

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS

Monday, December 12<sup>th</sup>, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, Member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney John David Luton was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on December 9<sup>th</sup>, 2011.

Location: Wagoner County Courthouse  
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:03a.m.
- II. Roll Call – Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Pledge of Allegiance was led by Commissioner Kelley and the Prayer was led by Commissioner Edwards.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the minutes of Commission meeting held December 5<sup>th</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve obtaining a soil test at Yonkers site, contingent upon closing. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. The Board opened the following bids submitted for Bid #6, for a metal building for Whitehorn Cove Fire Department:
    1. LD Kerns Contractors in the amount of \$445,000.00
    2. Brewer Construction in the amount of \$371,890.00A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table award of Bid #6 to allow Whitehorn Cove Fire Department to review and recommend. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. The Board opened the bids submitted for Bid #13, Wagoner County Six Month Bids. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item, requesting a tabulation of the bids submitted by Purchasing Agent, to be presented on December 19<sup>th</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the Financial Audit of Wagoner County Development Authority (June 30, 2011 and 2010) as prepared by Gray, Blodgett & Company, PLLC. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table approval or disapproval of payment of \$250.00 burial costs to Wright Funeral Home for indigent person, Ella Curtis, Coweta, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed the Stone Bluff Senior Citizen Center as follows:
  - 1. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Increase the number of Board members from three (3) to five (5) as approved by the Trust on November 2, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - 2. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve request to designate the following as members of the Stone Bluff Senior Center Board as approved by the Trust on November 15, 2011: Juanita Walker, Jamie Bevard, Mary Lou Havner, Terry Roberts, and Richard Berry, correcting the name of Juanita Walker to Juanita Young. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - 3. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2011-061, authorization of dissolution of the Trust as approved by the Trust on November 15, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

4. A motion was made by Commissioner Hanning to authorize the Contract between the Board of Commissioners and the Stone Bluff Senior Citizen Board for the operation of the Center. Commissioner Hanning then withdrew his motion. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item to allow the Stone Bluff Senior Center Board Members the review the Contract. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
5. A motion was made Commissioner Kelley to approve a donation of \$2,000.00 to Stone Bluff Senior Citizen Center Board. Commissioner Kelley then withdrew his motion. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to authorize a donation of the unencumbered funds in Account G14 in the amount of \$4,196.45 to the Stone Bluff Senior Citizen Center Board as startup money for the operation of the Center. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive 2011 Interim Bridge Inspection Report, as presented by Engineer Monty Proctor, and to approve invoice in the amount of \$2,431.25 for 2011 Bridge Inspection Services. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit:
  1. 2011-1039, Applicant: Oklahoma Natural Gas Company, for District One (1).The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2011-066, District One(1) request to Surplus the following equipment:

1. 2005 Freightliner Tractor - #D302-0141
2. 2000 Freightliner Dump Truck - D302-0138

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- J. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding request from Treasurer for remodel of her office to increase security, to allow County Engineer Monty Proctor to prepare and present a concept. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve a special warrant to be issued for payment of Safety Award to Sheriff's Office employee Irvon Strout. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take a break at 10:15a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Hanning reconvened the meeting at 10:22a.m.

- L. Don Bustamonte and Mark Whiting gave a presentation and demonstration of Execom Recording System. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to take no action at this time. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

## VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding repair or replacement of Courthouse overhead door located in Sheriff's Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve signing Lease Renewal with Bob Kelley on Wagoner County owned property at 18567 Hwy 64, Haskell, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the Energy Efficiency and Conservation Strategy Plan as prepared by County Engineer Monty Proctor; and to approve Monty Proctor as Energy Manager, with ending date of December, 2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to break for lunch at 11:06a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Hanning reconvened the meeting at 12:46p.m.

## VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the the following invoice(s):
  - 1. Texas County Juvenile Detention Center in the amount of \$616.56, for the month of November, 2011.
  - 2. Craig County Regional Detention Center in the amount of \$595.70, for the month of November, 2011.
  - 3. Muskogee County Regional Juvenile Detention Center in the amount of \$349.05, for the month of November, 2011.

4. Tulsa County Juvenile Bureau in the amount of \$1,769.40, for the month of November, 2011.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

#### VIII. New Business.

The following Sheriff's Office invoices received late Friday were presented to the Board:

1. Tahlequah Fire Equipment & Specialists in the amount of \$130.00.
2. Roto-Rooter in the amount of \$249.00.
3. Mark's Plumbing in the amount of \$334.10

A motion was made by Commissioner Edwards to pay out of Maintenance and Operation Account. After further discussion, Commissioner Edwards withdrew his motion.

Commissioner Hanning then went back to VI. Old Business A. Discussion and possible action regarding repair or replacement of Courthouse Overhead door located in Sheriff's Department. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve repair of door by Overhead Door Company of Tulsa, Inc. in the amount of \$500.00 to be paid out of Maintenance and Operations Account 20-2. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

The invoices fro Roto-Rooter and Mark's Plumbing were returned to the Sheriff's Office. A determination regarding who paid for the fire extinguisher inspections is to be made and the same funding source used for this bill.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve a Labor Waiver to clean fence row and slope bank off County Right-of-Way at 29859 E. 91<sup>st</sup>, Broken Arrow, Oklahoma, Lowell Due property, for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Commissioner Hanning noted that the Board had received an invitation to a meeting scheduled Thursday, December 15<sup>th</sup>, at District Two, Skiatook.

It was also noted that CED meeting is scheduled Tuesday, December 13<sup>th</sup>.

IX. Public Comment: There was none.

X. Announcements.

The Board discussed various fundraisers for E-911 Dispatcher Michele Taylor whose house recently burned. Michele Taylor was present to thank everyone for their assistance.

Election Board Secretary Larry Wilkenson updated the Board in election process and equipment.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports:

- A. Planning and Zoning for the week of December 5<sup>th</sup>, 2011
- B. Emergency Management for the week of December 5<sup>th</sup>, 2011.
- C. Engineer for the week of December 5<sup>th</sup>, 2011.
- D. 911 for the week of December 5<sup>th</sup>, 2011.
- E. E-911 for the month of November, 2011.
- F. Election Board for the month of November, 2011.
- G. Treasurer for the month of November, 2011.
- H. Treasurer Allocation of Alcoholic Beverage Tax.
- I. Health Department for the month of November, 2011.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following Legal item to the District Attorney:

- 1. Arvest Bank vs. Leateich Williams, David Williams and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve blanket purchase order #3572, #3573, #3608, #3609, #3625, #3642, #3671, and #3692. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to recess at 3:30p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 19<sup>th</sup> day of December, 2011.

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JAMES HANNING, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER  
WAGONER COUNTY CLERK

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