

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, October 3<sup>rd</sup>, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Assistant District Attorney John David Luton was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County on September 29<sup>th</sup>, 2011.

Location: Wagoner County Courthouse  
Commissioner's Meeting Room

- I. The meeting was called to order by Commissioner Hanning at 9:04a.m.
- II. Roll Call – All members were present.
- III. The Pledge of Allegiance was led by Commissioner Edwards and the Prayer was led by Tom Lorincz.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the minutes of Commission meeting held September 26<sup>th</sup>, 2011. With all members present, all voted aye. Motion Carried.
- V. Financial Matters
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposits. With all members present, all voted aye. Motion Carried.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve of the following invoice:
    1. Sac & Fox Nation for the month of August, 2011, in the amount of \$802.18.With all members present, all voted aye. Motion Carried.
  - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table approval or disapproval of authorization for Treasurer to invest. With all members present, all voted aye. Motion Carried.

- VI. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports, with the exception of C. Engineer's report:
- A. Planning and Zoning for the week of September 26<sup>th</sup>, 2011
  - B. Emergency Management for the week of September 26<sup>th</sup>, 2011.
  - C. Engineer for the week of September 26<sup>th</sup>, 2011.
  - D. 911 for the week of September 26<sup>th</sup>, 2011.

With all members present, all voted aye. Motion Carried.

VII. Action Items

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Labor Waiver(s):
- 1. Clean fence row off County Right-of-Way at 477<sup>th</sup> and 231<sup>st</sup>, Tony McCoy property, for District Three.
  - 2. Clean fence row off County Right-of-Way at 477<sup>th</sup> and 231<sup>st</sup>, Richard Thompson property, for District Three.
  - 3. Remove dead tree off County Right-of-Way at 15050 S. 241<sup>st</sup> E. Ave, Bryan Stunkard property, for District Three.
  - 4. Remove dead tree off County Right-of-Way just South of 149<sup>th</sup> on 241<sup>st</sup> South side, for District Three.

With all members present, all voted aye. Motion Carried.

- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive applications for REAP Grants, one for each District and one for County-Wide. With all members present, all voted aye. Motion Carried.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2011-054, required for the application process. With all members present, all voted aye. Motion Carried.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Lease Purchase Agreement with Emergency Vehicle Resources, LLC, for Pumper-Tanker for Okay Fire Department. With all members present, all voted aye. Motion Carried.

- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing Emergency Operation Plan. With all members present, all voted aye. Motion Carried.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to allow the County Clerk to cancel Contract for Xerox Workcenter 5645 Copier, Serial #WTM004092N. With all members present, all voted aye. Motion Carried.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve 2011 REAP Contract Closeout Certification. With all members present, all voted aye. Motion Carried.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2011-052, for Assessor to surplus five (5) Fabric Covered Wooden Chairs. With all members present, all voted aye. Motion Carried.
- H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2011-053, 50% FMV (Fair Market Value) Rule for County Owned (re-sale) Properties. With all members present, all voted aye. Motion Carried.
- I. The Board discussed item regarding NFIP (National Flood Insurance Program) update from CAV meeting, including making the Flood Maps publicly available through the Assessor's Office. Assessor Sandy Hodges stated that they would be able to layer the flood plain information into their mapping system. As County Engineer Monty Proctor was not available to present update regarding this item, a motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table this item. With all members present, all voted aye. Motion Carried.
- J. A motion was made by Commissioner Hanning to allow Commissioner Kelley to represent us to serve on the Eastern Workforce Investment Board as Local Elected Official. Commissioner Hanning withdrew his motion. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item. With all members present, all voted aye. Motion Carried.

K. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve of the following Receiving Officers for District One Accounts T-2(1) and C43(1): Laura Miller and Jessica Hughes With all members present, all voted aye. Motion Carried.

L. A motion was made by Commissioner Hanning and seconded by Commisisoner Edwards to receive notice of the following Officers and Members of the Board of Directors of the Corporation/Flat Rock Fire Protection Association, Inc.:

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|-----------------------------|------------------------------------|
| 1. Nancy Deacon, Member     | 5. Jimmy Roberts, President        |
| 2. Ken Duncan, Member       | 6. Cindy Snodgrass, Vice-President |
| 3. Debbie Farrar, Secretary | 7. Carolyn Woodson, Member         |
| 4. Phil Jones, Treasurer    |                                    |

With all members present, all voted aye. Motion Carried.

M. The Board opened the following submitted bids for Bid#8, Two Brush Trucks and One Tanker for Rolling Hills Fire Department:

1. Brindlee Mountain Fire Apparatus for Brush Truck #1, in the amount of \$19,500.00.
2. Emergency Vehicle Resources for Brush Truck #1, in the amount of \$39,300.00.
3. Brindlee Mountain Fire Apparatus for Brush Truck #2, in the amount of \$44,000.00.
4. Emergency Vehicle Resources for Brush Truck #2, in the amount of \$37,500.00.
5. Emergency Vehicle Resources for Tanker, in the amount of \$38,900.00.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item. With all members present, all voted aye. Motion Carried.

N. A motion was made by Commissioner Hanning to approve the purchase of iPADS for Stormwater and Emergency Management. Commissioner Hanning then withdrew his motion to allow Emergency Management Director Heath Underwood to get more quotes. A motion was then made by Commissioner Edwards and seconded by Commissioner Kelley to table this item. With all members present, all voted aye. Motion Carried.

- O. The Board discussed the request from Sandy Hodges regarding renovation of the Assessor's Office. The Assessor stated that she needed to get a third quote. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item. With all members present, all voted aye. Motion Carried.
- P. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve revision of Item #9 in the Employee Safety Plan and Award Policy to remove reference to sick and vacation days, changing the non-monetary option to be a maximum of two days of PDO(personal days off), at the discretion of the Board. With all members present, all voted aye. Motion Carried.
- Q. The Board discussed a County-wide Hotel Tax. Assistant District Attorney stated that a County-wide Hotel Tax would require a vote of the people. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table this item until the Assistant District Attorney could prepare a Resolution calling for the election. With all members present, all voted aye. Motion Carried.

VIII. Old Business

- A. The Board discussed the previously approved Courthouse Addition. Commissioner Hanning stated that he felt the project should move forward to take advantage of the current pricing for concrete, etc. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item until the FY2011-2012 Budget is complete. With all members present, all voted aye. Motion Carried.
- B. A motion was made by Commissioner Hanning remove item regarding Courthouse Phone system from the Agenda. Motion died for lack of second. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table this item. With all members present, all voted aye. Motion Carried.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take a break at 10:58a.m. Commissioner Hanning reconvened the meeting at 11:05a.m.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding Mobile Home installation in mobile home parks. With all members present, all voted aye. Motion Carried.
- IX. New Business in accordance with 25 O.S. §311 A.  
Judy Elliott, E-911 Coordinator, stated that iPads are the same price no matter where they are purchased, that only warranties vary.
- X. Announcements - None.
- XI. Public Comment - None.
- XII. Purchase Orders
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of purchase orders. With all members present, all voted aye. Motion Carried.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve blanket purchase orders #2130, #2131, #2132, #2134, #2147, 2148, #2181, #2181, #2183, #2184, #2185, #2205, #2206, #2220, and #2227 through #2237, #2248, except #2134 and the duplicate #2181. With all members present, all voted aye. Motion Carried.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. With all members present, all voted aye. Motion Carried.
- IX. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 12:50p.m.

Presented and approved by the Wagoner County Commission on this 11<sup>th</sup> day of October, 2011.

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JAMES HANNING, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER  
WAGONER COUNTY CLERK

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