

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for the Construction of a 20' x 80' ADDITION TO THE EXISTING EMERGENCY MANAGEMENT BUILDING located at 16555 South 305th East Avenue, Coweta, OK 74429

The successful bidder will coordinate the manufacturing of the Addition using the attached specifications. The County also requests that the awarded contractor be able to commence work within 10 business days after given notice to proceed.

Bid # 2017-02

Date Published: July 20, 2016 (Wagoner Tribune)

Bidding Period Closing Date and Hour: August 12, 2016 @ 4:00 PM

Sealed Bid Opening Date and Hour: August 15, 2016 @ 9:00 AM

Requesting Authority: Emergency Management

Bid submissions are to be: Addressed to:
Wagoner County Purchasing Agent
P O Box 156
Wagoner, OK 74477

Delivered to:
Wagoner County Purchasing Agent
307 E Cherokee
Wagoner, OK 74467

Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

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TERMS AND CONDITIONS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.
2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.
4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.
5. The enclosed Affidavit for Filing with Competitive Bid MUST be returned with the bid.
6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.
7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.
8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.
9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any

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- patent to goods specified in this order or the ordinary use or operation of such goods by the County or use or operation of such goods in accordance with the bidders' direction.
10. If the bid requires a written contract, the successful bidders shall execute a written contract with the County within ten (10) days after submission of the contracts to said bidder.
 11. This bid is submitted as a legal offer, and any bid when accepted by the County constitutes a firm contract.
 12. If the bid is \$50,000 or greater, Bidder must furnish a bid bond or cashier's check in the amount of 5% of the bid with bid submission.
 13. If the bid is \$50,000 or greater, successful Bidder must be able to bond. (Performance, Maintenance and Payment Bonds)
 14. Successful bidder will be required to furnish their own Workmen's Comp and General Liability Insurance as required by Oklahoma State Law and by Wagoner County.

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INSURANCE REQUIREMENTS

The CONTRACTOR (and any subcontractors) shall carry and keep in force during this Agreement policies of insurance in minimum amount as set forth below, as required in Article 21 of the General Conditions, and/or as required by the laws of the State of Oklahoma. The Contractor shall also furnish an Owner's Policy in the same amounts with Wagoner County as the named assured, issued by the same insurance company as the Contractor's Liability Coverage.

Personal Injury, Each Person	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Occurrence	\$1,000,000.00
Property Damage, Aggregate	\$1,000,000.00

Employer's Liability and Workers' Compensation in the amounts as required by law.

The CONTRACTOR shall furnish certificates of such insurance which shall provide that in the event of any material change or cancellation of said policies, the company will give Wagoner County, OWNER, fifteen (15) days written notice.

Wagoner County shall be named as an Additional Insured on CONTRACTOR'S Insurance Policy.

Statements such as "will endeavor" and "but failure to notify" owner shall impose no obligation or liability of any land upon the company" shall not be allowed.

Special coverage for any blasting operations or use of explosives shall be listed separately on the certificates.

All insurance must be executed by a company licensed to do business in the State of Oklahoma, and must be acceptable to the Board, Wagoner County.

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SPECIFICATIONS

INSTRUCTIONS TO BIDDERS

The proposed Emergency Management (EM) Building Addition will be constructed on the east side of the existing EM building, located at 16555 South 305th East Avenue, Coweta, OK 74429.

This project site can be viewed during normal business hours Monday through Friday, 7:30 am to 3:30 pm. All visitors must sign-in with the main office prior to making an inspection.

GENERAL CONDITIONS

The Wagoner County Board of Commissioners will be hereafter referred to as the Owner and will furnish all Inspections and Permits necessary for construction.

No changes to the project scope will be permitted without a written request and breakdown of the time, materials, and new charges.

Contractor will provide Owner proof of compliance with Owner's insurance requirements by submitting a signed statement from Contractor's insurance company.

Contractor, by act of starting work under a signed contract, shall guarantee all work performed under said contract for a period of one (1) year from the date of the Owner's final acceptance of completed building structure.

PROJECT COMPLETION

Contractor shall complete the project within 60 calendar days from the date of Notice to Proceed. Weather delays will be a consideration determining the actual working days. Weather delays for construction will be agreed upon by Owner or Owner's Designated Representative. Owner will provide a building pad suitable to install the floor slab.

SPECIAL CONDITIONS

Bidder/Contractor will visit site to familiarize himself with all existing conditions affecting work under these Contract Specifications. The Bidder/Contractor shall satisfy himself as to the nature and location of the construction project/site, all materials, tools, equipment, and other facilities required during the work to be performed. The Bidder/Contractor accepts the work site as it exists when construction begins.

The Owner's Designated Representative will inspect construction site and work performance for compliance of specifications set forth for construction.

INSPECTIONS

Before the placing of concrete for the floor slab, the site shall be inspected by the Owners Representative.

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EXCAVATION, FILLS, AND BACKFILLS

Owner will provide fill elevations within 1/10 of a foot from the required fill elevations to pour concrete slab.

FLOOR SLAB

A 20' x 80' reinforced floor slab will be cast-in-place with 4,000 psi, air entrained concrete. The South 14 feet of the concrete floor slab shall be cast 6" thick with the remainder of the slab to be cast 4 inches thick.

Reinforcement shall be with #5 rebar. Slab Reinforcement will consist of #5 rebar, spaced 12" on center, both ways, in a single mat.

All exposed concrete areas shall be screened and floated to a true uniform surface and allowed to stand until water has disappeared before final trowel finish. Broom Finish.

The County will supply the concrete for this job. The Contractor will supply all the tools, formwork, labor, etc. to complete the scope of work. The Contractor will collect and provide copies of the concrete delivery tickets.

PREFABRICATED METAL BUILDING GENERAL SPECIFICATIONS

Metal building materials shall be the product of a recognized metal building manufacturer, commercial quality. The east eave height is to be 8' clear, matching the existing roof line (pitch).

DESIGN REQUIREMENTS (MINIMUM)

Roof load: 20 pounds per square foot (PSF)

Basic wind load: 25 (PSF) (99 miles per hour)

Be prepared to begin construction within 14 days.

Successful Bidder/Contractor will provide a specimen copy of roof panel guarantee. Durability of the roof panels due to rupture, structural failure, or perforation shall be guaranteed for a period of forty (40) years by the building manufacturer. The specimen copy shall clearly state the conditions under which guarantee is valid. Successful Bidder/Contractor will provide a specimen copy of 26 gauge wall panels guaranteed against chalking for a minimum of five (5) years.

DESCRIPTION OF WORK

Emergency Management Building Addition – Construct a 20' x 80' wood framed, metal building addition, attached onto the east side of the existing EM building, in a lean-to style.

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BUILDING DETAILS:

- All Lumber to be #2 quality or better
- 5X5 treated post set in concrete, 12" diameter X 36" deep on 10' centers
- 2X6 wall girts no more than 30" apart, the bottom course to be treated lumber
- 2X12 rafters set no more than 5' on the center with hurricane clips
- 2X4 roof purlins on 24" centers
- Double Bubble insulation in the walls and ceiling
- Pitch change trim from existing roof to the addition roof
- 26ga 40 year UL listed panel to match profile and color scheme of the existing building
- 12X8 overhead door
- Trim to match the existing building

CONCRETE WORKS (in additional to floor slab): all 4" thick

- 30' x 60' approach slab to the roll-up door
- 4' x 8' generator pad
- 3' x 3' AC pad
- Interior concrete will be trowel finished and all other concrete will be broom finished.
- The County will supply the concrete for this job. The Contractor will supply all the tools, formwork, labor, etc. to complete the scope of work. The Contractor will collect and provide copies of the concrete delivery tickets.

Questions concerning bidding of project to be directed to Owner's Designated Representative:

Heath Underwood
County Emergency Management Director
Wagoner County, Oklahoma

hunderwood@wagonercounty.ok.gov
ofc: 918-279-0059
fax: 918-279-0061