

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS

Monday, October 24<sup>th</sup>, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Chris Edwards, member, was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on October 21<sup>st</sup>, 2011.

Location: Wagoner County Courthouse  
Commissioner's Meeting

- I. The meeting was called to order by Commissioner Hanning at 9:05a.m.
- II. Roll Call – Roll call was done with the following responses: Hanning, present; and Kelley, present. Commissioner Edwards was not present.
- III. The Pledge of Allegiance was led by Commissioner Kelley and the Prayer was led by Sandy Hodges.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the minutes of Commission meeting held October 17<sup>th</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.  
A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the minutes of the Special Meeting held October 13<sup>th</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.  
A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the minutes of the Special Meeting held October 14<sup>th</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- V. Action Items.
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit(s):
    1. 2011-1037, for District One; Applicant: Oklahoma Natural Gas.
    2. 2011-2015, for District Two; Applicant: Wagoner Gathering, LLC.The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve draft Audit for the Financial Statements of Wagoner Home Finance Authority. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve letter of representation for Wagoner Home Finance Authority. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Wagoner Home Finance Authority journal entries. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of Use Tax Resolution #2011-056, redistributing Use Tax monies. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2011-057, request from Treasurer to surplus the following to the Sheriff's Office:
  - Four (4) Dark Burgundy Sec. Chairs(C-102.5,C-102.6,C- 102.7, C-102.10)
  - One (1) Hon Hi-Back Sec. Chair (C-102-26)
  - One (1) Hon Hi-Back Sec. Chair w/arms (C-102.32)The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding Cash Account Budget for E-911. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table approval or disapproval of Lease Renewal with Bob Kelley on Wagoner County owned property at 18567 Hwy 64,

Haskell, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

- C. Upon recommendation from Judy Elliott with E-911, a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to accept the quote from Insulation, Guttering and Fence to install the fencing around the generator in the amount of \$2,265.00, which was the lowest quote. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- D. To allow time for Assistant District Attorney John David Luton to review, a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible action regarding authorization for Treasurer to invest. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley to accept the quote from Red Tree Construction to do the renovation project of the Assessor's Office. Commissioner Hanning stated he would like to wait for a breakdown on costs. Commissioner Kelley then withdrew his motion and made a motion which was seconded by Commissioner Hanning to table this item. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

## VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Appropriation to the Court Fund

Payroll Cash Fund in the amount of \$68,900.67. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

E. Invoice(s):

1. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Tulsa County Juvenile Invoice, for juvenile detention in the amount of \$1,887.36. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

2. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Eastern Oklahoma Youth Services Invoice, for juvenile detention in the amount of \$255.75. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Juvenile Detention Transportation Claim for the month of September, 2011, in the amount of \$617.58. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve request for Election Board Reimbursement for the following months:

1. August, 2011, in the amount of \$3,907.50.

2. September, 2011, in the amount of \$3,907.50.

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

H. Transfer(s):

1. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of transfer from Commissioners Use Tax Account C-42 to Judge's Secretaries C42-02-1A in the amount of \$41,119.76; to Emergency Management Salary Account C32-1A in the amount of \$29,453.88; to Emergency Management Travel Account C32-1C in the amount of \$4,313.00; to Emergency Management M&O Account C32-2 in the amount of \$25,983.50; to E-911 Salary Account C27-1A in the amount of \$146,261.23; to E-911 Travel Account C27-1C in the amount of

\$4,516.42; and to E-911 M&O Account C27-2 in the amount of \$29,287.14. (Total Transfer Amount:\$280,934.93)

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

2. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve transfer from Economic Development M&O Account C37-01-2 to Economic Development Cash Fund Balance Account C-37 in the amount of \$29,381.89.

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

3. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table approval or disapproval of transfer from E-911 Cash Fund Account C-27 to E-911 M&O Account C-27-2 in the amount of \$89,279.59.

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – Zane Thomas with Neighbor Newspapers stated that he had attempted to call the Sheriff’s office several times last week and the telephone system disconnected his call(s).

X. Announcements – County Clerk Carolyn Kusler reported that our insurance broker indicated there would be an increase of 3.7% with BlueCross/BlueShield, and an increase of 22% for dental. They are getting quotes from Delta Dental and Community Care.

Treasurer Dana Patten reminded everyone of Open House in the Treasurer’s Office, Assessor’s Office and the County Clerk’s Office on Friday, October 28<sup>th</sup>, 2011.

Election Board Secretary Larry Wilkerson stated that regarding the Lone Star Fire District election, a map and resolution would be needed. He also stated that March 6<sup>th</sup> is the date set for the Presidential Primary. Larry then stated that the Election Board would not be participating in the Open House as planned.

- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following Reports:
- A. Planning and Zoning for the week of October 17<sup>th</sup>, 2011
  - B. Emergency Management for the week of October 17<sup>th</sup>, 2011.
  - C. Engineer for the week of October 17<sup>th</sup>, 2011.
  - D. 911 for the week of October 17<sup>th</sup>, 2011.

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of purchase orders. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve blanket purchase orders #2625, #2697. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 11:49a.m. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 31<sup>st</sup> day of October, 2011.

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JAMES HANNING, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER  
WAGONER COUNTY CLERK  
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