

MINUTES OF WAGONER COUNTY COMMISSION MEETING

Monday, February 14th, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice–Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Bobbi Fears, Secretary. Also in attendance was Assistant District Attorney John David Luton. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on February 11th, 2011.

Location: Wagoner County Courthouse
County Commissioner’s Meeting Room

- I. The meeting was called to order by Chairman Hanning at 9:00am.
- II. Roll Call – All members present.
- III. The pledge of allegiance was led by Commissioner Hanning. The prayer was led by Sandy Hodges, County Assessor.
- IV. The Board reviewed the following minutes of Commission meetings:
 1. Motion by Commissioner Edwards to approve minutes of Special meeting held January 27th, 2011. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.
 2. Motion by Commissioner Edwards to table approval of minutes of regular meeting held January 31st, 2011. Clarification needs to be included regarding current employees not losing sick hours previously accumulated. Seconded by Commissioner Hanning. Motion carried.
 3. Motion by Commissioner Kelley to approve minutes of regular meeting held February 7th, 2011. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
 4. Commissioner Edwards inquired about depositing FEMA reimbursement funds into the Capital Outlay account. Chris Leffingwell, Excise Board member, clarified the intentions of the creation of that account, stating it would not need to be reimbursed. Expenditures are up to the discretion of the Board of Commissioners.
Commissioner Kelley wanted to clarify in the minutes that the equipment to clean the Courthouse property during a snow event was to be purchased out of Courthouse Renovation funds and not Capital Outlay.

Motion by Commissioner Edwards to table approval of the minutes of Emergency meeting held February 7th, 2011. Seconded by Commissioner Hanning. With all members present, all voted aye. Motion carried.

V. Financial Matters

A. Motion by Commissioner Kelley to approve deposits. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

B. Motion by Commissioner Hanning to table approval of James Hodge Ford Lincoln Mercury, Inc. lease purchase agreement for a 2011 Ford F450 DRW for the Taylor Ferry Fire Department. The signature page lists names of the previous Board of Commissioners. Motion seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.

C. Motion by Commissioner Kelley to approve transfer of \$1,500 from part time help account (22-18) to travel account (22-1C) for the Election Board. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

VI. Motion by Commissioner Hanning to receive January 2011 reports for the following:

A. Assessor

B. Health Department

C. Sheriff

D. Planning & Zoning

E. Fire Department expenditure report

Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

VII. Motion by Commissioner Edwards to send reply to plaintiffs response in case no CIV-09-284-FHS to the District Attorney's office. Motion seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.

VIII. Action Items

A. Motion by Commissioner Hanning to complete the authorized signatures form from the Oklahoma Department of Commerce. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.

B. Motion by Commissioner Edwards to receive the 2009 audits for the Wagoner County Home Finance Authority and the Wagoner County

Development Authority. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.

- C. Motion by Commissioner Kelley to approve requisition and receiving officers for Emergency Management. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.
- D. Motion by Commissioner Edwards to approve request to cancel contract between City Wide Janitorial Services, LLC and Wagoner County Health Department. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.
- E. Motion by Commissioner Edwards to approve cleaning contract with Coverall EVS for Healthcare proposal for the Wagoner County Health Department. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.
- F. The Board discussed sewer issues of the fairgrounds and extension office. Alan Parnell from the OSU Extension office and Susan Williams from the Fair Board explained the deterioration of the pipes. Ms. Williams requested financial assistance from the Board. Commissioner Hanning is concerned about the age & condition of the entire building, and the chance of additional problems.

Commissioner Hanning suggested the use of portable commodes for upcoming events to prevent use of the facilities until issues have been corrected.

Motion by Commissioner Edwards to obtain three quotes for six portable commodes and to pay out of Use Tax. The current toilets need to be pulled to prevent use. Commissioner Hanning requested obtaining an estimate on repairs as well. Motion seconded by Commissioner Hanning. With all members present, all voted aye. Motion carried.

- G. The Board discussed purchasing equipment for snow removal and maintaining Courthouse premises. Due to time constraints on the Commissioners, Commissioner Kelley recommended placing the responsibility of snow removal upon the Sheriff Department. Chris Leffingwell suggested the use of a contract for snow removal.

Motion by Commissioner Edwards to table any action to allow time to get quotes for equipment and to obtain information on contracts. Seconded by

Commissioner Edwards. With all members present, all voted aye. Motion carried.

