

MINUTES OF WAGONER COUNTY COMMISSION MEETING

Wednesday, June 29th, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Tim Kelley, Vice-Chairman was not present. Also in attendance was Assistant District Attorney John David Luton. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 27th, 2011.

Location: Wagoner County Courthouse
County Commissioner's Meeting Room

- I. The meeting was called to order by Chairman Hanning at 9:05a.m.
- II. Roll Call – All members except Tim Kelley were present.
- III. The pledge of allegiance was led by Commissioner Edwards. The prayer was led by Carolyn Kusler.
- IV. Minutes.
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning, with noted additions, to approve minutes of Commission meeting held June 20th, 2011. With two members present, all voted aye. Motion carried.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of Special Commission meeting held June 22nd, 2011. With two members present, both voted aye. Motion Carried.
- V. Financial Matters
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposits. With two members present, both voted aye. Motion carried.
 - B. A motion by Commissioner Edwards and seconded by Commissioner Hanning to approve payroll. With two members present, both voted aye. Motion carried.

- C. A motion by Commissioner Hanning and seconded by Commissioner Edwards to approve Highway Appropriations. With two members present, both voted aye. Motion carried.
- D. Appropriation Transfers.
 - 1. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve transfer from Economic Development Use Tax Account C-27 to Stone Bluff Senior Citizens Trust Authority Account G-14 in the amount of \$100,000.00. With two members present, both voted aye. Motion Carried.
 - 2. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve transfer from Engineer's Travel Account C-42-01-1C to Engineer's Salary Account C-42-1A, in the amount of \$845.00. With two members present, both voted aye. Motion Carried.
- E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve request for Election Board Reimbursement for the month of May, 2011, in the amount of \$3,907.50. With two members present, both voted aye. Motion Carried.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve 50% allocations in cash accounts for beginning of FY2011-2012, as long as it does not prohibit them from becoming General Fund Accounts. With two members present, both voted aye. Motion Carried.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve re-issuance of three (3) outstanding warrants from General Fund for FY2008-2009 as follows:
 - 1. 002336 in the amount of \$358.17, Account 08-1A.
 - 2. 002641 in the amount of \$78.90, Account 04-1A.
 - 3. 003186 in the amount of \$30.21, Account 20-06.With two members present, both voted aye. Motion Carried.
- H. The Board discussed request from Sheriff's Office regarding Special Payroll. Mike Sticklemeyer, Wagoner County Undersheriff, presented information and his recommendation for payment. A motion was made by Commissioner Hanning and Seconded by Commissioner Edwards to

table this item until the Undersheriff could ascertain the exact amount. Undersheriff Sticklemeyer requested Special Payroll in the amount of \$15,714.19. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Sheriff's Office Special Payroll request in the amount of \$15,714.19. With two members present, both voted aye. Motion Carried.

VI. Reports.

A motion by Commissioner Hanning and seconded by Commissioner Edwards to accept reports A. through E. Commissioner Edwards noted that there was no report from 911 /Item D. Commissioner Hanning withdrew his motion and made a motion to accept all reports except Item. D. 911 report. Commissioner Edwards seconded motion. With two members present, both voted aye. Motion Carried.

VII. Legal Items.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward Legal Items to the District Attorney. With two members present, both voted aye. Motion Carried.

VIII. Action Items.

- A. A motion was made by Commissioner Hanning and seconded Commissioner Edwards to approve Resolution #2011-035 for renewal of Lease-Purchase Agreement(s) with ODOT, for FY2011-2012. With two members present, both voted aye. Motion Carried.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2011-036 for renewal of Lease-Purchase Agreement(s) presently in effect for FY2011-2012. With two members present, both voted aye. Motion Carried.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve designation of Receiving/Requisition Officers in all accounts associated with CBRI, General Government, E911, Emergency Management, Excise Board, Insurance, Planning and Zoning, Storm Water Management, and Engineer's Office for FY2011-2012, as listed below:

Stormwater	07-1A THRU 07-3	Brenda Robertson, Lisa Miller	Lisa Miller, Brenda Robertson
Planning & Zoning	08-1A THRU 08-3	David French, County Clerk/Designee	David French
Gen Govt	20-1A THRU 20-3, 20-7, C43-GOV, C26-A	David French, County Clerk/Designee	David French
Excise Board	21-1A AND 21-2	County Clerk or Designee	County Clerk or Designee
Fair Board	84-1B THRU 84-3	Kenny Herd, Susan Williams	Randy Foster, Nana Snow
County Engineer	C42	Monty Proctor, County Clerk/Designee	David French, Monty Proctor
CBRI	CBRI	County Clerk/Designee, Monty Proctor	Monty Proctor, David French
General Government	C11, C13, C28, C52, EECBG, G8, G10, G12, C13, T1, T2, T8	David French, County Clerk/Designee	David French
Emergency Management	C32	David French, County Clerk/Designee	Shoni Jackson, Heath Underwood
Planning and Zoning	C48-1A thru C48-3	Brenda Robertson, Lisa Miller	Lisa Miller, Brenda Robertson

With two members present, both voted aye. Motion Carried.

- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2011-037, ACCO-SIG 2011-2012, Wagoner County Property and Liability Insurance Renewal, Option #1, in the amount of \$146,540; With two members present, both voted aye. Motion Carried.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2011-038, ACCO-SIG-2011-2012, Option #1, Wagoner County Public Buildings Authority (Health Dept. Bldg(s)), in the amount of \$3,757. With two members present, both voted aye. Motion Carried.
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Detention Services Agreement with Sequoyah Enterprises, Inc., for FY2011-2012, in the amount of \$23.26 per juvenile per day. With two members present, both voted aye. Motion Carried.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2011-039, for Rolling Hills Fire Department to surplus the following equipment:
 - 1. One 1985 Hahn Rear Mount Aerial Ladder Truck, Serial #HCA149685.
 - 2. One 2000 Chevrolet Brush Truck, VIN#1GCGK29U7YE218767.
 With two members present, both voted aye. Motion Carried.
- H. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following Labor Waviers:

1. Tree removal off County right-of-way in District Three at 17405 S. 323 E. Ave., Coweta, Ok., Jocelyn Evans-Palmer property.
 2. Clean out ditch and dump dirt off County right-of-way at 29505 E. 69th Place South, Broken Arrow, Oklahoma, Ellsworth A. Tietz property. With two members present, both voted aye. Motion Carried.
- I. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve renewal of Contract for Community Development Educator for FY2012, in the amount of \$68,885.00. With two members present, both voted aye. Motion Carried.
- J. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing the following for the Indian Road Project:
1. STP Programming Resolution #2011-040.
 2. CIRB Programming Resolution #2011-041.
 3. C.D.R.2 Task Order for District Three.
- With two members present, both voted aye. Motion Carried.
- K. Bids received for Janitorial Services for the Health Department were opened and read as follows:
1. Coverall of Oklahoma in the total amount of \$1,394.00 (Wagoner-\$751.00 and Coweta-\$643.00).
 2. Office Express in the total amount of \$1,070.00 (Wagoner-\$550 and Coweta-\$520.00).
- A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table item until the Health Department can review and make a recommendation. With two members present, both voted aye. Motion Carried.
- L. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve removal of Ben Cobb from the Wagoner Fire Trust Authority and adding Craig Nichols, and adding Jeremy McMurrian as alternate for Whitehorn Cove Fire Department. With two members present, both voted aye. Motion Carried.
- M. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding

going out for bid to build tower in Yonkers. With two members present, both voted aye. Motion Carried.

IX. Old Business.

A. Motion was made by Commissioner Hanning and seconded by Commissioner Edwards to accept all bids submitted regarding Bid#30 six month bid items. With two members present, both voted aye. Motion Carried.

B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve request from Wagoner County Health Department regarding contracts for continuation, items 1 through 7 as follows:

1. PODS/New Age Moving at \$114.00 per month.
2. Pitney Bowes, Inc. at \$409.00 per month.
3. Verizon at .12-0.15 per min.
4. AT&T Mobility at \$140.00 per month. (Average)
5. J.D. Young, Inc. at \$315.00 quarterly.
6. Shredders at \$160.00 per month.
7. Guardian Security Systems at \$55.80 per month.

With two members present, both voted aye. Motion Carried.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve signing ODOT Lease Agreement for 2012 Mack Truck Tractor, CHU613, for District Two, monthly payment in the amount of \$1,164.88. With two members present, both voted aye. Motion Carried.

D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve signing ODOT Form 324A for 2012 Mack Truck Tractor, CHU613, for District Two. With two members present, both voted aye. Motion Carried.

E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve removal of John Rogers from Wagoner Fire Trust Authority and adding Dicus Benton. With two members present, both voted aye. Motion Carried.

F. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding

Budget and Budget process. With two members present, both voted aye. Motion Carried.

G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table discussion and possible action regarding receipt of letter from Kerry Patten. With two members present, both voted aye. Motion Carried.

H. The Board discussed item regarding Green Country Communications Maintenance Contact and any other phone system issues. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table the item. With two members present, both voted aye. Motion Carried.

X. New Business in accordance with 25 O.S. §311 A.

Monty Proctor, County Engineer, gave an update on an emergency situation regarding a bridge at 273rd and 85th St., stating that it is in imminent need of repair. Assistant John David Luton stated that since a collision occurred there recently the situation of the bridge could cause potential injury to persons, therefore, the Board could declare this an emergency, allow Monty Proctor to get three quotes and should receive those quotes in this meeting.

The following quotes for bridge repair were received:

1. Contech Resources in the amount of \$21,930.00.
2. Dub Ross in the amount of \$20,175.
3. Apex Pre-Cast in the amount of \$41,800.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to accept bid of Dub Ross in the amount of \$20,175.00. With two members present, both voted aye. Motion Carried.

XI. Announcements.

Carolyn Kusler announced that the mileage reimbursement will increase to 55.5 cents per mile, effective July 1st, 2011.

Carolyn Kusler stated that the County received an invoice from the City of Muskogee regarding hazard material response at Stone Bluff and we would fax Lease Contract pertinent to this issue to the County Commissioners.

Carolyn Kusler stated that Rolling Hills Fire Department had requested to go out for bid for two fire trucks, but presently, they do not have the funds to incur an additional payment.

Larry Wilkinson, County Election Board, announced that Dana Patten, Treasurer-Elect will be sworn in on Tuesday, July 5th, 2011 at 9:00a.m. in Judge Shepherd's Courtroom.

XII. Public Comment: None.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to take a 10 minute break at 11:24a.m.

With two members present, both voted aye. Motion Carried. Commissioner Hanning reconvened the meeting at 11:38a.m.

XIII. Purchase Orders.

A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of purchase orders. With two members present, both voted aye. Motion Carried.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve calendar claims. With two members present, both voted aye. Motion Carried.

XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 12:35p.m. With two members present, both voted aye. Motion carried.

Presented and approved by the Wagoner County Commission on this 5th day of July, 2011.

JAMES HANNING, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST CAROLYN KUSLER
WAGONER COUNTY CLERK
