

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for Bulk Rock Salt (Sodium Chloride) intended for use as a deicer on roads.

Bid # 2016-07

Date Published: September 2 , 2015 (Wagoner Tribune)

Bidding Period Closing Date and Hour: September 11, 2015 @ 4:00 PM

Sealed Bid Opening Date and Hour: September 14, 2015 @ 9:00 AM

Requesting Authority: Wagoner County Commissioners

Bid submissions are to be: Addressed to:

Wagoner County Purchasing Agent
P O Box 156
Wagoner, OK 74477

Delivered to:

Wagoner County Purchasing Agent
307 E Cherokee
Wagoner, OK 74467

Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet are a Non-Collusion Affidavit and a Business Relationship Affidavit which must be signed and submitted as part of the bid.

This packet contains:

1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Non-Collusion Affidavit
4. Business Relationship Affidavit
5. Specifications
6. Bid Sheet

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TERMS AND CONDITIONS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.
2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.
4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.
5. The enclosed Affidavit of Non-Collusion and Business Relationship Affidavit MUST be returned with the bid.
6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.
7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.
8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.
9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any

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- patent to goods specified in this order or the ordinary use or operation of such goods by the County or use or operation of such goods in accordance with the bidders' direction.
10. If the bid requires a written contract, the successful bidders shall execute a written contract with the County within ten (10) days after submission of the contracts to said bidder.
 11. This bid is submitted as a legal offer, and any bid when accepted by the County constitutes a firm contract.
 12. This bid is to be for the period October 1, 2015 through March 31, 2016.

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NON-COLLUSION AFFIDAVIT

_____ (PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY _____)

- A. For purposes of competitive bids, I certify:
1. I am the duly authorized agent of _____ the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
 2. I am fully aware of the facts and circumstances surrounding the making of the bids to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
 - a. Any collusion amount bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
 - c. Any discussion between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.
- B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donated to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this _____ day of _____, 20_____.

(Signature)

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My Commission Expires _____

SPECIFICATIONS

BULK ROCK SALT TO BE USED AS A DEICER ON ROADS

Product must meet all standards of ASSTM D632-02 (American Society of Testing Materials) Standard Specifications for Sodium Chloride intended for use as a deicer.

The price is to be good for the 6-Month period October 1 through March 31, 2015.

In computing delivery price, the following addresses may be used:

District 1
30020 East 71st St
Broken Arrow, OK 74014

District 2
908 SW 15th
Wagoner, OK 74467

District 3
16507 South 305th East Ave
Coweta, OK 74429

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BID SHEET
BULK ROCK SALT (SODIUM CHLORIDE)

DATE AND TIME OF OPENING: _____

	Fine Grain	Medium Grain
Product price Per Ton if County picks up at plant	\$ _____	\$ _____

Product price Per Ton if vendor delivers to:	Fine Grain	Medium Grain
District 1 Facility	\$ _____	\$ _____
District 2 Barn	\$ _____	\$ _____
District 3 Barn	\$ _____	\$ _____

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____ FIRM NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ DATE: _____