H. Monty Proctor, County Engineer, presented documents and information to the Board regarding the following for the StoneBluff Senior Citizen Center Trust Authority:

1. Road and building construction
2. Specifications for floor slab
3. Preliminary building plans
4. Resignation of Bill Holt

Motion by Commissioner to approve items 1–4, with a letter from the District Attorney dealing with the need for an architect. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.

I. Motion by Commissioner Edwards to approve Resolution 2011–017 to surplus computer equipment from the Health Department. Seconded by Commissioner Hanning. With all members present, all voted aye. Motion carried.

J. David French, maintenance, explained the need of a new push mower for the Courthouse. Motion by Commissioner Kelley to purchase a Bolens push mower from Lowe’s, paid from the Courthouse Renovation account. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

K. Motion by Commissioner Kelley to approve Labor Waiver of agreement off County right-of-way to dump dirt at 19327 US Hwy 64 in Haskell. Seconded by Commissioner Hanning. With all members present, all voted aye. Motion carried.

L. The Board discussed the following bids:

1. The Board opened and received the following bids for Bid #19 for a pull truck/tractor for District 2:

- | | |
|------------------------------|--------------|
| a. ATC Freightliner | \$102,375.00 |
| b. Mack Truck Sales of Tulsa | \$106,016.73 |
| c. Peterbilt of Joplin | \$110,975.00 |
| d. MCH Kenworth–Tulsa | \$111,506.39 |

Motion by Commissioner Edwards to table award of Bid #19 to allow time for review. Seconded by Commissioner Kelley. With all members present, all voted aye. Motion carried.

2. The Board opened and received the following bid for Bid #21 for a heart monitor/defibrillator for the Broken Arrow Fire Department:
 - a. Zoll Medical *declined to bid*

Motion by Commissioner Edwards to table award Bid #21. Seconded by Commissioner Hanning. With all members present, all voted aye. Motion carried.

IX. New Business in accordance with 25 O.S. §311 A.

A. David French stated the need for the annual inspection for the sprinkler system at a cost of about \$700. Commissioner Hanning permitted the scheduling of inspection.

B. Judy Elliot, E-911 Coordinator, informed the Board that the phone system went down over the weekend. Bode Wilson from Green County Communications reported that melted snow got into the new phone system. The majority of the system is back up and running, though there are still some issues that need to be resolved.

Mr. Wilson requests a maintenance contract once the phone system is running to the Board's specifications.

Carolyn Kusler is reviewing bills to ensure that the phone bills are decreasing and that taxes are not being charged. Carolyn Kusler informed the Board that Green Country agreed to waive the fee for changing the rings from three to six. Commissioner Hanning asked that review of the phone system be placed on the agenda for the next meeting.

C. Larry Wilkenson voiced concern regarding the Election Board roof with the extra weight of the snow. Mr. Wilkenson also informed the Board that a key to the Election Board has been given to the Sheriff's Department.

X. Announcements.

A. Carolyn Kusler informed the Board of a Special Meeting on February 23rd, 2011 at 9:00am for award of surplus items. Another Special Meeting is scheduled for March 1st, 2011 at 9:00am for personnel policy review.

B. Carolyn Kusler informed the Board that the Fair Board filing period has been extended to February 25th, 2011 due to the weather. The March 2nd, 2011

election date has not been changed. Notice has been published in the newspaper. This will be placed on the agenda for Board approval.

C. Monty Proctor informed the Board that the window replacement project begins today, and will be coordinated with each individual department.

XI. Public Comment: Limited to specific items listed on the Agenda or items related to County business or services. Each speaker is limited to three (3) minutes.

A. Scott Brians informed the Board of good comments regarding maintenance of the roads during the snow storm.

B. The Board discussed attendance of the City of Coweta meeting on Thursday at 6:30pm regarding City of Coweta's proposal to no longer respond to fires outside of newly designated boundaries. ADA John David Luton stated all three Board members may attend at the same time, but no action or communication between members regarding County business is allowed.

XII. Purchase orders

A. Motion by Commissioner Edwards to cancel purchase order numbers 3470, 3641, 3939, 3940, 3983, 4004, 4010, & 4582. Seconded by Commissioner Hanning. With all members present, all voted aye. Motion carried.

B. Motion by Commissioner Kelley to approve blanket purchase order numbers 4515, 4550, 4562-4564, 4571, 4619-4620, & 4632. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

XIII. Motion by Commissioner Hanning to recess at 12:07pm. Seconded by Commissioner Edwards. With all members present, all voted aye. Motion carried.

Presented and approved by the Wagoner County Commission on this 22nd day of February, 2011.

JAMES HANNING, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST CAROLYN KUSLER
WAGONER COUNTY CLERK

By: