

**MINUTES OF MEETING**  
**WAGONER COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, JUNE 23<sup>RD</sup>, 2014**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman James Hanning; Vice-Chairman Chris Edwards; Member Tim Kelley; County Clerk Lori Hendricks; and Secretary Char Stevens were present. Assistant District Attorneys Stephanie Younis and Zach Cabell were also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on June 20<sup>th</sup>, 2014.

- I. The meeting was called to order by Commissioner Hanning at 9:05a.m.
- II. Roll was called with the following responses: Kelley, present; Edwards, present; Hanning, present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Monty Proctor.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of June 16<sup>th</sup>, 2014. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve ODOT/Purchase Contract for 2015 Freightliner Dump Truck with Hydraulics, Plow and Spreader for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Letter of Engagement for Wagoner County Development Authority Audit from Gray,Blodgett & Company, PLLC. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Interlocal Agreement between the County of Wagoner and City of Broken Arrow. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Resolution #2014-032 ACCO-SIG FY2014-15 Property & Liability Quote in the amount of \$193,453; to include selection of Option 1. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of Vacation of Plat of Replat of Blue Springs, Blocks 1 & 2. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Toppers Fire Department request to designate Gary Tichenor and Sherri Cleland as Receiving Officers for Accounts C35-Toppers F.D. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - G. A motion was made by Commissioner Hanning and seconde by Commissioner Edwards to approve Preventative Maintenance Agreement Renewal between Health Department and Ford Audio-Video Systems, LLC. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table approval or disapproval of ODOT Form(s) 324a Grain Elevator Road J/P 25488(04); to include

approval or disapproval of payment to Meshek & Associates, PLC for Invoice No. 2390 in the amount of \$46,375.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- I. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Amendment No. 1 to Agreement between Wagoner County and Meshek & Associates, PLC for Personal Services regarding Elevator Road Project J/P25488(04)(05)(06), for an additional total amount of \$22,400.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve payment by Economic Development Authority to RWD#5 to fund a water line to service Patel Hotel Project in the amount not to exceed Engineer's estimated cost of \$109,194.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table discussion and possible action regarding repair of signal light at Hwy 69 and Hwy 51B to research warranty. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. This item was re-visited later in the meeting and a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Quote by SignalTek for a new installed inverter with a twenty-four(24) month warranty, for the total amount of \$2,525.00 to be paid out of Account C-13. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- L. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Copier Maintenance Agreement in the amount of \$405.00. between OSU Extension and Drake Systems(Contract #1302225). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to take a break at 9:40a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. The meeting was reconvened at 9:41 a.m.
- M. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Contracts for Renewal for FY2014-15 for Wagoner County Health Dept. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- N. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Labor Waiver:
  - 1. Repair drainage ditch off County Right-of-Way at 19007 US Hwy 64, Haskell, Oklahoma; for Stone Bluff Fire Department for District Three.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to award Bid #2014-23; Janitorial Services for Health Department to Jani-King (low bid) at the rate of \$640 per month for Coweta office; and \$670 per month for Wagoner office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, nay. This item was re-visited later in the meeting and the Board had a discussion with Court Clerk Jim Hight regarding his payroll.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Temporary Appropriations for Cash Accounts; to include the appropriate Transfers, as follows:
  - 1. From Commissioners Use Tax Account C42 to Engineer Salary Account C42-01-1A in the amount of \$37,090.65; to Engineer M&O Account C42-01-2 in the amount of \$2,216.49; and to Engineer Travel in the amount of \$2,075.00; for a total amount transferred of \$41,382.14.
  - 2. From Commissioners Use Tax Account C42 to Judges Secretaries Salary Account C42-02-1A in the total amount of \$20,400.00.
  - 3. From Commissioners Use Tax Account C42 to Emergency Management Salary Account C42-03-1A in the amount of \$14,137.50; to Emergency Management Travel Account C42-03-1C in the amount of \$1,950.00; to Emergency Management M&O Account C42-03-2 in the amount of \$6,250.00; for a total amount transferred of \$22,337.50.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to deposit CED#2 payment in the amount of \$17,860.00 for Engineer Project #STP-173C(178) into Commissioners Use Tax Account C42. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Juvenile Detention Transportation Claim for the month of May, 2014, in the amount of \$952.64. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Invoice(s):
  - 1. Sac & Fox Nation for juvenile detention for the month of May, 2014 in the amount of \$126.66.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business - There was none.

IX. Public Comment - There was none.

X. Announcements - Commissioner Kelley reminded everyone to vote on Tuesday, June 24<sup>th</sup>.

XI. Reports - A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the following reports:

- A. Cash Voucher(s)

- B. Emergency Management
- C. Engineer
- D. Planning & Zoning
- E. E-911
- F. Tallahassee Fire Department for month of May, 2014.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following legal items to the District Attorney:

- A. Case No. CJ-2013-410 Robert Lee Osburn vs. Wagoner County
- B. Case No. CV-2014-51 Capital Homes Residential Group, LLC vs. Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders; to include cancellation of Cash Voucher Cash Voucher Claim No. 4094 (Duplicate PO). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following blanket purchase order(s): #7766, #7767, # 7789. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
Commissioner Hanning left the meeting at 11:25a.m.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.

XIV. Recess – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to recess at 12:15p.m. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 30<sup>th</sup> day of June, 2014.

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JAMES HANNING, CHAIRMAN

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CHRIS EDWARDS, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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TIM KELLEY, MEMBER

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