Lori Hendricks
Wagoner County Clerk

307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for One Mile of 4-Inch Asphalt Lay Down for District One. The project is located on 257th E Ave. from 31st St. S to 41st St. S in Broken Arrow, OK . The successful bidder is responsible for providing Lay Down, including labor and equipment. No Asphalt is included with this bid.

Bid # 2016-05
Date Published: August 26 and September 2, 2015 (Wagoner Tribune)
Bidding Period Closing Date and Hour: September 18, 2015 @ 4:00 PM
Sealed Bid Opening Date and Hour: September 21, 2015 @ 9:00 AM
Requesting Authority: Wagoner County District 1

Bid submissions are to be: Addressed to:
Wagoner County Purchasing Agent
P O Box 156
Wagoner, OK 74477

Delivered to:
Wagoner County Purchasing Agent
307 E Cherokee
Wagoner, OK 74467

Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet are a Non-Collusion Affidavit and a Business Relationship Affidavit which must be signed and submitted as part of the bid.

This packet contains:

1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Non-Collusion Affidavit
4. Affidavit of Non-Collusion
5. Specifications
6. Bid Sheet

_____

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TERMS AND CONDITIONS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.

2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.

3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.

4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.

5. The enclosed Affidavit of Non-Collusion and Business Relationship Affidavit MUST be returned with the bid.

6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.

7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.

8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.

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9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any patent to goods specified in this order or the ordinary use or operation of such goods by the County or use or operation of such goods in accordance with the bidders' direction.

10. If the bid requires a written contract, the successful bidders shall execute a written contract with the County within ten (10) days after submission of the contracts to said bidder.

11. This bid is submitted as a legal offer, and any bid when accepted by the County constitutes a firm contract.

12. In contracts exceeding $50,000, bidder must furnish a bid bond or cashier's check in the amount of 5% of the bid with bid submission.

13. In contracts exceeding $50,000, successful bidder must be able to bond. (Performance, Maintenance and Payment Bonds)

14. Successful bidder will be required to furnish their own Workmen's Comp and General Liability Insurance as required by Oklahoma State Law and by Wagoner County.

15. Any bid received by the County more than 96 hours, excluding Saturdays, Sundays and holidays before the time set for the opening of bids or any bid received after the time set for closing shall not be considered by the County and shall be returned unopened to the bidder submitting same.

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NON-COLLUSION AFFIDAVIT

_____ (PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY_____)

A. For purposes of competitive bids, I certify:

1. I am the duly authorized agent of _____. the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

2. I am fully aware of the facts and circumstances surrounding the making of the bids to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and

3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
   a. Any collusion amount bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
   b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
   c. Any discussion between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

B. I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donated to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this_____ day of_____, 20____.

_____
(Signature)

_____ _____
(Print Name) (Position in the Company)

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BUSINESS RELATIONSHIP AFFIDAVIT

_____(PROJECT NAME)

STATE OF OKLAHOMA)
)SS
COUNTY OF_____)

_____, of lawful age, being duly sworn, on oats says that he or she is an agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

_____

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

_____

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

_____

(If none of the business relationships herein above mentioned exist, affiant should so state.)

_____
(Signature of Affiant)

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public_____

My Commission Expires_____

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INSURANCE REQUIREMENTS

The CONTRACTOR (and any subcontractors) shall carry and keep in force during this Agreement policies of insurance in minimum amount as set forth below, as required in Article 21 of the General Conditions, and/or as required by the laws of the State of Oklahoma. The Contractor shall also furnish an Owner's Policy in the same amounts with Wagoner County as the named assured, issued by the same insurance company as the Contractor's Liability Coverage.

Personal Injury, Each Person	$1,000,000.00
Personal Injury, Each Accident	$1,000,000.00
Property Damage, Each Occurrence	$1,000,000.00
Property Damage, Aggregate	$1,000,000.00

Employer's Liability and Workers' Compensation in the amounts as required by law.

Automobile and Trucks Owned, Hired and Non-Owned

Personal Injury	$1,000,000.00
Personal Injury, Each Accident	$1,000,000.00
Property Damage, Each Accident	$1,000,000.00

The CONTRACTOR shall furnish certificates of such insurance which shall provide that in the event of any material change or cancellation of said policies, the company will give Wagoner County, OWNER, fifteen (15) days written notice.

Wagoner County shall be named as an Additional Insured on CONTRACTOR'S Insurance Policy.

Statements such as "will endeavor" and "but failure to notify" owner shall impose no obligation or liability of any land upon the company" shall not be allowed.

Special coverage for any blasting operations or use of explosives shall be listed separately on the certificates.

All insurance must be executed by a company licensed to do business in the State of Oklahoma, and must be acceptable to the Board, Wagoner County.

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SPECIFICATIONS

The project shall consist of a One-Mile 4-Inch Asphalt Lay Down. It shall include all labor and equipment necessary to complete the project, but no asphalt is to be included in this bid. Asphalt will be provided by Tulsa County.

Location: 257th E Ave from 31st St S to 41st St S in Broken Arrow, OK

Project dimensions: 1 mile long and 20 ft wide, approximately 11,733 Sq. Yds.

Bidder is responsible for making a site inspection to assess the scope of the project.

The asphalt shall be placed in two (2) 2-inch lifts, with SS-1 tack oil applied at a rate of 0.10 gal./sq. yd. between lifts.

Price shall include labor, equipment and tack coat.

The Contractor shall:

1) Provide tack coat.
2) Provide all required traffic control and traffic control signage.

Project will comply with the Standard Specifications for Highway Construction, Oklahoma State Highway Commission, Edition 2009.

Project will be under the direction and supervision of Wagoner County District 1.

Project is to be scheduled and completed no more than 3 weeks from date of bid award.

Start date may be a factor in awarding the bid.

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BID SHEET
ONE MILE 4" ASPHALT LAY DOWN

DATE AND TIME OF OPENING: _____

Bidder agrees to furnish Wagoner County District 1 with a ONE-MILE 4" ASPHALT LAY DOWN PER ATTACHED SPECIFICATIONS.

PRICE PER SQ YARD: $_____

START DATE: _____
(Number of days following bid award)

The undersigned acknowledges receipt of the following Addenda. (Give number and date of each):

_____
_____
_____

I have examined the terms and specifications and instructions to bidders herein, and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____FIRM NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ DATE: _____