

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS

Tuesday, October 11<sup>th</sup>, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney John David Luton was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County on October 7<sup>th</sup>, 2011.

Location: Wagoner County Courthouse  
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:04a.m.
- II. Roll Call was done with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. The Pledge of Allegiance was led by Commissioner Edwards and the Prayer was led by Carolyn Kusler.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the minutes of Commission meeting held October 3<sup>rd</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Financial Matters
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Transfer(s):
1. Stone Bluff EODD REAP Account G-12 to Stone Bluff Senior Citizens Trust Authority Account G-14, in the amount of \$.60.
  2. Stone Bluff CDBG Account G-13 to Stone Bluff Senior Citizen Center Trust Authority Account G-14, in the amount of \$3,134.76.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Treasurer's Allocation of Alcoholic Beverage Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve of the following invoice(s):

1. Craig County Regional Detention Center for the month of September, 2011, in the amount of \$102.12.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following reports:

- A. Planning and Zoning for the week of October 3<sup>rd</sup>, 2011.
- B. Emergency Management for the week of October 3<sup>rd</sup>, 2011.
- C. Engineer for the weeks of September 26<sup>th</sup>, 2011 and October 3<sup>rd</sup>, 2011.
- D. 911 for the week of October 3<sup>rd</sup>, 2011.
- E. County Clerk for the month of September, 2011.
- F. Planning and Zoning for the month of September, 2011.
- G. Health Department for the month of September, 2011.
- H. Sheriff for the month of August, 2011.
- I. Election Board for the month September, 2011.
- J. Flat Rock Fire Department for the months of August and September, 2011.
- K. Toppers Fire Department for the month of September, 2011.
- L. Oak Grove Fire Department for the month of September, 2011.
- M. Stone Bluff Fire Department for the month of September, 2011.

N. Fire Department Appropriation Ledgers for the month of September, 2011.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Legal Item – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following to the District Attorney:

A. Case No. CJ-2011-212, First American Mortgage Trust vs. Sean and Crystal Westley and County Commissioners, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. Action Items

A. The Board discussed firewall and protection of data, phone system findings update, and IT Recommendation. County Assessor Sandy Hodges presented an update, and introduced Jeff Beasley with Beasley Technologies, who presented his findings. Mr. Beasley feels that the phones and the computers should be separated. A motion was made by Commissioner Hanning to have Jeff Beasley and other companies to submit bids to separate these systems and bring them up to speed. Commissioner Hanning then revised his motion to have the companies give a quote that will identify items that will be looked at with no dollar amounts on the quote. The motion was seconded by Commissioner Edwards. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following Utility Permit:

1. 2011-1034, for District One; Applicant, Windstream.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Labor Waiver(s):

1. Load concrete debris to use on bridge repair, off County Right-of-Way, at 74635 S. 260<sup>th</sup> Rd., Dennis C. Patrick property, for District Two.
2. Dump dirt, off County Right-of-Way, at 20637 S. 365<sup>th</sup> E. Ave., Porter, Oklahoma, Don Stockton property, for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution Number 2011-055, for Assessor to surplus one (1) High-back Leather Chair. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Contract between Pitney Bowes and Wagoner County Health Department for 11-01-2011 through 06-30-2012. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve signing the Domestic Violence Awareness Month Proclamation. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. The Board opened the following bids submitted for Bid #9, Online Fire and EMS Training for Broken Arrow Fire Department:
1. Target Solutions in the amount of \$14,175.00.
  2. Health and Safety Institute in the amount of \$4,725.00.
- A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table this item to allow Broken Arrow Fire Department to review and recommend. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. The Board discussed procedure for Letters of Occupancy issued through Planning and Zoning. The Contractor for Sooner Construction requested Wagoner County use licensed inspectors and that Certificates of Occupancy not be issued to anyone but the Permit holder. No action was taken.

- I. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve payment of water bill for Rolling Hills temporary fire station at 12950 South 257<sup>th</sup> East. Ave., Coweta, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

IX. Old Business

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of authorization for Treasurer to invest. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve applying for County-Wide REAP Grant to purchase property for an Animal Shelter. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to allow funding for appliances for the Stone Bluff Senior Citizens Center to be used as the Stone Bluff Trust Authority recommends. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. The Board discussed the Courthouse Phone system. Michael Miller, E-911, stated that the traffic study will be reviewed by the end of next week. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table this item until October 24<sup>th</sup>, 2011. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. County Engineer Monty Proctor gave an update regarding National Flood Plain Insurance Program from Community Assistance Visit meeting, including making the Flood Maps publicly available through the Assessor's Office. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve allowing Michael Miller to install two layers to Assessor's mapping program for Flood Plain use

only. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to appoint Commissioner Kelley as LEO(Local Elected Official) to serve on the Eastern Workforce Investment Board. The motion was approved with the following votes cast: Hanning, aye; Edwards aye; Kelley, aye.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the purchase of iPADS for Stormwater and Emergency Management. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to purchase the iPADS with the Commissioner's Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. At County Assessor Sandy Hodges' request, A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding renovation of the Assessor's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. The Board discussed the proposed Courthouse Addition. Commissioner Hanning wanted to move forward. Commissioner Kelley did not want to move forward at this time. Commissioner Edwards wanted to review the first floor plan again before making a decision. No action was taken.
- J. The Board discussed Mobile Home Installation in Mobile Home Parks. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to keep Resolution # 2006-009 as it was approved by the Board of County Commissioners on the 6<sup>th</sup> day of February, 2006. The motion was approved with the following votes cast: Hanning, no; Edwards, aye; Kelley, aye.

- X. New Business – County Clerk Carolyn Kusler presented the Official Wagoner County Financial Statement and Estimate of Needs FY2011–2012, approved by the Excise Board and the Board of County Commissioners on October 5<sup>th</sup>, 2011, and prepared and received from Budget Maker Kerry Patten on Friday, October 7<sup>th</sup>, 2011. Commissioners Kelley and Edwards signed the document for publication.
- XI. Announcements – Commissioner Edwards allowed to his one-third of left over Grant money in the amount of \$6,738.98 to be given to Wagoner Senior Citizens.
- A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take a lunch break at 12:55p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- Commissioner Hanning reconvened the meeting at 2:05p.m.
- XII. Public Comment – There was none.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of purchase orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve blanket purchase order(s) #2145, #2182, #2267, #2268, #2269, #2270, #2274, #2275, #2276, #2283, and #2346. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- IX. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 3:30p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 17<sup>th</sup> day of October, 2011.

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JAMES HANNING, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER  
WAGONER COUNTY CLERK

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