

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for a turnkey project to demolish and clean up properties in Porter, OK for the Wagoner County Economic Development Authority. Project is to comply with all DEQ/EPA requirements.

Bid # 2014-15

Date Published: March 6 and 13, 2014 (Wagoner Tribune)

Bidding Period Closing Date and Hour: March 28, 2014 @ 4:00 PM

Sealed Bid Opening Date and Hour: March 31, 2014 @ 9:00 AM

Requesting Authority: Wagoner County Assessor

Bid submissions are to be: Addressed to:
Wagoner County Purchasing Agent
P O Box 156
Wagoner, OK 74477

Delivered to:
Wagoner County Purchasing Agent
307 E Cherokee
Wagoner, OK 74467

Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet is an Affidavit for Filing with Competitive Bid which must be signed and submitted as part of the bid.

This packet contains:

1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Affidavit for Filing with Competitive Bid
4. Affidavit of Non-Collusion
5. Insurance Requirements
6. Specifications
7. Asbestos Report & DEQ Demolition Form
8. Bid Form

Lori Hendricks
Wagoner County Clerk
P O Box 156
Wagoner, OK 74477

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

TERMS AND CONDITIONS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.
2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.
4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.
5. The enclosed Affidavit for Filing with Competitive Bid MUST be returned with the bid.
6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.
7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.
8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.
9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

-
- patent to goods specified in this order or the ordinary use or operation of such goods by the County or use or operation of such goods in accordance with the bidders' direction.
10. If the bid requires a written contract, the successful bidders shall execute a written contract with the County within ten (10) days after submission of the contracts to said bidder.
 11. This bid is submitted as a legal offer, and any bid when accepted by the County constitutes a firm contract.

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

AFFIDAVIT OF NON-COLLUSION

I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussion between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

(Typed/Printed)

Name: _____ Title: _____

Signature: _____

Firm: _____
Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Subscribed and sworn before me this _____ day of _____,
200____.

Signature: Notary Public (Clerk or Judge)

My commission expires _____

(Affix Seal)

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

INSURANCE REQUIREMENTS

The CONTRACTOR (and any subcontractors) shall carry and keep in force during this Agreement policies of insurance in minimum amount as set forth below, as required in Article 21 of the General Conditions, and/or as required by the laws of the State of Oklahoma. The Contractor shall also furnish an Owner's Policy in the same amounts with Wagoner County as the named assured, issued by the same insurance company as the Contractor's Liability Coverage.

Personal Injury, Each Person	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Occurrence	\$1,000,000.00
Property Damage, Aggregate	\$1,000,000.00

Employer's Liability and Workers' Compensation in the amounts as required by law.

Automobile and Trucks Owned, Hired and Non-Owned

Personal Injury	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Accident	\$1,000,000.00

The CONTRACTOR shall furnish certificates of such insurance which shall provide that in the event of any material change or cancellation of said policies, the company will give Wagoner County, OWNER, fifteen (15) days written notice.

Wagoner County shall be named as an Additional Insured on CONTRACTOR'S Insurance Policy.

Statements such as "will endeavor" and "but failure to notify" owner shall impose no obligation or liability of any land upon the company" shall not be allowed.

Special coverage for any blasting operations or use of explosives shall be listed separately on the certificates.

All insurance must be executed by a company licensed to do business in the State of Oklahoma, and must be acceptable to the Board, Wagoner County.

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

SPECIFICATIONS

The Board of Wagoner County Commissioners is seeking sealed bids for Demolition and Clean-up of five (5) County-owned properties in Porter, OK. (Aerial photo included) The properties are located at:

Main Street Porter, Block 43, Lots 12-19

In addition to these properties, a concrete pad (former carwash) located behind these structures is to be removed .

Structure Removal

The project consists of demolishing existing structures, removing concrete slabs, sidewalks, all footings and vegetation at each site, and hauling all refuse, waste, and debris to an approved landfill. Sites are to be cleaned, leveled, smoothed, and positive rapid drainage to be provided. Vendor is to provide the County with documentation of proper disposal.

The properties have been inspected by an EPA-accredited asbestos inspector, and it was determined that no asbestos is present. The inspection report is included in this bid document. Contractor is responsible for complying with all DEQ requirements, including but not limited to:

Completing DEQ Building Demolition Notification Form and submitting to DEQ at least 10 days before project is scheduled to start.

Vendor will provide all labor, equipment and materials necessary to complete the job. Bidder must furnish a 5% Bid Bond, or a Cashier's Check in the amount of 5% of the bid as part of bid submission. Successful bidder must be able to provide a performance bond and payment bond in the amount of 100% of bid.

Vendor is responsible for making any necessary site visits to assess the scope of the project.

Vendor will provide proof of Worker's Comp and Liability Insurance (as stated in the Insurance Requirements) prior to commencing work.

Vendor will be responsible for obtaining any required permits from the Wagoner Metro Area Planning and Zoning Commission located at: 306 E Cherokee St, Wagoner, OK 74467.
Phone: 918-485-8123

All utilities (gas, electric and water) to be disconnected by the Town of Porter or Wagoner County Economic Development Authority prior to project date.

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

Project will comply with all codes, standards, regulations, and workers' safety rules that are administered by federal agencies (HUD, EPA, DEQ, OSHA, and DOT), state agencies (State OSHA, ODOT, ODEQ), and any other local regulations and standards (i.e. building codes) that may apply.

Contractor will conduct demolition operations and remove debris to ensure minimum interference with roads, streets, walks and other adjacent occupied facilities. The erection of necessary barricades, walls, fences, etc. for safety of the public shall be the responsibility of the contractor.

For questions regarding the project contact Carolyn Henderson at 918-485-7712 or Lori Hendricks at 918-485-7717. To arrange a site visit, please contact Alan Parnell @ 918-486-4589.

Lori Hendricks
Wagoner County Clerk



307 E. Cherokee St.
Wagoner, OK 74467
918.485.7716
Fax 918.485.7718

BID FORM

INVITATION FOR SEALED BIDS FOR TURNKEY DEMOLITION AND CLEAN-UP
OF COUNTY OWNED PROPERTIES IN PORTER, OK

DATE AND TIME OF OPENING: _____

Bidder agrees to furnish Wagoner County with DEMOLITION AND CLEAN-UP OF
PROPERTIES IN PORTER, OK PER ATTACHED SPECIFICATIONS.

PRICE FOR TURNKEY PROJECT: \$ _____

The undersigned acknowledges receipt of the following Addenda. (Give number and date of
each):

Project will be completed in no more than _____ days from bid award.

I have examined the terms and specifications and instructions to bidders herein, and agree,
provided I am awarded a contract, to provide the above described items for the sum shown in
accordance with the terms and specifications stated herein. All deviations are in writing and
attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____ FIRM NAME: _____

ADDRESS: _____

PHONE NO: _____ DATE: _____