

**MINUTES OF SPECIAL MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, FEBRUARY 5, 2014**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman James Hanning; Vice-Chairman Chris Edwards; Member Tim Kelley; County Clerk Lori Hendricks; and Secretary Char Stevens were present. Assistant District Attorney Zach Cabell was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on Jan. 31st, 2014.

- I. The meeting was called to order by Commissioner Hanning at 9:07a.m.
- II. Roll was called with the following responses: Kelley, present; Edwards, present; Hanning, present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Commissioner Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of commission meeting held January 27th 2014. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Partial Release Of Easement, a strip of land 15 ¼ feet wide within easement on Hwy 51 near Hwy 69. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Labor Waiver(s):
 1. Clean out ditch, clean fence row, and slope bank off County Right-of-Way at 41501 E. 231st St. South, Porter, Oklahoma, property owner: Roy L. Cole for District Three.
 2. Clear and grub off County Right-of-Way, both sides of Salt Creek to allow for case drilling for future new bridge at Salt Creek Bridge Local #2 NBI 09485, Catoosa, Oklahoma, property owner: John Robson, for District One.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following Utility Permit:
 1. #1004-14; Applicant: Oklahoma Natural Gas for District One.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve out of state travel for County Engineer Monty Proctor to attend National Association of County Engineers Professional Conference in Baton Rouge, Louisiana, April 12th through April 17th, 2014, in the amount of approximately \$1,323.20. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Lease Purchase Agreement for Equipment between Wagoner County and Landmark Business Systems for Community Sentencing. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Resolution #2014-008, Wellness Program-Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Kelley to table approval or disapproval of Resolution #2014-009, adding Local No. 8 Bridge at Pecan Slew to the five (5) Year Bridge Plan. Commissioner Kelley then withdrew his motion. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2014-009; withholding prioritization until District 2 and District 3 submit their projects. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - H. No action was taken regarding Approval or disapproval of Resolution #2014-010, Wagoner County Burn Ban.
 - I. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve sale of County owned property to wit: Tullahassee City Lot 11, Blk 11; Tullahassee City Lot12, Blk 11; Tullahassee City Lot 7, Blk 13; Tullahassee City Lot 8, Blk 13; for the total amount of \$815.00 including costs and fees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - J. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve participation in Tulsa's Future with the Tulsa Regional Chamber, in the amount of \$5,000.00 to be paid by Economic Development. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to break for lunch at 1:52p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VI. Financial Matters
- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve deposit. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve special payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. Transfer(s):
 - 1. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer from Assessor Account 17-2 in the amount of \$10,000.00 and Account 17-1 in the amount of \$5,000.00 to Assessor VI Capital Outlay Account 17-3 in the total amount of \$15,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - 2. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve transfer from OSU Extension Salary Account 09-1A in the amount of \$1,700.00 to OSU Extension Travel Account 09-1C in the total amount of \$1,700.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VII. New Business - There was none.

- VIII. Public Comment – OSU Extension Director Alan Parnell stated that closing had been completed on the Porter properties and that they would be going out for bid for demolition of the buildings.
- IX. Announcements – Commissioner Kelley made note that County Officials will not be able to surplus items after March 9th. There was discussion regarding laws governing spending during an election year. County Clerk Lori Hendricks stated she would get clarification regarding 50% spending rule. Alan Parnell announced the Cattlemen’s Chili Dinner to be held at the Coweta Assembly of God on Saturday at 6:00p.m.
- X. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following Reports:
- A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E-911
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following Legal items to the District Attorney:
- A. Case No. CJ-2012-288, Jeffery Sheridan vs. Wagoner County.
 - B. Case No. CJ-2014-0023, Sharp Mortgage Company vs. Janna J. Kiser and Wagoner County et al.
 - C. Case No. CV-2013-112, ODOT vs. Sharon E. Howell.
 - D. Case No. CV-2013-109, ODOT vs. Lloyd Thomas(Sr.) and Lottie Earlene Wilson and Wagoner County et al.
 - E. Case No. CV-2013-113, ODOT vs. Frank P. and Anita J. Stephens and Wagoner County et al.
 - F. Case No. CV-2013-110, ODOT vs. Jimmie D. and Melissa M. Smith and Wagoner County et al.
 - G. Case No. CV-2013-111, ODOT vs. Michael Blaine and Kathlyn Jean Banks and Wagoner County et al.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Purchase Orders
- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #4804, #4805, #4806, #4866, #4881, #4933, #4937, #4940, #4953. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley at 9:21a.m. to go into Execution Session Pursuant to Title 25, O.S. §307(B)1 and § (B) 4 for discussion and possible action regarding the following:

- A. Employment, hiring, appointment, promotion, demotion, disciplining of resignation of County Engineer Monty Proctor.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to reconvene at 1:20p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to take no action regarding the following:
 - A. Employment, hiring, appointment, promotion, demotion, disciplining of resignation of County Engineer Monty Proctor.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XVI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to Recess at 3:43p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 10th day of February, 2014.

JAMES HANNING, CHAIRMAN

CHRIS EDWARDS, VICE-CHAIRMAN

TIM KELLEY, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
