

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, April 9th, 2012

The Board of Wagoner County Commissioners met with Tim Kelley, Chairman; James Hanning, Vice-Chairman; Chris Edwards, Member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on April 5th, 2012.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:03 a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Prayer was led by Commissioner Edwards and the Pledge of Allegiance was led by Commissioner Kelley.

- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the minutes of Commission meeting held April 2nd, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- V. Action Items
 - A. Open and possible award of the following bids:
 - A.1. – The Board opened bids submitted for Bid #19, Engine/Pumper for Red Bird Fire Department as follows:
 1. Emergency Vehicle Resources in the amount of \$40,000.00.
 2. Jon's Mid America Fire Apparatus in the amount of \$60,000.00.
 3. Jon's Mid America Fire Apparatus in the amount of \$66,800.00.A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the bids submitted to Red Bird Fire Department for review and recommendation. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A.2. – The Board opened bid submitted for Bid #20, Rescue Truck for Red Bird Fire Department as follows:

1. Emergency Vehicle Resources in the amount of \$21,000.00.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the bids submitted to Red Bird Fire Department for review and recommendation. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Labor Waiver:

1. Dump debris, dump dirt, and dump rock off County Right-of-Way at 32721 E. 161st South, Coweta, Oklahoma, Arthur Street property for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

A. The Board discussed item regarding Earth Quake Assessment Report as prepared by Madsen, Kneppers and Associates, Inc. (MKA). County Engineer Monty Proctor stated that ACCO's concerns regarding the scope as prepared by Engineer were that we included power-washing of the entire Courthouse, and replacing the membrane on the roof as opposed to patching the membrane. Monty recommended we go out for bid under the scope and guidelines as prepared by Madsen, Kneppers and Associates, Inc. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to revise scope of work upon recommendation from ACCO and send that out to bid. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table further discussion and possible action regarding donation to Wagoner Sr. Citizens, so that Commissioner

Edwards could continue to try to get confirmation regarding facilitating a donation through another entity for use by the Senior Citizens. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Appropriations. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; Kelley, aye.

C. Approve or disapprove the following invoice(s):

1. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table ODOT CBRI Project ID: BRF-173c (093) CO, in the amount of \$3,120.15, to allow Commissioner Hanning to contact ODOT regarding this invoice. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Craig County Regional Detention Center invoice for the month of March, 2012, in the amount of \$459.54. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve request for reimbursement of Election Board Secretary Salary for the month of March, 2012, in the amount of \$3,963.35. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – County Engineer Monty Proctor stated that CED would hold a meeting on the 19th, and they requested one project per District for BR Projects. This will be taken under consideration and put on the Agenda next week.

Commissioner Kelley stated that Emergency Management Director Heath Underwood requests direction on how to handle installation inspection fees for the storm shelters that were awarded recently by a Grant. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to waive the inspection fee on the installation of these storm shelters. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Scott Brians, with Planning and Zoning, Stormwater, asked if the fees will be waived by individuals installing their own storm shelters. Commissioner Kelley stated that the fee policy for those individuals should not be changed.

IX. Public Comment – There was none.

X. Announcements

Steve Taylor, Port 33, thanked County Engineer Monty Proctor, Brenda Robertson with Planning and Zoning and the Board of County Commissioners and commended all for their professionalism and efforts regarding the approval of the Zoning Change for Port 33 regarding their expansion. Mr. Taylor further updated the Board on the Port's future expansion.

County Engineer Monty Proctor, who is also President of the Oklahoma Association of County Engineers, recently attended a series of meetings in Kentucky and reported that USDOT Administrator Victor Mendez commends the Board on the adoption of the recent Cell Phone Policy in our Personnel Manual.

XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports:

- A. Planning and Zoning for the week of April 2nd, 2012.
- B. Emergency Management for the week of April 2nd, 2012 .
- C. Engineer for the week of March 26th and week of April 2nd, 2012.
- D. 911 for the week of April 2nd, 2012 .
- E. County Clerk for the month of March, 2012.
- F. Treasurer's Allocation of Alcoholic Beverage Tax.
- G. Treasurer for the month of March, 2012.
- H. Sheriff for the month of March, 2012.
- I. Assessor for the month of March, 2012.

J. Health Department for the month of March, 2012.

K. Oak Grove Fire Department for the month of March, 2012.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve of the following Blanket Purchase Orders, except for #6254:

#6152 through #6155, #6189, #6194, #6198, #6202, #6247, #6253 and #6254.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 11:29a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 16th day of April, 2012.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
