

Lori Hendricks  
Wagoner County Clerk



307 E. Cherokee St.  
Wagoner, OK 74467  
918.485.7716  
Fax 918.485.7718

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Invitation to Bid

The Board of County Commissioners, Wagoner County, Oklahoma is seeking sealed bids for the Installation of approximately 2,100 feet of Used Guard Rail and Posts on 700 Road near the Whitehorn Cove Fire Department, Wagoner, OK. Bid is for Installation only. County will provide the Guard Rail and Posts.

**Bid # 2014-02**

**Date Published:** September 12, 2013 (Wagoner Tribune)

**Bidding Period Closing Date and Hour:** September 27, 2013 @ 4:00 PM

**Sealed Bid Opening Date and Hour:** September 30, 2013 @ 9:00 AM

**Requesting Authority:** Wagoner County District 2

Bid submissions are to be: **Addressed to:**

Wagoner County Purchasing Agent  
P O Box 156  
Wagoner, OK 74477

**Delivered to:**

Wagoner County Purchasing Agent  
307 E Cherokee  
Wagoner, OK 74467

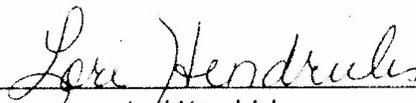
Please review the attached Terms and Conditions pertaining to the submission of this bid.

Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet is an Affidavit for Filing with Competitive Bid which must be signed and submitted as part of the bid.

This packet contains:

1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Affidavit for Filing with Competitive Bid
4. Specifications
5. Bid Form
6. Insurance Requirements



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## TERMS AND CONDITIONS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID  
NO EXCEPTIONS TO THESE TERMS AND CONDITIONS WILL BE CONSIDERED

1. Bids must be submitted on the included form only. Each bid shall be placed in a separate envelope. Be sure the envelope is completely and properly identified and sealed, showing the bid name and number in the lower left hand corner.
2. All bids shall be entered on the Bid Form enclosed or a copy thereof. Bids are to be typewritten or in ink. No bidder may withdraw his proposal for a period of thirty (30) days after the date and hour set for the opening of bids.
3. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Wagoner County.
4. Any exceptions or deviations from written specifications shall be identified in writing and attached to the bid form.
5. The enclosed Affidavit for Filing with Competitive Bid MUST be returned with the bid.
6. Wagoner County reserves the right to reject any and all bids and to waive any technicalities in the bidding.
7. Direct purchase of certain items of equipment or material by Wagoner County is exempt from Federal Excise Tax and Oklahoma Sales Tax. In such cases, the bidder shall quote prices which do not include Federal Excise Tax and Oklahoma Sales Tax.
8. Bid must show number of days required for delivery under normal conditions. Contractor must keep the County advised at all times of the status of the order. For any exception to the delivery date as specified on this order, vendor shall give prior notification and obtain written approval from the Purchasing Agent. Default in promised delivery date, or failure to meet specifications, authorizes the County to purchase supplies elsewhere and charge the full increase of cost and handling to defaulting contractor.
9. Bidder agrees to defend and save Wagoner County from and against all demands, claims, costs expense, damage and judgments based upon infringement of any patent to goods specified in this order or the ordinary use or operation of such goods

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by the County or use or operation of such goods in accordance with the bidders' direction.

- 10 Successful bidder will be required to furnish their own Workman's Compensation Insurance and General Liability Insurance as specified in the bid packet.

S.A.&I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA )  
COUNTY OF \_\_\_\_\_ ) SS

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

BIDDER:  
\_\_\_\_\_  
\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
20 \_\_\_\_.

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My commission expires: \_\_\_\_\_

Note:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl.St. Ann. § 138

## SPECIFICATIONS FOR INSTALLATION OF GUARD RAIL AND POSTS

Wagoner County District 2 is seeking sealed bids for the installation of approximately 2,100 feet of used guard rail and posts on 700 Road near the Whitehorn Cove Fire Department, Wagoner, OK.

- Vendor will provide labor to install guard rail and posts and all equipment necessary to complete the project.
- County will provide the guard rail and posts.
- County will transport guard rail and posts to the job site.
- County will provide reflectors and delineators at a later date.
- County will provide traffic control.

Must meet all standards of Oklahoma Department of Transportation "Standard Specifications for Highway Construction," 2009 Edition.

Vendor must provide proof of Liability and Worker's Comp Insurance as specified in this bid packet.

To arrange a site visit, contact Commissioner Chris Edwards @ 918-485-4549.

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BID FORM

INVITATION FOR SEALED BIDS FOR THE  
INSTALLATION OF GUARD RAIL AND POSTS

DATE AND TIME OF OPENING: \_\_\_\_\_

Bidder agrees to furnish Wagoner County with THE INSTALLATION OF USED GUARD RAIL AND POSTS PER ATTACHED SPECIFICATIONS.

PRICE FOR INSTALLATION: \$ \_\_\_\_\_

The undersigned acknowledges receipt of the following Addenda. (Give number and date of each):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project will be completed in not more than \_\_\_\_\_ days after award of bid.

I have examined the terms and specifications and instructions to bidders herein, and agree, provided I am awarded a contract, to provide the above described items for the sum shown in accordance with the terms and specifications stated herein. All deviations are in writing and attached hereto.

MUST BE SIGNED BY AUTHORIZED AGENT TO BE VALID

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_ DATE: \_\_\_\_\_

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## INSURANCE REQUIREMENTS

The CONTRACTOR (and any subcontractors) shall carry and keep in force during this Agreement policies of insurance in minimum amount as set forth below, as required in Article 21 of the General Conditions, and/or as required by the laws of the State of Oklahoma. The Contractor shall also furnish an Owner's Policy in the same amounts with Wagoner County as the named assured, issued by the same insurance company as the Contractor's Liability Coverage.

Personal Injury, Each Person	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Occurrence	\$1,000,000.00
Property Damage, Aggregate	\$1,000,000.00

Employer's Liability and Workers' Compensation in the amounts as required by law.

### Automobile and Trucks Owned, Hired and Non-Owned

Personal Injury	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Accident	\$1,000,000.00

The CONTRACTOR shall furnish certificates of such insurance which shall provide that in the event of any material change or cancellation of said policies, the company will give Wagoner County, OWNER, fifteen (15) days written notice.

Wagoner County shall be named as an Additional Insured on CONTRACTOR'S Insurance Policy.

Statements such as "will endeavor" and "but failure to notify" owner shall impose no obligation or liability of any land upon the company" shall not be allowed.

**Special coverage for any blasting operations or use of explosives shall be listed separately on the certificates.**

All insurance must be executed by a company licensed to do business in the State of Oklahoma, and must be acceptable to the Board, Wagoner County.