

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS

Monday, November 14th , 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, Member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney John David Luton was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on November 9th, 2011.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:02a.m.
- II. Roll Call – Roll Call was done with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The Pledge of Allegiance was led by Commissioner Hanning and the Prayer was led by Pam Wood.
- IV. A motion was made by Commissioner Hanning to approve the minutes of Commission meeting held November 7th, 2011. The motion died for lack of second. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the minutes of Commission meeting held November 7th, 2011, with the exception that VI. Old Business, Item E. be changed to reflect clarity regarding the motion and lack of second. Commissioner Hanning then stated that he wanted the minutes to include that he had asked someone in the audience if Mark from ODOT had told them that the Engineering fees would not affect the 5-Year Bridge Plan. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items.
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to accept Klinefelter and approve Resolution #2011-060, NEPA Consultant Selection for CIRB-173C(145)RB, JP#25488, Elevator Road. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; Kelley, aye.

Wagoner County – Growing from “Good” to “Great”!

BOCC Chairman _____

- B. The Board opened the following bids submitted for Bid #12, Ballots for Election Board:
1. Royal Printing in the amount of \$0.210 – \$0.220 per ballot
 2. Mid–West Printing in the amount of \$0.160 – \$0.200 per ballot, with a onetime setup fee of \$40.00.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item until the Election Board Secretary could review and recommend. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Labor Waiver:
1. Dump rock and slope bank off County Right-of-Way at 18399 S. 381st E. Ave., Porter, OK, Travis Simeroth property. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table approval or disapproval of payment for \$250 burial costs to Shipman Funeral Home for indigent person, Wanda Barber, Wagoner, Oklahoma, and signature on Medical Examiner Permit, until the necessary documents were presented. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve request from Pancreatic Cancer Support Network(PANCAN) to sign Proclamation declaring November Pancreatic Cancer Awareness Month. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve contract between Wagoner County and OSU Extension for FY2011–2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- G. A motion was made by Commissioner Hanning to approve the \$20,000.00 for supplemental funding for Juvenile Drug Court and the STEP Program. Commissioner Hanning then withdrew his motion since the STEP Program has not started. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve half of the request (\$18,200.00) for supplemental funding for Juvenile Drug Court to be paid out of the Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. The Board discussed creation of a Occupational Tax, and what effect it would have on businesses within the County proper. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to remove this item from the Agenda until further notice to allow time for research. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion with Matt Roberg, Castlecom, regarding the Alcatel-Lucent phone system, and possible action regarding same, until the Board hears from Mr. Roberg. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table approval or disapproval of Lease Renewal with Bob Kelley on Wagoner County owned property at 18567 Hwy 64, Haskell, Oklahoma at the request of Mr. Kelley. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards to approve authorization for Treasurer to invest. Motion died for lack of second. A motion was again made by Commissioner Edwards and seconded by Commissioner Kelley to approve authorization for the Treasurer to invest with assurances that the investments would be collateralized and insured by

FDIC. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to take a five minute break at 10:29a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Hanning reconvened the meeting at 10:36a.m.

- D. A motion was made by Commissioner Hanning to approve Resolution 2011-058 for Engineering Design for Bridge over Salt Creek Local#2. So the item could be discussed, Commissioner Edwards seconded the motion. After discussion with Shannon Sheffert and Gary Harrison from ODOT regarding impact of steel beams and other monies, Commissioner Hanning again made the motion to accept Resolution 2011-058. There was already a motion on the floor so the vote was taken. The motion was not approved with the following votes cast: Hanning, aye; Edwards, nay; Kelley, nay.
- E. The Board discussed the 5-year bridge plan and whether or not the bridge plans for BR and CIRB should be separate. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table further discussion and possible action regarding the 5-Year Bridge Plan until information is obtained regarding the beams. Commissioner Kelley then agreed to amend his motion to also add discussion and possible action regarding Cross Town Beams on the next Agenda. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible award of Bid #11, Two(2) Brush Trucks and one(1) Tanker(Re-Bid) for Rolling Hills Fire Department since Rolling Hills was not present. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table until next week discussion and possible

action regarding quote for moving phones to conference room for Charlie Burns, Juvenile Offender Program. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- H. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding energy efficiency and conservation strategy, to allow County Engineer Monty Proctor to research further if the items he specified could be included. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following invoice:

- 1. Muskogee County Regional Juvenile Detention Center for the month of October, 2011, in the amount of \$349.05.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Warrant #002594, in the amount of \$1,589.00. (which was approved on November 7th, 2011.)

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business

Assistant District Attorney John David Luton requested that the Commissioners allow a request from the District Attorney's Office to hold a ceremony for crime victims to be placed on the next Agenda.

IX. Public Comment

Pam Wood had questions regarding replacing bridges in the County.

X. Announcements

Election Board Secretary Larry Wilkerson reported that he had met with Matt Roberg regarding the telephone system in the Election Board office.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take a lunch break at 11:58a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Hanning reconvened the meeting at 1:05p.m.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports:

- A. Planning and Zoning for the week of November 7th, 2011
- B. Emergency Management for the week of November 7th, 2011.
- C. Engineer for the week of November 7th, 2011.
- D. 911 for the week of November 7th, 2011.
- E. Election Board for the month of October, 2011.
- F. Sheriff for the month of October, 2011.
- G. Health Department for the month of October, 2011.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve blanket purchase order #3090. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve or disapprove calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Executive Session.

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to go into Executive Session Pursuant to Title 25,

O.S. §307(B)4 for confidential communications with the attorney regarding the following item:

1. Personnel Matters related to compensation of Board employees – Planning and Zoning, Stormwater, E-911, Engineer, Courthouse Security, Judges Secretaries, Maintenance Staff, and Emergency Management.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to reconvene at 3:47p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take no action at this time regarding the following:

1. Personnel Matters related to compensation of Board employees – Planning and Zoning, Stormwater, E-911, Engineer, Courthouse Security, Judges Secretaries, Maintenance Staff, and Emergency Management.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to Recess at 3:48 p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 21st day of November, 2011.

JAMES HANNING, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
