

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, May 7th, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on May 4th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:03 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Sandy Hodges and the Pledge of Allegiance was led by Lori Hendricks.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the minutes (with addition and correction) of Commission meeting held April 30th, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Communities of Excellence Agreement between Wagoner County Health Department and Okay Public Schools. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to appoint, at the recommendation of Susan Williams, Michael E. Brooks, 35536 E. 71st St. S., Broken Arrow, Oklahoma 74014 to the Fair Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. The Board opened the following bids submitted for Bid#22, Health Department Building Addition for Wagoner County Health Department:
1. United Resources Building Co. in the amount of \$769,000.00.
 2. RLM Construction in the amount of \$811,000.00.
 3. Brewer Construction in the amount of \$815,000.00.
 4. Helterbrand Builders in the amount of \$822,000.00.
 5. Builders Unlimited in the amount of \$822,000.00.
 6. Trigon in the amount of \$837,000.00.
 7. Bronze Oak, LLC in the amount of \$929,000.00.
- A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table this item to allow the Health Department to review and recommend. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. The Board discussed Proposal from Thyssen Krupp Elevator, to grout the jack casing in the pits for the elevators, in the amount of \$7,505.00. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to get additional quotes. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Labor Waiver(s):
1. Tree removal off County Right-of-Way at 24700 E. 121st, Broken Arrow, Oklahoma, Peggy Simon property for District Three.
 2. Dump dirt off County Right-Of-Way at 8412 S. 273rd E. Ave., Broken Arrow, Oklahoma, James and Laurann Farris property for District One.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Juvenile Detention Contract with Tulsa County for FY2012-2013, in the amount of \$44.00 per juvenile, per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A presentation was made by Darla Heller, Community Development Educator with Wagoner County Economic Development Authority, along with Chairman Alan Parnell. An overview of the activities of Economic

Development was given. Statistics were given regarding growth of Wagoner County businesses, increased employment, and outlook of future prospective businesses. A Financial Report was also given to the Board. All of the information presented is available on the Economic Development website. No action was taken.

- H. The Board discussed item regarding installation and setup of USB HD for the purpose of daily backups to external drive. County Clerk Carolyn Kusler presented a quote from Matt Roberg with Castlecom for backup for Courthouse phone system in the amount of \$745.50. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve accepting the quote in the amount of \$745.50, approving the installation along with a one-year warranty. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. The Board discussed setting a date for a Special Board of County Commissioners Special Meeting to receive a report from Matt Roberg with Castlecom, and to discuss need for network and IT support for Courthouse system. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to call the Special Meeting on Wednesday, May 23rd, 2012, at 9:00a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. The Board discussed the Attorney General's Opinion on Planning and Zoning, which confirmed that Planning and Zoning is operating according to law. No action was taken.
- K. The Board discussed item regarding yearly maintenance for the 911 generator, in the amount of \$711.00 per year, plus an additional \$250.00 per year for 24-hour service. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table this action for further review. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible award of Bid #21, Ambulance for Coweta Fire Department, as Purchasing Agent Carolyn Henderson stated she had not yet heard back from Coweta Fire

Department for recommendation. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. The Board discussed item regarding donation to Wagoner Senior Citizens Center and whether to approve or disapprove Agreement with Wagoner Senior Citizens Center. It was noted that three Wagoner County Senior Citizens Centers need assistance, those being Wagoner Senior Citizens Center, Okay Senior Citizens Center and Rolling Senior Citizens Center. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve an amount of \$400.00 each, per month from Commissioners Use Tax to Wagoner Senior Citizen Center, Okay Senior Citizen Center and Rolling Hills Senior Citizen Center, and that each Senior Center should keep this money in a separate account and should report to the Board of County Commissioners regarding its use. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding request from Maintenance Manager David French for automatic flush valves for Courthouse public restrooms. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

This item was re-visited when Maintenance Manager David French was present to discuss and recommend. The following quotes were submitted to the Board:

1. Adney Plumbing in the amount of \$3,700.00.
2. Dale Plumbing in the amount of \$3,055.00.
3. Roto-Rooter in the amount of \$6,890.76.

David French explained the differences in the quotes and recommended Dale Plumbing, which was the lowest bid. Assistant District Attorney Holly Chapman stated the County Tax Exempt ID number could be used. Energy Efficiency Manager Administrator Monty Proctor stated this could qualify to be paid from the Energy Efficiency Grant.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to accept and approve the quote from Dale Plumbing in the amount of \$3,055.00, which was the lowest quote,

allowing Dale Plumbing to use the County Tax Exempt ID number, with payment to be made out of the Energy Efficiency Grant. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve revised Wagoner County Fair Board By-Laws. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take a break at 10:35a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Kelley reconvened the meeting at 10:42a.m.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements – There were none.

XI. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the following Reports:

- A. Planning and Zoning for the week of April 30th, 2012.
- B. Emergency Management for the week of April 23rd, and April 30th, 2012.
- C. Engineer for the week of April 30th, 2012.
- D. 911 for the week of April 30th, 2012.
- E. County Clerk for the month of April, 2012.
- F. Health Department for the month of April, 2012.
- G. Assessor for the month of April, 2012.

H. Sheriff for the month of April, 2012.

I. Treasurer's Allocation of Alcoholic Beverage Tax for April, 2012.

J. Treasurer for the month of April, 2012

K. Fire Departments Appropriation Ledgers.

L. Toppers Fire Department for the month of April, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following Legal item to the District Attorney:

Case No. CJ-07-173, Solomon, L. vs. Wagoner County

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to break for Lunch at 11:24a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Commissioner Kelley reconvened the meeting at 12:36p.m.

XIII. Purchase Orders

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders, to include Warrant #002507. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Orders: #6761, #6763, #6787 through #6790, #6793 through #6795, #6815, and #6816. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. Executive Session

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to go into Executive Session Pursuant to Title 25, O.S. §307(B)1: Discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of Jackie Murray, E-911 Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to reconvene into open session. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. The Board discussed employment, hiring, appointment, promotion, demotion, disciplining or resignation of Jackie Murray, E-911 Department. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to change Jackie Murray from part-time to full-time at the rate of pay of \$1850.00 per month, plus benefits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Recess at 2:15p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 14th day of May, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
