

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, July 2nd, 2012

The Board of Wagoner County Commissioners met with James Hanning, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, First Deputy County Clerk; and Char Dubree, Secretary. Chairman Tim Kelley and County Clerk Carolyn Kusler were not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 29th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:05 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Edwards, present.
- III. The Prayer was led by Sandy Hodges and the Pledge of Allegiance was led by Lori Hendricks.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the minutes of meeting held on June 25th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- V. Action Items
 - A. A motion was made by Commissioner Edwards to receive Estimate of Needs FY2012–13 as presented to the Excise Board; and, Year–End Statement of Expenditures and Cash Balance. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
 - B. A motion was made by Commissioner Hanning to table approval or disapproval of F.D.I.C. Depository Agreement with First National Bank, as the correct name of the bank should be “First Bank and Trust”. Commissioner Hanning then withdrew his motion to table, and he made a motion, seconded by Commissioner Edwards to approve F.D.I.C. Depository Agreement with First National Bank, correcting the name of the bank to First Bank and Trust. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following Utility Permit:
1. #3019-12, Applicant: RWD#5 for District Three.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following quote from CastleCom in the amount of \$2,132.80, for battery back-ups for the phone system, to be paid out of the Renovation Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the Contracts for Continuation for FY2012-13 for Wagoner County Health Department as follows:
1. PODS/New Age Moving at \$114.00 per month.
 2. Pitney Bowes, Inc. at \$396.00 quarterly.
 3. Verizon at .12-0.15 per min (Long Distance Plan).
 4. AT&T Mobility at \$140.00 per month. (Average)
 5. J.D. Young, Inc. at \$315.00 quarterly.
 6. Shredders at \$160.00 per month.
 7. Guardian Security Systems at \$55.80 per month.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Oklahoma Juvenile Justice Services, Inc. Detention Services Agreement FY2012-13, in the amount of \$23.26 per juvenile, per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Detention Services Agreement with Communityworks, Cleveland County Regional Juvenile Detention Center, FY2012-13, in the amount of \$21.74 per juvenile, per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- H. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution #2012-028, Renewal of

Lease-Purchase Agreement(s) with ODOT for FY-2012-13. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

- I. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve ODOT insurance coverage on all equipment and road machinery purchased through the County Road Machinery and Equipment Revolving Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- J. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing Health Department Contract with Office Express Janitorial Service, Inc., as approved on June 25th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- K. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve payment of the Harris invoice in the amount of \$535,546.20, out of the Courthouse Renovation Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

VI. Old Business

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table discussion and possible action regarding Vending Machines for Courthouse, to allow time for Commissioner Kelley's input. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding repair of earthquake damage in the Courthouse jail. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table discussion and possible award of Bid#25, Communications Tower Design and Manufacture for E-911 to allow time for time for Commissioner Kelley's input. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

- D. E-911 Coordinator Judy Elliott gave an update of Harris Radio System, reporting that everything is ahead of schedule. The radio project is moving along and the equipment was shipped last Friday. The 800 System is up and running and all that is needed are the radios. The tower project is also ahead of schedule. No action was taken regarding this matter.
- E. Commissioner Hanning requested that discussion and possible action regarding update on radios requested in February for District #1 be removed from the Agenda. No action was taken at this time.

VII. Financial Matters

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.
- B. A motion was made by Commissioner Edwards and seconded to approve the following Transfer(s):
 - 1. Commissioner's Use Tax Account (C-42) to Fair Board Account (C-37-03-2), in the amount of \$4,000.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

VIII. New Business in accordance with 25 O.S. §311 A.

Maintenance Manager David French stated that there is a problem with the Air Conditioner Unit for Courtroom #1. He stated that the unit needs to be upgraded or replaced. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards allowing David French to work with the Purchasing Department in getting quotes for upgrade, or replacement of the air conditioning unit in Courtroom #1. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

IX. Public Comment – There was none.

- X. Announcements – Sandy Hodges gave an update regarding the aerial photos for Wagoner County. She said the Sheriff, Engineer and Planning and

Zoning had expressed interest in downloading these photos. She stated that downloading would be available for any department. Sandy recommended that the downloads should be made available to the Fire Departments.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following Reports, except for Item C. Engineer for the week of June 25th, 2012:

- A. Planning and Zoning for the week of June 25th, 2012.
- B. Emergency Management for the week of June 25th, 2012.
- C. Engineer for the week June 25th, 2012.
- D. 911 for the week of June 25th, 2012.
- E. Oak Grove Fire Department for the month of May, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

XII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following Legal item to the District Attorney:

- 1. File No. WC059678, Lisa Tyree vs. Wagoner County.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders to include Warrant #000075. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following Blanket Purchase Order: #1 through #42. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye.

XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 11:04a.m.

Presented and approved by the Wagoner County Commission on this 9th day of July, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
