

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, September 26<sup>th</sup>, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on September 23<sup>rd</sup>, 2011.

Location: Wagoner County Courthouse  
Commissioner's Meeting Room

Time: 9:00 a.m.

- I. The meeting was called to order by Commissioner Hanning at 9:02a.m.
- II. Roll Call – All members were present.
- III. Pledge of Allegiance was led by Commissioner Hanning and the Prayer was led by Carolyn Kusler.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the minutes of Commission meeting held September 19<sup>th</sup>, 2011. With all members present, all voted aye. Motion Carried.
- V. Financial Matters
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposits. With all members present, all voted aye. Motion Carried.
  - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Payroll. With all members present, all voted aye. Motion Carried.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Highway Appropriations. With all members present, all voted aye. Motion Carried.
  - D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following invoice(s):
    1. Eastern Oklahoma Youth Services, Inc. for the month of June, 2011, in the amount of \$279.00.

2. Eastern Oklahoma Youth Services, Inc. for the month of July, 2011, in the amount of \$116.25.

With all members present, all voted aye. Motion Carried.

E. Transfer(s):

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following transfer:

1. Insurance Benefits Retirement (OPERS) Account 23-7 to Assessors Salary Account 16-1A, in the amount of \$356.30.

With all members present, all voted aye. Motion Carried.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following transfer:

2. Assessor VI M&O Account 17-2 to Assessor VI Travel Account 17-1C in the amount of \$2,000.00.

With all members present, all voted aye. Motion Carried.

- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve signing re-issued Warrant No. 000089, in the amount of \$225.33. With all members present, all voted aye. Motion Carried.

VI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following reports:

- A. Planning and Zoning for the week of September 19<sup>th</sup>, 2011
- B. Emergency Management for the week of September 19<sup>th</sup>, 2011.
- C. Engineer for the week of September 19<sup>th</sup>, 2011.
- D. 911 for the week of September 19<sup>th</sup>, 2011.

With all members present, all voted aye. Motion Carried.

VII. Legal Items

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to forward the following to the District Attorney:

- A. Case No. CJ-07-173, Solomon, L. v Wagoner County.

With all members present, all voted aye. Motion Carried.

VIII. Action Items

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the Contract between Wagoner County Health Department and Byers Outdoor Advertising.  
With all members present, all voted aye. Motion Carried.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to appoint Emergency Director Heath Underwood as Safety Director for Wagoner County. With all members present, all voted aye. Motion Carried.
- C. County Engineer Monty Proctor presented a 5-year Bridge Replacement Plan, giving an overview of past and future projects.  
A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to put Salt Creek on the 2016 5-year Bridge Replacement Plan (to seek funding for the project). With all members present, all voted aye. Motion Carried.  
A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to accept the 5-Year Bridge Replacement Plan as written. With all members present, all voted aye. Motion Carried.
- D. A presentation was made by County Engineer Monty Proctor regarding the National Flood Insurance Program, including grandfathering in existing policies, extension of preferred rates, and update of new Flood Insurance Rate Maps. No action was taken.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve replacement of the Intercom Master Control in Jail with a new one for the amount of \$654.00 to be paid from the Courthouse Renovation Fund. With all members present, all voted aye. Motion Carried.
- F. The board received the letter of acknowledgement of a donation from Sheriff's Office to Drug Task Force. No action was taken.

IX. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the quote from Speedliner for bed covers for both the County Engineer's Truck and Stormwater Manager's

truck in the amount of \$1,249.00 each, to be paid from the Commissioners' Use Tax Fund. Commissioner Hanning voted "No". With two members voting aye, motion carried.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to award Bid#7 to Emergency Vehicle Resources for a 2001 Pumper Truck for Okay Fire Department, in the amount of \$136,000.00. (Other bids submitted could not meet the delivery requirements, and required a down payment.) With all members present, all voted aye. Motion Carried.
- C. Commissioner Hanning presented a copy of the Contract with Budget Maker FY2011–2012. No action was taken.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding Budget and Budget Process FY2011–2012, relating to Cash Accounts. With all members present, all voted aye. Motion Carried.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding Courthouse Phone system. With all members present, all voted aye. Motion Carried.
- F. The Board discussed Mobile Home installation in mobile home parks. Commissioner Hanning made a motion to accept and recognize State requirements for all mobile homes. Commissioner Hanning then withdrew his motion and made a motion to modify the Resolution #2006–009 to allow ABS pads. Commissioner Edwards stated that research should be done to try to determine why Resolution #2006–009 was approved. Commissioner Hanning withdrew his motion to allow time for research. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table this item until October 3<sup>rd</sup>.
- G. The Board discussed the item regarding Commissioners Sale and 80% of FMV Rule. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to change the 80% FMV Rule to 50% on all County owned properties acquired through Tax Sale. With all members present, all voted aye. Motion Carried.

H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Architectural Services Fee Agreement for the Proposed Renovation of the Wagoner County Health Department. With all members present, all voted aye. Motion Carried.

I. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding Donation of property to W.A.G.S. With all members present, all voted aye. Motion Carried.

X. New Business.

Stormwater Manager Scott Brians presented a packet regarding a dip in a road in District One.

XI. Announcements.

County Assessor Sandy Hodges announced that she has gone with a new IT company, and reported that all information is now backed-up. She also stated that she is meeting with contractors regarding an enclosed room in her office.

XII. Public Comment. There was none.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to break for lunch at 12:25p.m. With all members present, all voted aye. Motion Carried.

Commissioner Hanning reconvened the meeting at 1:40p.m.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of purchase orders. With all members present, all voted aye. Motion Carried.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve blanket purchase orders #1889, #1894, #1900, #1908, #1955, #1957, #1959, #1960, and #1970 through #1998. With all members present, all voted aye. Motion Carried.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. With all members present, all voted aye. Motion Carried.

IX. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to adjourn at 3:18p.m.

Presented and approved by the Wagoner County Commission on this 3<sup>rd</sup> day of October, 2011.

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JAMES HANNING, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: CAROLYN KUSLER  
WAGONER COUNTY CLERK

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