

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, September 10th, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on September 7th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:00 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Monty Proctor.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of Commission Meeting held September 4th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Resolution #2012-043, Burn Ban for Wagoner County for a period of seven (7) days. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. The board opened the following bids submitted for Bid #3, Hydraulic Excavator for District Three:
 1. Warren Cat in the amount of \$122,960.00 with trade-in allowance bid for Gradall in the amount of \$45,000.00.
 2. Kirby-Smith Machinery in the amount of \$111,825.00 with trade-in allowance bid for Gradall in the amount \$118,000.00.
 3. Yellowhouse Machinery in the amount of \$127,745.75 with no trade-in allowance bid.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item to allow District Three to review and recommend. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Lease Purchase Agreement between Wagoner County and Blanchat Manufacturing for Fire Apparatus for Tullahassee Fire Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. It was noted by Commissioner Kelley that this item should have been Item D., discussion and possible action regarding purchasing County Notification System. E-911 Coordinator confirmed that if the purchase is approved that she would agree to funding by E-911. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve purchasing a County Notification System from Blackboard Connect for Government (GSA Quote) for Wagoner County, excluding the Cities of Bixby, Broken Arrow, Catoosa, Coweta, Tulsa and Wagoner, to be funded by E-911 in the amount of \$16,676.24 Total Annual Fee. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

A. The Board discussed item regarding furniture for the break area in the Courthouse. County Clerk Lori Hendricks presented pictures of available furniture, the Board was also shown an actual chair from Center Furniture with a quote as follows:

1. Two (2) tables and eight (8) chairs for a total of \$250.00.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the purchase from Center Furniture for two (2) tables and eight (8) chairs for the Courthouse Break Area, for a total of \$250.00 to be paid from Courthouse Maintenance Account.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve request for Election Board reimbursement for the month of August, 2012 in the amount of \$3,963.35. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following invoice(s):
 - 1. Craig County Regional Detention Center for the month of August, 2012, in the amount of \$510.60.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Commissioner Kelley announced that the Coweta Fall Festival will be held Thursday, Friday and Saturday of this week.

- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the following Reports:
 - A. Planning and Zoning for the week of September 4th, 2012.
 - B. Emergency Management for the week of September 4th, 2012.
 - C. Engineer for the week September 4th, 2012.
 - D. 911 for the week of September 4th, 2012.
 - E. County Clerk for the month of August, 2012.
 - F. E-911 for the month of August, 2012
 - G. Health Department for the month of August, 2012.
 - H. Sheriff for the month of August, 2012.

- I. Treasurer for the month of August, 2012.
- J. Treasurer's Allocation of Alcohol Beverage Tax for the month of August, 2012.
- K. Election Board for the month of August, 2012.
- L. Oak Grove Fire Department for the month of August, 2012.
- M. Stone Bluff Fire Department for the month of August, 2012.
- N. Fire Department Appropriation Ledgers for the month of August, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal items to the District Attorney.
 - 1. Case No. CJ-2012-402, Faye E. Stout Trust (Francis A. Gilmore, Trustee) vs. Wagoner Co. et al.
 - 2. Case No. CJ-2012-288, Jeffery Sheridan vs. Wagoner County.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s):

#1509, #1510, #1514, #1537, 1538, 1548, #1561, #1567, #1569, #1584, and #1605.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take a break at 11:00a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Commissioner Kelley reconvened the meeting at 11:10a.m.

IX. Executive Session.

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to go into Executive Session Pursuant to Title 25, O.S. §307(B)4 for confidential communications with the attorney regarding the following item:

1. Personnel Matters related to compensation, employment, hiring, appointment, promotion, demotion, disciplining or resignation of Board employees: Planning and Zoning, Stormwater, E-911, Engineer, Courthouse Security, Judges Secretaries, Maintenance Staff, and Emergency Management.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

X. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to reconvene into open session at 11:11a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XI. The Board discussed the following:

1. Personnel Matters related to compensation, employment, hiring, appointment, promotion, demotion, disciplining or resignation of Board employees: Planning and Zoning, Stormwater, E-911, Engineer, Courthouse Security, Judges Secretaries, Maintenance Staff, and Emergency Management.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to increase the salaries for the following employees from \$2,800.00 per month to \$3,080.00 per month:

1. Jake Graham

2. Jerry Lafayette

3. Eddie Stout

A motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to increase E-911 employee salaries as follows:

1. Haley Bogle from \$1,900.00 per month to \$2,200.00 per month.
2. Gregory Coffeit from \$2,100.00 per month to \$2,200.00 per month.
3. Brent Colbert from \$2,100.00 per month to \$2,310.00 per month.
4. Dawnna Hause from \$2,685.00 per month to \$2,785.00 per month.
5. Jackie Murray from \$1,850.00 per month to \$1,950.00 per month.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

No further action was taken at this time.

- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to Recess at 12:05p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 17th day of September, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
