

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, May 21st, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on May 18th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:00 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Chris Edwards and the Pledge of Allegiance was led by Bob Colbert.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the minutes of Commission meeting held May 14th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve FY2012–13 Juvenile Detention Services Agreement with Craig County, in the amount of \$17.02 per day per juvenile. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Agreement with Cox Telecom for Enhanced Emergency Number (E-911) Service. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2012–022, Reimburse General Fund by OSU Extension for FY2011–12. The motion was

approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permits:
1. #1005-12; Applicant: Oklahoma Natural Gas for District One.
 2. #3015-12; Applicant: Oklahoma Natural Gas for District Three.
 3. #1006-12; Applicant: Phillips 66 Pipeline LLC for District One.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board discussed Courthouse vending machines. County Clerk Carolyn Kusler stated that her office frequently gets complaints regarding staleness of product in the vending machines. She presented a “fun size” bag of candy which states on it “not for resale” which is being offered in one of the machines. She suggested that someone research vending machine options. Commissioner Hanning suggested the County go out for bid regarding this item. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning requesting County Clerk Carolyn Kusler contact vending companies and ask them to present their products. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed item regarding the creation of Lone Star Fire District. Concerned citizens, Nancy Hollingshed, Dave Hollingshed, Jay and Jean Pickard, Jeanie Oswald and Trent Harris all voiced their opposition to holding another election regarding this matter. Commissioner Kelley noted that new petitions were presented to the Board, the County Clerk’s office has verified signatures, and Tuesday, May 29th, 2012, at 6:30p.m., a Public Hearing will be held at Lone Star Baptist Church to allow protest or support of the creation of a Fire Protection District within the Northeastern fence line of Coweta, AKA The Lone Star Area. No action was taken.
- G. Commissioner Hanning presented documents relating to the Governor’s approval to terminate Wagoner County Educational Facilities Authority Public Trust. No action was taken.

- H. The Board discussed Purchase Orders for radios as presented by Commissioner Hanning. Commissioner Hanning stated that the Clerk's Office should encumber all purchase orders presented and bring to the Board any that are questionable. Commissioner Kelley and Commissioner Edwards both requested that County Clerk Carolyn Kusler continue to look closely at all of their purchase orders to be sure they are within the law. Commissioner Kelley requested Assistant District Attorney Holly Chapman for an opinion regarding whether the County Clerk should assign a purchase order number to encumber money, even if the purchase order appears to be improper according to Purchasing Laws. No action was taken.
- I. The Board discussed item regarding road closing on 71st, East of Lone Star. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the permit, and request that all further communications from the City or the Contractor regarding this road cut, maintenance and signage go directly to Commissioner Hanning. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. The Board discussed possible award of Bid#24, Wildland Bed/Skid Unit for Tallahassee Fire Department. Tallahassee Fire Chief Scotty Smith recommended Bid#24 be awarded to Blanchett Manufacturing, as the other two bids submitted did not meet the specification of a steel bed. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award Bid#24 to Blanchett Manufacturing in the amount of \$54,167.00., as the other bids did not meet specifications. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of Drug Policy for Personnel Handbook to allow time for further review. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. Upon the recommendation of the Health Department, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to award Bid#22, for the Wagoner County Health Department Building Addition to United Resources Building Company, Inc. in the amount of \$769,000.00(which was the lowest bid submitted). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. The Board discussed award of Bid #21, Ambulance for Coweta Fire Department. Broken Arrow Fire Department Chief recommended Osage Industries, (which was the second lowest bid submitted), and stated he would submit a written summary to Assistant District Attorney Holly Chapman, outlining the reasons and differences to support his request. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the award of Bid#21 to Osage Industries in the amount of \$141,630.00, for an Ambulance for Coweta Fire Department, once the summary documents are on file. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. The Board discussed item regarding grouting the jack casing in the pits for the elevators. Maintenance Manager David French suggested the work be done by a concrete contractor. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to get quotes from Concrete Contractors. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Commissioner Kelley reported that District #3 had held a “Free Dump Day” on Saturday, and that it was very successful.

- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports, except C. Engineer for the week of May 14th, 2012:
- A. Planning and Zoning for the week of May 14th, 2012.
 - B. Emergency Management for the week of May 7th and May 14th, 2012.
 - C. Engineer for the week of May 14th, 2012.
 - D. 911 for the week of May 14th, 2012.
 - E. Election Board for the month of April, 2012.
 - F. Tullahassee Fiore Department for the month of April, 2012.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following Legal item to the District Attorney:
Case No. CJ-07-173, Solomon, L. vs. Wagoner County.
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Orders: #7033, #7061 and #7062. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to Recess at 12:02p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 29th day of May, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
