

MINUTES OF WAGONER COUNTY COMMISSION MEETING

Monday, June 6th , 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Also in attendance was Assistant District Attorney John David Luton. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 3rd , 2011.

Location: Wagoner County Courthouse
County Commissioner's Meeting Room

- I. The meeting was called to order by Chairman Hanning at 9:02am.
- II. Roll Call – All members were present.
- III. The pledge of allegiance was led by Commissioner Hanning. The prayer was led by Judy Elliott.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table minutes of Commission meeting held May 31st, 2011. With all members present, all voted aye. Motion carried.
- V. Financial Matters
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposits. With all members present, all voted aye. Motion carried.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve appropriations. With all members present, all voted aye. Motion carried.
 - C. Invoices
 1. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Request from Builders Unlimited for payment in the amount of \$12,549.52 for work done prior to issuance of stop work order on Stone Bluff Senior Citizens Center. With all members present, all voted aye. Motion carried. Commissioner Hanning noted that it wasn't technically a stop work order.

2. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Craig County Regional Detention Center for the month of May, 2011, in the amount of \$442.52. With all members present, all voted aye. Motion Carried.

D. Transfer of Funds.

1. Sandy Hodges, Assessor, presented clarification regarding her request to transfer from General Government Capital Outlay Account #20-3 to Assessor's M & O Account #16-2 in the amount of \$2,969.70 to cover Budget shortfall. A motion was made by Commissioner Edwards to approve the transfer as requested. Motion died for lack of second. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve one-half of the requested amount to be transferred from General Government Capital Outlay Account #20-3 to Assessor's M & O Account #16-2 in the amount of \$1,484.85. With all members present, all voted aye. Motion carried.
2. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve E-911 request to transfer from Cash Account C-27 to E-911 Salary Account #C-27-1A in the amount of \$42,984.86. With all members present, all voted aye. Motion Carried.
3. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer from Court Clerk M & O Account 14-2 to Court Clerk Salary Account 14-1A in the amount of \$7,300.00. With all members present, all voted aye. Motion Carried.

- VI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive reports as listed. With all members present, all voted aye. Motion Carried.

VII. Action Items

- A. A motion was made by Commissioner Kelley and seconded Commissioner Edwards to approve Muskogee County Regional Juvenile Detention Center Contract for the fiscal year 2011-2012 in the amount of \$23.27 per juvenile, per day. With all members present, all voted aye. Motion Carried.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Planning and Zoning request for

Utility Permit No. 2011-3003, for I-Mac Petroleum Service Inc. With all members present, all voted aye. Motion Carried.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Sheriff's Office request for Chairman's signature on Annual Certification Report. With all members present, all voted aye. Motion Carried.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to move the meeting to hallway to investigate the possibility of housing the CAD's system in a hallway closet. With all members present, all voted aye. Motion Carried. The meeting was reconvened in Commissioner's Meeting Room by Commissioner Hanning. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve CAD's system to be located in the storage closet on the second floor of the Courthouse, next to the mailboxes. With all members present, all voted aye. Motion Carried.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve hiring Kevin Moyer, a mason, to perform repair work on Courthouse brickwork in the amount of \$1,000.00. With all members present, all voted aye. Motion Carried. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take the funds out of Courthouse Renovation Fund. With all members present, all voted aye. Motion Carried.
- F. Regarding Bid #28 for re-roofing of the Broken Arrow Fire Department Station #4, the following bids were opened by the Commissioners:

Vendor	Remove/Replace Shingles	Vents	Flashings	Price/Sq Foot for Rotted Decking
CPR of Tulsa	\$ 12,200.00	\$ 250.00	\$ 50.00	\$ 1.25
Allwine Roofing & Construction	\$ 12,390.00	\$ 480.00	\$ 48.00	\$ 1.25
Action Roofing	\$ 12,495.00	\$ 420.00	\$ 125.00	\$ 1.50
Saratoga Roofing & Construction	\$ 13,680.00	\$ 650.00	\$ 650.00	\$ 1.30
RBK Roofing Inc	\$ 14,800.00	\$ 480.00	\$ 480.00	\$ 2.00
ABBCO Roofing	\$ 15,020.00	\$ 180.00	\$ 270.00	\$45 per 8'x4' sheet

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table this item until Fire Department could review the bids. With all members present, all voted aye. Motion Carried.

VIII. Old Business

A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing ODOT Lease Agreement for 2011 Rosco RA400SAN Patcher for District One, monthly payment in the amount of \$1,839.29. With all members present, all voted aye. Motion Carried.

B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve signing ODOT Form 324A for Rosco RA400 Patcher for District One. With all members present, all voted aye. Motion Carried.

C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing Amended Decree in the matter of the Application of the Estate of Orvel Ragland, Sr., Wagoner County Case No. CV-2010-132. With all members present, all voted aye. Motion Carried.

D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Agreement with Cox Communications for Enhanced Emergency Number Service (E-911). With all members present, all voted aye. Motion Carried.

E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Gray, Blodgett & Company, PLLC to audit the Home Finance Authority and the Wagoner County Development Authority. With all members present, all voted aye. Motion Carried.

F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to sign both documents regarding Interlocal Cooperation Agreement between Wagoner County Board of Commissioners and Stone Bluff Senior Citizens Trust Authority. Then Commissioner Hanning withdrew his motion and made a motion to sign one document regarding Interlocal Cooperation Agreement between Wagoner County Board of Commissioners and Stone Bluff Senior Citizens Trust Authority. Commissioner Kelley withdrew his second to the first

motion then seconded the second motion. With all members present, all voted aye. Motion Carried.

- G. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to sign documents regarding Stone Bluff Senior Citizens Center construction documents previously approved by the Trust as follows, provided the Lease Agreement is signed by Stone Bluff Monday night:

1. Change Order #1, dated May 10, 2011.
2. Submittal regarding concrete mix designs.
3. Submittal regarding foundation and slab reinforcing drawings.

With all members present, all voted aye. Motion Carried.

- H. Assistant District Attorney John David Luton addressed the Board regarding legalities of Title/Ownership of Stone Bluff property. Mr. Luton stated he had conferred with Attorney Ken Hicks after Mr. Hicks had reviewed the ordered Abstract and It was his opinion that the Title issue could possibly be a scrivener's error, that Stone Bluff Volunteer Fire Department and Stone Bluff Fire District are one and the same, and that one or the other owns the property. Commissioner Hanning questioned whether it was listed as Wagoner Property or Stone Bluff Property when the CDBG Application was submitted to INCOG. Barbara Albritton from INCOG stated that would not normally be included on the application and that it does not matter in regard to the Grant. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to take no action. With all members present, all voted aye. Motion Carried.
- I. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to acknowledge and agree with the 99 year Lease Agreement between Stone Bluff Fire District, also known as Stone Bluff Fire Department, and the Stone Bluff Senior Citizens Trust Authority for construction and operation of a community center. With all members present, all voted aye. Motion Carried.
- J. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to purchase acreage from Jim Vich for the purpose of a communications tower, regardless of process it goes through. With all members present, all voted aye. Motion Carried.

- K. In regard to Budget and Budget Process, Sandy Hodges, Assessor will present her estimate of needs at the Board meeting on June 13th, as she will not be able to attend the Special Board meeting scheduled June 8th.

Assistant District Attorney John David Luton left the meeting at 11:42a.m.

- L. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table discussion and possible action regarding Courthouse window installation by Architectural Materials until Monty Proctor, County Engineer could be present. With all members present, all voted aye. Motion Carried.
- IX. New Business
 - Judy Elliott, E-911 Coordinator, stated that CADS training would start in a week and would be going on for the next two weeks.
 - X. Announcements
 - Carolyn Kusler presented artist's drawing of the proposed Wagoner Seal for the Board to review. Commissioner Hanning stated he would like for the flag on the the drawing to be rotated up so the pole is upright and the color of the ring should be black with gold letters.
 - XI. Public Comment
 - Sandy Hodges informed the Board that Pam Wood's Father had passed away.
 - David French, Maintenance Supervisor, expressed concern about losing closet in hallway and stated he needed space for carts.
 - XII. Purchase Orders
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of purchase orders. With all members present, all voted aye. Motion Carried.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve blanket purchase orders #6956, #6967, #6968, #6969, #6992, #6697. With all members present, all voted aye. Motion Carried.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. With all members present, all voted aye. Motion Carried.

XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 2:10 p.m.

Presented and approved by the Wagoner County Commission on this 13th day of June, 2011.

JAMES HANNING, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST CAROLYN KUSLER
WAGONER COUNTY CLERK

CHRIS EDWARDS, MEMBER

By: