

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, July 30<sup>th</sup>, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, County Clerk Elect; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on July 27<sup>th</sup>, 2012.

Location: Wagoner County Courthouse  
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:05 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Lori Hendricks and the Pledge of Allegiance was led by Tim Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of Commission Meeting held July 23<sup>rd</sup>, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, abstain.
- V. Action Items
  - A. The Board discussed Resolution #2012-035. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table further discussion and possible action regarding Resolution #2012-035, Travel Per Diem for Wagoner County, adoption of Federal Per Diem rates for travel. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution #2012-034, Burn Ban for Wagoner County, for a period of seven (7) days. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve signing Contract between Wagoner County Assessor and TASC (Total Assessment Solutions Corporation), as

approved by Assessor Sandy Hodges. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley Approve Whitehorn Cove Fire Department request to designate Jay Stamps and John Hallford as Receiving Officers for Account C35 for FY2012–13. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Sheriff's Office request to designate Marsha Presson and Renae Ehler as Receiving Officers for all accounts. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Contract between Oklahoma Dept. of Mental Health and Substance Abuse Services and Wagoner County FY2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to recess until 1:p.m. at 10:37a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Kelley reconvened the meeting at 1:20p.m.

- G. The Board discussed bid from Robyn Atkins on County owned property. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item to allow the Treasurer to make corrections on documents. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

(Commissioner Hanning rejoined the meeting at 1:25p.m.)

This item was revisited later in the meeting. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to accept the bid for a total of \$140.00 plus cost from Robyn Atkins for Lots 10, 11 and 12, Block 54, Redbird City, Wagoner County, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit:
1. #1010-12, Applicant: Oklahoma Natural Gas Co., for District One.  
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Labor Waiver:
1. Dump dirt off County Right-of-Way at 28017 E. 52<sup>nd</sup> St., Broken Arrow, Oklahoma, Charles I. Walker property for District One.  
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Contract between Wagoner County Health Department and Legacy Self Storage for FY2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. The Board discussed item regarding adjustment to Highway Salary account to cover for shortages in appropriations due to Social Security contribution. County Clerk Elect Lori Hendricks explained the reason for the adjustment and the reason for the shortage was a change in the percentage of the contribution by the County to Social Security. No action was taken.
- L. The Board discussed item regarding City of Wagoner request to relocate Garrison monument. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item to explore location for placement of monument. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- M. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding Tower Lease on County owned property. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- N. The Board discussed action regarding change of scope for County-Wide and District EODD REAP grants. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to change

scope of District One \$14,000.00 Grant from Lone Star Fire Department to Oak Grove Fire Department to be used for new equipment. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table further discussion and possible action regarding change of scope for the remaining Grants. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- O. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding possible public parking lot for Oak Grove Fire Department to allow time for estimates. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VI. Old Business

- A. The Board discussed the proposed Interlocal Agreement between City of Coweta and Wagoner County for fire protection. Commissioner Edwards asked if anyone had any ideas or suggestions regarding this matter. No action was taken.

- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Interlocal Agreement with City of Wagoner regarding County Engineer providing Flood Plain Management to the City for National Flood Insurance Program. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve purchasing a Command Vehicle for Emergency Management. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, nay.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to fund purchase of Command Vehicle for Emergency Management as follows: one-half paid from Emergency Management M&O and one-half paid from Commissioners Use Tax fund,

for a total cost of \$30,197.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, nay.

- D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of Drug Policy for Personnel Handbook. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley to table discussion and possible action regarding repair of earthquake damage in the Courthouse jail. Commissioner Kelley then withdrew his motion and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to remove this item from the Agenda until further notice from County Engineer Monty Proctor. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed quotes for air conditioning unit for Courtroom #1. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to accept quote from K & M, which was the lowest quote, in the amount of \$17,315.00 to be paid out of the Courthouse Renovation Fund, and with the stipulation that Contractor tie into drainage system. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

## VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following Transfer:

1. District One Highway Account T2-1 to Highway Salary Account T1, in the amount of \$2,915.50; District Two Highway Account T2-2 to Highway Salary Account T1, in the amount of \$3,657.09; District Three Highway Account T2-3 to Highway Salary Account T1, in the amount of \$3,600.13, for a total Transfer amount of \$10,172.72.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VIII. New Business – County Engineer reported that he received information late Friday that RWD#4 had to make a necessary repair to a water line.
- IX. Public Comment – Assessor Sandy Hodges stated that each Board of County Commissioner has received the 2012 Wagoner Assessor’s Office Report to the Excise Board.
- X. Announcements – Election Board Secretary informed the Board that the State Election Board had notified him that there is not room on the November Ballot for the County-Wide Motel/Hotel Tax issue. He also noted that the Election Board would be conducting the Fair Board Member Election in the future.
- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports:
  - A. Planning and Zoning for the week of July 23<sup>rd</sup>, 2012.
  - B. Emergency Management for the week of July 23<sup>rd</sup>, 2012.
  - C. Engineer for the week June 23<sup>rd</sup>, 2012.
  - D. 911 for the week of July 23<sup>rd</sup>, 2012.
  - E. Election Board for the month of June, 2012.
  - F. Planning and Zoning for the month of June, 2012.
  - G. Tullahassee Fire Department for the month of June, 2012.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following Legal item to the District Attorney:
  1. Case No. CJ 2012-0339, Tamara Hobson vs. Wagoner Co.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Orders: #532, #533, #547, #562, #565 through #574, #576, #577, #580, #581, #584, #586, #587, #588, #590, #591, #593, #596, #597, #599 through #603, #612, #614 through #617, #621, #626 through #629, #659, #669 and #670.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Adjourn at 4:15p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 6<sup>th</sup> day of August, 2012.

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TIM KELLEY, CHAIRMAN

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JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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CHRIS EDWARDS, MEMBER