

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, August 27th, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on August 24th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:00 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Lori Hendricks.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of Commission Meeting held August 20th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- V. Action Items
 - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Approve Resolution #2012-040, Adoption of "Employee Personnel Policy Handbook – Wagoner County". The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Resolution #2012-039, Burn Ban for Wagoner County for a period of seven (7) days. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve annual Memorandum of Agreement

(MOA)with Cherokee Nation. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Lease/Purchase Agreement between ODOT and Wagoner County for a Truck with Dump-bed for District Three, in the amount of \$50,602.93. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Sheriff's request to designate Receiving Officers as follows:

1. Cathy Boswell and Marsha Presson as Receiving Officers for Accounts C43-Sheriff, C04, C06, C06-CS, C06-Donations, C06-Vests, C15, C40, 04-1A thru 04-6, G6-OHSO Grant, and G7 JAG Grant.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve #1. and table #2. of the following Utility Permit(s):

1. 1013-12, Applicant: Rural Water District #5, for District One.
2. 1014-12, 2012-12, and 3022-12, Applicant: AEP Oklahoma Transmission Company, for Districts One, Two and Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve use of the County easement by RWD#6 on 280 Road in Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

H. County Purchasing Agent Carolyn Henderson reported that no bids were submitted for Bid #1, UPS for E-911. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to go out for phone quotes regarding Bid #1, UPS for E-911. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- I. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the request from Local CED to participate in Wagoner County Drug Testing Program, with CED paying their own fees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and Possible action regarding Interlocal agreement with City of Broken Arrow regarding Midway Road from SH-51 North to 101st Street, then East on 101st Street to Armed Forces Reserve Center to include Items 1., 2., and 3., as follows:

1. Approve or Disapprove Interlocal Agreement with City of Broken Arrow.
2. Approve or Disapprove ODOT Right-of-Way, Public Utility, and Encroachment Agreement
3. Discussion and possible action regarding solicitation for professional services – right-of-way acquisition.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. The Board discussed item regarding replacing exterior windows of OSU Extension Building. The following quotes were received:

1. Window World in the amount of \$3,821.00.
2. Best Construction in the amount of \$4,430.00.
3. Thermal Windows of Tulsa in the amount of \$4,326.00.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the quote from Window World, which was the lowest bidder, in the amount of \$3,821.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. Commissioner Kelley requested item regarding Tower Lease on County owned property be removed from the Agenda until further notice.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Juvenile Detention Transportation Claim for the month of July, 2012, in the amount of \$1,165.44. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following invoice:
 - 1. Tulsa County Juvenile Bureau for the month of July, 2012, in the amount of \$3,300.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business

Commissioner Edwards stated he had received a phone call from Corp of Engineers today asking him to assist with improvement of a boat ramp, requesting District Two to move gravel back with a backhoe. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the assistance to the project by District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Emergency Management Director Heath Underwood reported that State Emergency Director Steve Palladino requested approval for assistance from Wagoner County regarding Hurricane Issac in Louisiana. A motion was made

by Commissioner Kelley and seconded by Commissioner Hanning to approve allowing Emergency Management Director Heath Underwood to take equipment to Louisiana to assist during Hurricane Issac. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

IX. Public Comment – There was none.

X. Announcements

Monty Proctor announced the Donnie Ray Crawford Memorial Race will be held Thursday, Friday and Saturday of this week at Port City Raceway and that Tony Stewart would be there.

XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports:

A. Planning and Zoning for the week of August 20th, 2012.

B. Emergency Management for the week of August 13th and August 20th, 2012.

C. Engineer for the week August 20th, 2012.

D. 911 for the week of August 20th, 2012.

E. Stone Bluff Senior Citizens Center for July and August, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following Legal items to the District Attorney:

1. CJ-2012-288, Jeffery Sheridan vs. Wagoner County.

2. CV-2012-87, Weatherford Rev. Trust vs. Louise E. Edmiston and Wagoner County, et al.

3. CV-2012-88, Ronald E. and Jerri D. Epps vs. Wagoner County, et al.

4. CV-2012-89, Ronald E. and Jerri D. Epps vs. Wagoner County, et al.

5. CJ-2-12-391, City of Broken Arrow vs. Wagoner County, et al.

6. CJ-2012-0339, Tamara Hobson vs. Wagoner County.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve of the following Blanket Purchase Order(s):

#1186, #1192, #1228 through #1231, #1257, and #1276 through #1279.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to Adjourn at 11:24a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 4th day of September, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK