

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS

Monday, December 19th, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, Member; Lori Hendricks, First Deputy, County Clerk; and Char Dubree, Secretary. Assistant District Attorney John David Luton joined the meeting at 9:30a.m. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on December 16th, 2011.

Location: Wagoner County Courthouse

Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:02a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Pledge of Allegiance was led by Commissioner Kelley and the Prayer was led by Judy Elliott.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission meeting held December 12th, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. The Board discussed item regarding financing for Tullahassee Fire Department and Blanchat Manufacturing for Wildland Bed/Skid Unit (Bid #2) in the amount of \$56,552.00. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item until the Assistant District Attorney could join the meeting. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Hanning returned to this item later in the meeting. After conferring with Assistant District Attorney John David Luton, a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award financing to First Bank and Trust. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve and accept quote from Mac Systems

for Annual Fire Inspection for sprinkler system and fire pump inspection in the amount of \$614.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table until December 27th, further discussion and possible action regarding start date of maintaining roads in new Districts, to allow time to prepare a Resolution with the start date of January 1st, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible award of Bid #6, for a metal building for Whitehorn Cove Fire Department, as no one was present from Whitehorn Cove Fire Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible award of Bid #13, Wagoner County Six Month Bids, to allow more time for the tabulation by the Purchasing Agent. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve payment of \$250.00 for burial costs to Wright Funeral Home for indigent person, Ella Curtis, Coweta, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. The Board discussed request from Treasurer for remodel of her office to increase security. Treasurer Dana Patten gave an update. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table approval or disapproval of the

Management Contract between the Board of Commissioners and the Stone Bluff Senior Citizen Board for the operation of the Center, waiting until after the Stone Bluff Board meets on Tuesday to sign Contract. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to consider approving or disapproving the Final Draft of Energy Efficiency Strategy Plan, as approved on December 12, 2011. County Engineer Monty Proctor presented the Final Draft. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the Final Draft as presented. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Juvenile Detention Transportation Claim FY2012, for the month of November, 2011 in the amount of \$2,198.01. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following invoice(s):
1. Tahlequah Fire Equipment Specialists (for Sheriff's Office) in the amount of \$130.00.
 2. Mark's Plumbing (for Sheriff's Office) in the amount of \$334.10.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business.

Arvil Morgan, with Rural Water District #5, requested approval for an emergency easement starting at 273rd, South at 151st, running East approximately 600 feet, in order to furnish water to a resident. A motion

(per 25 O.S. §311.A.9) was made by Commissioner Kelley and seconded by Commissioner Hanning to approve easement request, with the understanding that Mr. Morgan would coordinate compliance of Code with Scott Brians. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

County Engineer Monty Proctor stated that there appears to be additional earthquake damage at the OSU Extension Office, the inspector is due to evaluate the damage this week, then this will be added to the insurance claim.

Larry Miller and Gayle Ross (Treasurer), representing Oneta Fire Association requested that the Board assist with payment at least in the amount of \$1,500.00 to pay Attorney Jim Melton for his services to Oneta Fire Association for participation with the District Attorney regarding wording of request to the Attorney General for an opinion. No action was taken regarding this matter.

IX. Public Comment: There was none.

X. Announcements.

Election Board Secretary Larry Wilkinson reported that the building behind his office had been removed. He also informed the Board that he would have an Agenda item on next week regarding security at his building.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports:

- A. Planning and Zoning for the week of December 12th, 2011
- B. Emergency Management for the week of December 12th, 2011.
- C. Engineer for the week of December 12th, 2011.
- D. 911 for the week of December 12th, 2011.
- E. Court Clerk for the month of November, 2011.
- F. Planning and Zoning for the month of November, 2011.

G. Tallahassee Volunteer Fire Department for September, October and November, 2011.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Cancellations:

1. Warrant #1229 (024961) in the amount of \$219.59, and re-issue under PO #3637 to correct the amount;
2. Warrant #1239 (024971) in the amount of \$118.65, and re-issue under PO #2761 to correct the vendor;
3. Warrant #401 in the amount of \$235.87, which was lost, and re-issue warrant through payroll for Safety Award.
4. Warrant #1261 (024993) in the amount of \$202.18, which was issued to the wrong Chris Edwards, and re-issue to the correct Chris Edwards under PO #3816.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to rescind approval of the following for clarification: Warrant #1261 (024993) in the amount of \$202.18, which was issued to the wrong Chris Edwards, and re-issue to the

correct Chris Edwards under PO #3816. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 11:45a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 27th day of December, 2011.

JAMES HANNING, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
