

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, October 31st, 2011

The Board of County Commissioners met with James Hanning, Chairman; Tim Kelley, vice-Chairman; Lori Hendricks, First Deputy/County Clerk; and Char Dubree, Secretary. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on October 28th, 2011.

Location: Wagoner County Courthouse
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:05a.m.
- II. Roll Call was done with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Pledge of Allegiance was led by Lori Hendricks and the Prayer was led by Sandy Hodges.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of Commission meeting held October 24th, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, abstain(Commissioner Edwards was not present at the meeting on 10-24); Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the minutes of the Special Meeting held October 5th, 2011. The motion was approved with the following votes cast: Hanning, nay; Edwards, aye; and Kelley, aye. To clarify, Commissioner Edwards asked Commissioner Hanning if he disapproved of the minutes or the Budget. Commissioner Hanning did not respond.

V. Action Items.

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Labor Waiver:
 1. Clean out ditch, and clean fence row off County Right-of-Way at 413th and 191st Street, Porter, Oklahoma, Bill McNinch property, for District Three.

Wagoner County – Growing from “Good” to “Great”!

BOCC Chairman _____

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; and Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the Emergency Action Plan (EAP) for Broken Arrow Water Treatment Plant. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; and Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the Contract between Community Action Resource & Development Head Start/Early Head Start and Wagoner County Health Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; and Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following (D, E, and F):

- D. Communities of Excellence Purchased Services Contract for Wagoner Public Schools.
- E. Communities of Excellence Purchased Services Contract for Porter Public Schools.
- F. Communities of Excellence Purchased Services Contract for Coweta Public Schools.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; and Kelley, aye.

- G. The Board was unable to open and possible award of Bid #11, Two(2) Brush Trucks and one(1) Tanker(Re-Bid) for Rolling Hills Fire Department, as one of the bids submitted had been inadvertently opened by someone in the Wagoner County Court Clerk's office. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table this item until an opinion could be obtained from Assistant District Attorney John David Luton and the State Auditor's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- H. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following request from Planning and Zoning:
WCZ #4-11-Bill J. Deaton and Nona L. Johnson, Applicants request for zoning change from AG to C-4 for an Inside Boat Storage Facility.
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding removal of trees in fence line on County property in Coweta. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Hanning to approve Resolution 2011-058 for Engineering Design for Bridge over Salt Creek Local#2. Commissioner Hanning stated that this Resolution would allow bridge design only. Commissioner Edwards wanted clarification from CED to be sure it would only go toward design and not cause the 5-Year Bridge Plan to be revised. Commissioner Hanning withdrew his motion. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table this item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve use of first floor conference room for office space for Charlie Burns. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- L. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Resolution #2011-059, request from District One to surplus the following:
1. Pt Cruiser #D301-0127
 2. Red River Belly Dump #D348-0103
 3. Oil Tanker #D348-0116
 4. Ford New Holland Tractor #D304-0103
 5. Asphalt Zipper #D319-0101

6. International Water Truck #D302-0133
7. Six-wheel Flat Bed Dump Truck #D302-0131
8. Transmission Jack #D410-0102
9. Heater AC Unit #D209-3
10. Whacker Packer #D425-0104
11. Fuel Pump #D412-0105
12. Ice Maker #D601-0103
13. Bolens Rider Mower #D430-0101
14. Fuel Tank #D413-0113

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. The Board discussed Cash Account Budget for E-911 and County Engineer. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to fund County Engineer out of Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, abstained; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to break at 11:19a.m. Commissioner Hanning reconvened the meeting at 11:30a.m.

- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Use Tax Resolution #2011-056, redistributing Use Tax monies to include \$22,000.00 of all revenues be deposited in the E-911 Cash Fund Account and remaining revenues be distributed equally between the Economic Development Authority and the County Commissioner's Use Tax Cash Account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table approval or disapproval of Lease Renewal with Bob Kelley on Wagoner County owned property at 18567 Hwy 64,

Haskell, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. The Board signed Resolution #2011-057, Treasurer's request to surplus furniture, (approved on October 24th, 2011).
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding authorization for Treasurer to invest. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Red Tree Construction in the amount of \$6,150.00 for the renovation project in the Assessor's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to fund this renovation project in the amount of \$6,150.00 out of the Courthouse Renovation Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Purchase Agreement for Crown Castle to purchase tower in Catoosa. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, nay.
- H. The Board discussed the Courthouse phone system. E-911 Coordinator Judy Elliott gave an update. Commissioner Kelley stated that a company called Castlecom does Acutel Lucent phone systems. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to coordinate with Castlecom regarding our phone system. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to deposit the check for reimbursement for Bridge Inspections to Commissioner's Use Tax Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. Transfer(s):

1. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve transfer from Commissioners Use Tax Account C-42 to Judge's Secretaries C42-02-1A in the amount of \$41,119.76; to Emergency Management Salary Account C32-1A in the amount of \$29,453.88; to Emergency Management Travel Account C32-1C in the amount of \$4,313.00; to Emergency Management M&O Account C32-2 in the amount of \$25,983.50; to E-911 Salary Account C27-1A in the amount of \$146,261.23; to E-911 Travel Account C27-1C in the amount of \$4,516.42; and to E-911 M&O Account C27-2 in the amount of \$29,287.14. (Total Transfer Amount:\$280,934.93)

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. At E-911 Coordinator Judy Elliott's request, a motion was made by Commissioner Hanning and seconded by Commissioner Edwards to take no action regarding the transfer from E-911 Cash Fund Account C-27 to E-911 M&O Account C-27-2 in the amount of \$89,279.59. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Assessor Sandy Hodges announced that her office has placed tubs of excess holiday decorations in the hallway outside her office for distribution to the public. Anything not taken will be discarded.

County Engineer Monty Proctor gave an update on Stone Bluff Closeout. Commissioner Kelley reported that Maintenance Supervisor was attempting to get quotes regarding the repair of the awning on the back of the Courthouse.

Commissioner Kelley reported that the REAP Grants were approved in the amount of \$14,000.00 for each District, as well as for County-Wide, and that each District should wait for "Letter to Proceed.

XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following reports:

- A. Planning and Zoning for the week of October 24th, 2011
- B. Emergency Management for the week of October 24th, 2011.
- C. Engineer for the week of October 24th, 2011.
- D. 911 for the week of October 24th, 2011.
- E. Treasurer for the month of Aug., 2011.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of purchase orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve blanket purchase order #2548, #2549, #2551, #2553, #2554, #2557 through #2565, #2567, through

2572, #2574, #2575. #2576. #2578 through 2581, #2583, #2584, #2585, #2587 through #2595, #2674 through #2676, #2789, #2804, #2805, #2807, #2808, #2809, #2843, #2844, #2846, #2847, #2867 through #2873. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Executive Session – No action was taken.

A. Consider Executive Session Pursuant to Title 25, O.S. §307(B)4 for confidential communications with the Assistant District Attorney regarding the following item:

1. Personnel Matters related to compensation of Board employees – Planning and Zoning, Stormwater, E-911, Engineer, Courthouse Security, Judges Secretaries, Maintenance Staff, and Emergency Management.

XIV. Consider reconvening into open session – No action taken.

XV. No action was taken regarding discussion and possible action regarding the following:

1. Personnel Matters related to compensation of Board employees – Planning and Zoning, Stormwater, E-911, Engineer, Courthouse Security, Judges Secretaries, Maintenance Staff, and Emergency Management.

XVI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to adjourn at 1:50p.m.

Presented and approved by the Wagoner County Commission on this 7th day of November, 2011.

JAMES HANNING, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER
WAGONER COUNTY CLERK
