

## MINUTES OF WAGONER COUNTY COMMISSION MEETING

Monday, June 21<sup>st</sup>, 2010

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Jim Hargrove, Vice-Chairman; Tom Vincent, Member; Carolyn Kusler, County Clerk; and Bobbi Fears, Secretary. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 18<sup>th</sup>, 2010.

Location: Wagoner County Courthouse  
County Commissioner's Meeting Room

- I. The meeting was called to order by Chairman Edwards at 9:04am.
- II. Roll Call – All members present.
- III. The pledge of allegiance was led by Commissioner Hargrove. The prayer was led by Commissioner Vincent.
- IV. Motion by Commissioner Edwards to approve minutes of Commission meeting held June 14<sup>th</sup>, 2010. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.

It was noted that the Agenda reflected minutes of June 1<sup>st</sup>, rather than June 14<sup>th</sup>.

### V. Financial Matters

- A. Motion by Commissioner Hargrove to approve deposits. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- B. Motion by Commissioner Hargrove to approve calendar claims. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- C. Motion by Commissioner Hargrove to cancel purchase order numbers 6531, 6533, 6537, 6538, 6540, 6542, 6550, 6551, 6553, 6555, 6706, & 7492. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.
- D. Motion by Commissioner Hargrove to approve blanket purchase order numbers 7568, 7570–7571, & 7722–7724. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

- E. Motion by Commissioner Edwards to table any action regarding the transfer of appropriations to accommodate re-allocation of general fund accounts to cash fund accounts to be effective July 1, 2010 as follows:
1. Courthouse Renovation Fund in the amount of \$233,912.00
  2. Economic Development Use Tax in the amount of \$215,535.00
  3. Commissioners Use Tax in the amount of \$295,103.50
- The Commissioners would like an opinion from the Excise Board. Motion seconded by Commissioner Hargrove. Motion carried.
- F. Motion by Commissioner Edwards to table any action regarding the revision of Use Tax Resolution 2010-026 to accommodate allocations for OSU Extension and the Fair Board. Seconded by Commissioner Hargrove. Motion carried.
- G. The Board discussed the creation of accounts for CBRI funds. Motion by Commissioner Vincent to split the funds equally for each district. Commissioner Edwards would like the funds to be available for large projects. The motion died due to a lack of a second. Commissioner Edwards will speak to Monty Proctor, County Engineer.
- H. Motion by Commissioner Edwards to table any action regarding contracting with Turner and Associates as Wagoner County's budget maker for FY 2011. The Commissioners would like to discuss this with the Excise Board. Motion seconded by Commissioner Hargrove. With all members present, all voted aye. Motion carried.
- I. Motion by Commissioner Hargrove to approve the transfer of \$12,643.70 from Treasurer Excess Resale to Treasurer Resale. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.
- J. Motion by Commissioner Hargrove to approve the transfer of \$15,000.00 from Election Board Part time help account to the Capital Outlay account. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- K. Motion by Commissioner Hargrove to approve the transfer of \$6,569.29 from Free Fair Board part time account to the M&O account due to no longer having part time help. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

VI. Motion by Commissioner Edwards to receive reports for the following:

- A. Resale Property Financial Report
- B. Report on newly acquired County property
- C. Flat Rock Fire Department for May 2010
- D. E-911 for May 2010

Seconded by Commissioner Hargrove. With all members present, all voted aye. Motion carried.

Coweta is charging to mow the property located in the city limits.

Commissioner Hargrove would like to be contacted before it is mowed, and would like the Sheriff's Department to provide mowing services.

Commissioner Hargrove also stated the property should be sold.

VII. Legal Items

Motion by Commissioner Hargrove to send the following legal items to the District Attorney's office:

- A. Summons and amended petition in Vanderbilt Mortgage and Finance, Inc. versus Jack D. and Eileen McCamish, et al. in Case No: CJ-2010-196.
- B. Summons and petition in First National Bank & Trust versus Debra Baum, et al in Case No: CJ-2010-0335.
- C. Letter of update in Sanders, S. versus Wagoner County in Case No: CIV-09-253-JHP.

Motion seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

VIII. Action Items

- A. Carolyn Kusler spoke to the Board regarding a 1.0% increase in employer retirement contribution rates with OPERS for FY 2010-11, including Resolution 2010-028 regarding employer and employee contribution rates. It is at the Board's discretion as to whether the County or the employee will pay the 1.0% increase. There will be another 1.0% increase in FY 2011-12. Commissioner Vincent suggested speaking with legislators regarding the automatic increases required by OPERS.

Motion by Commissioner Hargrove to table any action and talk with the Excise Board about funding. Seconded by Commissioner Edwards.

Commissioner Vincent voted no. With all members present, two voted aye. Motion carried.

Motion by Commissioner Hargrove to meet with the Excise Board on Wednesday afternoon to discuss this, as well as other budget issues. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

- B. Motion by Commissioner Hargrove to approve the Treasurer bank usage request. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- C. Commissioner Edwards requested a donation to the Wagoner Senior Citizens organization. The organization does not qualify for some available EODD grants because of the population of Wagoner County. Motion by Commissioner Hargrove to approve a \$3,500.00 donation from the Commissioner's Use Tax. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.
- D. Motion by Commissioner Hargrove to approve payment of entire amount for ACCO-SIG FY 2010-11 Property & Liability Insurance Renewal Quotes and Resolution 2010-027 Interlocal agreement between Wagoner County and ACCO Self-Insurance Group. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.  
Commissioner Vincent requested that all property be checked to ensure the County is not paying insurance on equipment that is no longer on inventory.
- E. Motion by Commissioner Hargrove to approve Texas County Juvenile Detention Center contract for detention services for FY 2010-11 at a daily rate of \$29.36. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- F. Motion by Commissioner Hargrove to approve Muskogee Youth Services agreement for detention services for FY 2010-11 at a daily rate of \$23.27. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.
- G. Motion by Commissioner Hargrove to approve contract between Canebrake and the Health Department for Wagoner County Tobacco Use Prevention Coalition Tobacco Training and Team Building retreat in the amount of \$2,019. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- H. Motion by Commissioner Hargrove to approve Labor Waiver agreement to dump dirt off County right-of-way located at 673 S Main in Redbird.

Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.

- I. Motion by Commissioner Hargrove to approve Labor Waiver agreement to dump dirt off County right-of-way located at Route 2 Box 50 in Haskell. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- J. Motion by Commissioner Edwards to approve road crossing permit for natural gas pipelines for Wagoner Gathering. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.
- K. Motion by Commissioner Hargrove to approve the following INCOG documents:
  - 1. CDBG Administrative Services Contract for 14172 CDBG 10 Community Revitalization Project in the amount of \$9,000 for FY 2010.
  - 2. Approve or disapprove FY 2010 CDBG contract from the Oklahoma Department of Commerce for Community Revitalization in the amount of \$150,000 for the construction of a Senior Citizens center.

Motion seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.

The Board expressed the need for an investigation on the land to be sure it belongs to the County.

- L. Carolyn Kulser spoke with the Board regarding Wagoner County email addresses and domain name for creation of a County website. The new domain name for Wagoner County email is wagonercounty.ok.gov. Email addresses will be the first initial, then last name @wagonercounty.ok.gov. This domain name is free of charge.

A County website can also be created through the Office of State Finance with a one time fee of \$2,500 for 19 pages. The County can upgrade at any time to unlimited pages for an additional one time fee of \$2,500. There are no maintenance charges. Additional programs can be purchased.

Commissioner Hargrove recommended each department pay a share of the cost if they wish to participate.

Carolyn Kusler also informed those present that installation for the new phone system is almost complete.

VIII. Old Business.

- A. Motion by Commissioner Vincent to accept bids as designated by each district for Bid #22 regarding 6-month bids. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- B. Motion by Commissioner Hargrove to award Bid #23 for janitorial services for the Health Department to City Wide Janitorial Services, LLC for \$500 per month to include both sites. Seconded by Commissioner Vincent. With all members present, all voted aye. Motion carried.

IX. New Business in accordance with 25 O.S. §311 A. – None.

- X. Public Comment: Limited to specific items listed on the Agenda or items related to County business or services. Each speaker is limited to three (3) minutes.

Dulcie Hannigan requested information regarding blanket purchase orders. Carolyn Kusler explained the process.

Ms. Hannigan also inquired as to why budget makers outside of Wagoner County were being considered. Carolyn Kusler explained that not all CPA firms provide county budget services. Commissioner Edwards informed Ms. Hannigan that it is common practice for one CPA to handle several counties because they are familiar with the business.

- XI. Motion by Commissioner Edwards to recess at 10:54am. Seconded by Commissioner Hargrove. With all members present, all voted aye. Motion carried.

Presented and approved by the Wagoner County Commission on this 28<sup>th</sup> day of June, 2010.

---

CHRIS EDWARDS, CHAIRMAN

---

JIM HARGROVE, VICE-CHAIRMAN

---

TOM VINCENT, MEMBER

ATTEST CAROLYN KUSLER  
WAGONER COUNTY CLERK

---

By: