

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, June 11th, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 8th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:05 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the minutes of meeting held on June 4th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A presentation was made by Trent Evans with Pictometry regarding aerial photography project which is being done in conjunction with INCOG for Wagoner County. Mr. Evans gave an overview of the project and offered training to navigate the system software. There are five (5) views of every structure. The information can be made available to any office of City within the County at no additional cost. No action was taken.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Western Plains Youth & Family Services, Inc. Contract for FY2012–2013, in the amount of \$29.35 per juvenile per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. The Board opened the bids submitted for Bid#28, Wagoner County Six Month Bids. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table this item, requesting a

tabulation by Purchasing Agent of the bids submitted. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit:

1. #3016-12, Applicant: RWD#5, for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

E. The Board discussed item regarding Interlocal Agreement between City of Coweta and Wagoner County for Fire and Emergency Medical Service to Unincorporated Areas of Wagoner County. The discussion centered on fairness to other entities providing similar coverage without extra compensation and sustainability of the funds in future years. No action was taken.

VI. Old Business

A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Proposal for repair of earthquake damage at OSU Extension building and award to Trigon Inc, which was the only proposal submitted, in the amount of \$15,485.00. The proposal had been approved by ACCO Insurance Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. The Board discussed item regarding repair of earthquake damage in the Courthouse jail. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table this item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. The Board discussed item regarding Drug Policy for Personnel Handbook. After discussing changes to the policy, a motion was made by Commissioner Hanning to approve the Policy with changes. The motion failed due to lack of second. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of the Drug Policy for Personnel Handbook for review with

changes made along with a proposal for drug testing. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. The Board discussed grouting the jack casing in the pits for the elevators. Since there were no quotes submitted, a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to do the project in house when the Courthouse is closed. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board Discussed Bid#23, Sales of Surplus Vehicles/Equipment for District One. Commissioner Hanning rejected all bids that were submitted, except the bid submitted by Waste Research, Inc. in the amount of \$43,500.00 (Item #5) for the 2005 Freightliner 10-Wheel Dump Truck. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award the bid submitted by Waste Research, Inc., Item #5 for the 2005 Freightliner 10-Wheel Dump Truck, for the amount of \$43,500.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed the item regarding the Lone Star Fire District, setting boundaries, and calling for an election, which may include approval or disapproval of Resolution #2012-020, Calling for an Election regarding Lone Star Fire District. A motion was made by Commissioner Hanning to accept the proposed District as presented and call for the election. The motion failed due to lack of second.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. Transfer(s):
 - 1. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer of Assessor VI Travel (Account #17-1C) to VI M&O (Account #17-2) in the amount of \$2,000.00; Assessor VI Payroll (Account #17-1A) to VI Retirement &

Insurance (Account #17-6) in the amount of \$1,000.00; Assessor VI Payroll (Account #17-1A) to VI M&O (Account #17-2) in the amount of \$1,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer of Commissioners Use Tax (Account #C-42) to Emergency Management Salary (Account #C-321A) in the amount of \$50,300.00; and to Emergency Management Travel (Account #C-321C) in the amount of \$7,800.00; and to Engineer Salary (Account #C-42-1A) in the amount of \$120,400.00; and to Engineer Travel (Account #C-42-1C) in the amount of \$7,800.00; and to Engineer M&O (Account #C42-2) in the amount of \$7,300.00; and to Judges Secretaries (Account #C-42-02-1A) in the amount of \$81,600.00; for a total Transfer amount of \$275,200.00. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; Kelley, aye.

C. Invoice(s):

1. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve invoice of Craig County Regional Detention Center for the month of May, 2012, in the amount of \$136.16. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
2. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve invoice of Tulsa County Juvenile Bureau for the month of May, 2012, in the amount of \$157.28. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment

Joann Eltzroth, Cathy Moore and Roy Buckner commented regarding the Lone Star Fire District issue, expressing desire for an election. Commissioner Kelley stated he thought the revenues would be insufficient

and he wanted to wait on the Attorney General's Opinion regarding the sales tax.

Tom Lorincz announced that Treasurer Dana Patten had received a letter from State Auditor Gary A. Jones noting that there were no exceptions regarding the audit of the County Treasurer.

X. Announcements – There were none.

XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports:

- A. Planning and Zoning for the week of June 4th, 2012.
- B. Emergency Management for the week of June 4th, 2012.
- C. Engineer for the week of May 29th and the week of June 4th, 2012.
- D. 911 for the week of June 4th, 2012.
- E. Health Department for the month of May, 2012.
- F. Court Clerk for the month of May, 2012.
- G. Treasurer Allocation of Alcoholic Beverage Tax for the month of May, 2012.
- H. Tullahassee Fire Department for the month of April, 2012.
- I. Fire Department Appropriation Ledgers for the month of May, 2012.

The motion was approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following Legal items to the District Attorney:

- 1. Case No. CJ-2012-235, Derek Walker vs. Town of Porter, Oklahoma et al.
- 2. Case No. CV-12-63, First Priority Bank vs. Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Orders: #7469, #7537. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take a break at 11:28a.m. Commissioner Kelley reconvened the meeting at 11:36a.m.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to Recess at 12:38p.m.

Presented and approved by the Wagoner County Commission on this 18th day of June, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK

CHRIS EDWARDS, MEMBER
