

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for one (or more) 7,000 Gallon Emulsion Storage Tank for District 1.

Bid #2016-36

Date Published: June 1, 2016 (Wagoner Tribune)

Bidding Period Closing Date and Hour: June 17, 2016 @ 4:00 PM

Sealed Bid Opening Date and Hour: June 20, 2016 @ 9:00 AM in the Commissioners' Meeting Room

Requesting Authority: District 1

Bid submissions are to be: Addressed to:
Wagoner County Purchasing Agent
P O Box 156
Wagoner, OK 74477

Delivered to:
Wagoner County Purchasing Agent
307 E Cherokee
Wagoner, OK 74467

Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet is an Affidavit for Filing with Competitive Bid which must be signed and submitted as part of the bid.

This packet contains:

1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Affidavit for Filing with Competitive Bid
4. Specifications
5. Bid Form

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TERMS AND CONDITIONS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.
2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.
4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.
5. The enclosed Affidavit for Filing with Competitive Bid MUST be returned with the bid.
6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.
7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.
8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.
9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any patent to goods specified in this order or the ordinary use or operation of such goods by the County or use or operation of such goods in accordance with the bidder's direction.

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10. If the bid requires a written contract, the successful bidders shall execute a written contract with the County within ten (10) days after submission of the contracts to said bidder.

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SPECIFICATIONS 7000 GALLON EMULSION STORAGE TANK

**Comply
Yes/No**

7,000 Gallon tank manufactured of 1/4" carbon steel oriented to be mounted vertically

Tank to be insulated with 3" thick foil backed foam, and then covered with aluminum sheeting or weather protection. Bottom of tank to be flat with 1" slopeaway from the 24" insulated manway in the side of the tank of the bottom to provide access into the tank if necessary.

There shall be an access ladder which gives easy access to the top of the tank. Top of the tank to be fitted with an inspection door. Ladder must be caged for safety and tank to have safety railing around the top.

Tank to be equipped with a minimum of 6 (six) 1,000 watt, 240 volt heater blankets which will be controlled by an adjustable thermostat that is accessible from ground level. All electrical components to be compatible for indoor or outdoor. Tank shall have a removable panel that is insulated to allow easy access to service heat blankets.

Digital thermostat with displays for present tank temperature and desired tank temperature. Temperature adjustments to be made without having to open any enclosures.

20-amp GFCI-rated convenience outlet mount on control panel.

Tank to be equipped with two 3" ball valves with quick coupler for loading and unloading the tank. Valves are to be wrapped with 240 volt heat tape and insulated to aid in cold weather operations. Valves are to have provision to accept a padlock for added security. There shall also be a 3" insulated ball valve in the bottom of the tank on the low side of the slope to aid in cleanout.

Tank to include 12' long 3" diameter heavy-duty rubber loading hose fitted on one end with a quick coupler which mates to the loading/unloading valves, and the other end fitted with steel 90 degree elbow fitting.

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Tank to include a top-mounted mechanical paddle-type agitation system which is automatically controlled by a programmable agitation timer. Timer to be pre-programmed at the factory. Agitator speed shall not exceed 6 rpms to avoid whipping the emulsion and causing separation. Agitator drive shall be able to be greased from ground level. _____

Tank to include quantity gauge that is easily viewed from ground-level. Gradations on tank shall be marked in 100 gallon increments on tank. _____

Tank to have minimum 200 GPM electric gear-type emulsion pump. Pump shall be fed from a 3" valve on bottom of tank. All piping leading to and including pump shall be heated using 240 volt heat tape and insulation with silicone blankets that can be removed for service. Pump shall be provided by and controlled from the tank electrical cabinet. _____

Tank is to include a Hi-level alarm with sensors that trigger an audible alarm when the tank reaches full capacity or is empty. _____

Tank and components to have a minimum one (1) year warranty _____

Vendor will provide a factory-trained representative to assist in the installation and final operational preparations. _____

Vendor to list any trade-in allowance for the old tank on Bid Form.

Vendor is to be responsible for removing & disposing of old tank.

Wagoner County will be responsible for the concrete pad, welder, electrical, and crane rental.

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BID FORM

INVITATION FOR SEALED BIDS FOR
A NEW 7,000 GALLON EMULSION STORAGE TANK

DATE AND TIME OF OPENING: _____

Bidder agrees to furnish Wagoner County with A 7,000 GALLON EMULSION STORAGE TANK.

PRICE FOR TANK: \$ _____
(Price to include transportation to
District 1 and all other miscellaneous costs.)

Less Trade-In Value Allowed: \$ _____

Net Price: \$ _____

The undersigned acknowledges receipt of the following Addenda. (Give number and date of each):

Delivery will be available in not more than _____ days after receipt of order.

I have examined the terms and specifications and instructions to bidders herein, and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____ FIRM NAME: _____

ADDRESS: _____

PHONE NO: _____ DATE: _____