012-045, ODOT County Road Machinery and Equipment Revolving Fund. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve participating in the ODOT County Road Machinery and Equipment Revolving Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table Resolution #2012-034, to allow time for each District to determine equipment to be listed. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve signing Contract Number: 2012 REAP Fund 7300, to purchase communication equipment for Okay and Porter Police Departments, in the amount of \$14,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve appointment of Otto Deacon as member of Wagoner Metro Area Planning Commission. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve County Clerk's request to designate the following persons as Receiving Officers for Accounts C05, C31, 10-1A THRU 10-3, and 24-1A THRU 24-3:
1. Sharon Carter
  2. Janet Castillo
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve County Clerk's request to designate the following persons as Requisition Officers for Accounts C05, C31, 10-1A THRU 10-3, and 24-1A THRU 24-3:
1. Carolyn Henderson
  2. Amanda Alsip
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. The Board discussed item regarding Health Department Change Order PR-4, PR-5, and PR-6. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Change Order PR-4 with

option 1, in the amount of \$7,041.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to get more quotes for Change Order PR-5. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

No action was taken regarding Change Order PR-6.

- H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Agreement to provide financial assistance to Stone Bluff Senior Citizens Center in accordance with Title 19 O.S. § 352.1, in the amount of \$400.00 per month to be paid from Commissioners Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Contract between County Jail and Constellation New Energy (fka ONEOK Energy Marketing Company) for FY2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. The Board opened one (1) bid submitted for Bid#4, One (1) Ton Cab & Chassis for Stone Bluff Fire Department, as follows:
  - 1. James Hodge Ford in the amount of \$36,672.00.A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table for review and recommendation by Stone Bluff Fire Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. The Board received ACCO Outstanding Achievement Award in recognition of Wagoner County resulting in an overall premium credit in the amount of \$3,185.36 FY2012-2013 policy term. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to issue a press release regarding this Award. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- L. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve trenching gravel road on 321<sup>st</sup> E. Ave,

S. of 101<sup>st</sup> St, 680 feet West side of road. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

M. The Board discussed item regarding Wagoner County EODD REAP Grant 2013 assigned to District One by the Board. Commissioner Hanning said the Grant in the amount of \$60,000.00 would be used to install as many fire hydrants as possible in key locations. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve EODD REAP Grant 2013 application as prepared by Commissioner Hanning. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

N. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2012-047, EODD REAP Grant 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

O. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve County Road Action Report form to include the following roads into the county road inventory:

1. Rolling Hills Estates (District Three)
2. Cedar Creek Estates (District Three)
3. Voss Valley View (District Three)
4. Sundance Farms (District Three)
5. Deerfield Estates (District Two)
6. Renaissance Park II & III (District One)

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VI. Old Business

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible award of Bid #3, Hydraulic Excavator for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VII. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved

with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following transfer:

1. Emergency Management K-9 Robot Grant Account C32-K9 to Emergency Management M&O Account C32-2 in the amount of \$11,615.00.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. Invoice(s):

1. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve payment of invoice from Tulsa County Juvenile Bureau in the amount of \$968.00 for the month of August, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve payment of invoice from EST, for Storm Drain Internal Seal Inspection - Renaissance Park II Subdivision, in the amount of \$3,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to pay invoice from EST with funds from Commissioners Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Juvenile Detention Transportation Claim for the month of August, 2012, in the amount of \$198.54. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VIII. New Business

County Clerk Lori Hendricks stated that Kim Fulps with Arrow Group, had telephoned her Friday with information regarding Blue Cross/Blue Shield proposed insurance pricing for County employee insurance. There has been a drop in claims and she recommends the County send a letter stating we

would not go to market for other insurance, and anticipates the County will receive a discount of 3.1 to 5%. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to request that the County Clerk send a letter stating the County would not go to market other companies. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

IX. Public Comment – There was none.

X. Announcements

E-911 Coordinator Judy Elliott had seen Emergency Management’s “Ready Dog” robot at the Coweta Fall Festival and was very impressed.

County Clerk Lori Hendricks announced that her office has upgraded and added more information to the website, and in doing so, Sunshinereview.org has given our County a current rating of “A-”, up from an “F”, which we had prior to the County having a website.

Commissioner Kelley commended Emergency Management, Stormwater, and E-911 for their participation in the Coweta Fall Festival.

It was announced that there will be a benefit for Morgan Mitchell Saturday.

XI. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following Reports except for C. Engineer report:

A. Planning and Zoning for the week of September 10<sup>th</sup>, 2012.

B. Emergency Management for the week of September 10<sup>th</sup>, 2012.

C. Engineer for the week September 10<sup>th</sup>, 2012.

D. 911 for the week of September 10<sup>th</sup>, 2012.

E. Planning and Zoning for the month of August, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal item to the District Attorney:

1. Case No. CJ-2012-235, Derek Walker vs. Wagoner County.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve of the following Blanket Purchase Order(s): #1617, #1691, and #1754.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 11:07a.m.

Presented and approved by the Wagoner County Commission on this 24<sup>th</sup> day of September, 2012.

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TIM KELLEY, CHAIRMAN

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JAMES HANNING, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK