Lori Hendricks
Wagoner County Clerk

307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for one (or more) 2011 or Newer Pre-Owned 3/4-Ton Extended Cab 4-WD Pickup.

Bid # 2015-05
Date Published: November 13, 2014 (Wagoner Tribune)
Bidding Period Closing Date and Hour: November 26, 2014 @ 4:00 PM
Sealed Bid Opening Date and Hour: December 1, 2014 @ 9:00 AM
Requesting Authority: Wagoner County District 2

Bid submissions are to be: Addressed to:
Wagoner County Purchasing Agent
P O Box 156
Wagoner, OK 74477

Delivered to:
Wagoner County Purchasing Agent
307 E Cherokee
Wagoner, OK 74467

Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet is an Affidavit for Filing with Competitive Bid which must be signed and submitted as part of the bid.

This packet contains:
1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Affidavit for Filing with Competitive Bid
4. Specifications
5. Bid Form

_____

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TERMS AND CONDITIONS
THESE ITEMS APPLY TO AND BECOME A PART OF THE BID
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.

2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.

3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.

4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.

5. The enclosed Affidavit for Filing with Competitive Bid MUST be returned with the bid.

6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.

7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.

8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.

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9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any patent to goods specified in this order or the ordinary use or operation of such goods by the County or use or operation of such goods in accordance with the bidder's direction.

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S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder:
_____

_____
Signature

Subscribed and sworn to me this _____day of_____ 20_____.

_____
Notary Public (or Clerk or Judge)

My commission expires:_____

Note: Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okla. St .Ann .§ 138.

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SPECIFICATIONS

PRE-OWNED PICKUP

	YES	NO
2011 or newer	_____	_____
4-WD	_____	_____
Extended Cab	_____	_____
Long Box	_____	_____
Wide Side Box	_____	_____
6-L or Comparable Engine	_____	_____
Rubberized, Vinyl Floor Covering	_____	_____
Prefer Vinyl Seats	_____	_____
Cruise Control	_____	_____
Automatic Transmission	_____	_____
Full-Size Spare Wheel	_____	_____
AM/FM Radio	_____	_____
Rear Bumper	_____	_____
Owner's Manual	_____	_____
Maximum 80,000 miles	_____	_____

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BID FORM

INVITATION FOR SEALED BIDS FOR A PRE-OWNED

3/4-TON EXTENDED CAB 4-WD PICKUP

DATE AND TIME OF OPENING: _____

Bidder agrees to furnish Wagoner County with ONE OR MORE PRE-OWNED PICKUP PER ATTACHED SPECIFICATIONS.

PRICE FOR PICKUP: $_____

The undersigned acknowledges receipt of the following Addenda. (Give number and date of each):

_____
_____
_____

Delivery will be available in not more than _____ days after receipt of order.

I have examined the terms and specifications and instructions to bidders herein, and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____FIRM NAME: _____

ADDRESS: _____

PHONE NO: _____DATE: _____