



USED MOTOR VEHICLE AND PARTS COMMISSION
 421 NW 13th Street, Suite 330, Oklahoma City, OK 73103
 Phone: (405)521-3600 Fax: (405)521-3604
www.usedcarcommission.ok.gov

Licensing requirements to be submitted with application:

- \$50.00 Application fee
- Copy of Oklahoma Driver's License
- Current OSBI report

APPLICATION FOR USED MOTOR VEHICLE SALESPERSON'S LICENSE

| | | | |
|---------------|------------------------|-------------------------|-----------|
| FULL NAME | | CONTACT PHONE | |
| DATE OF BIRTH | SOCIAL SECURITY NUMBER | DRIVER'S LICENSE NUMBER | |
| HOME ADDRESS | | CITY | STATE ZIP |

GENERAL INFORMATION

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|---|--|
| 1. Are you a U.S. Citizen? If no, please attach a copy of your resident alien card. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Are you presently licensed or have you ever been licensed by this Commission in any capacity? If yes, in what capacity, specify the business name and dates. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Have you ever had a salesperson license denied, revoked or suspended in this or any other state? If yes, specify the state, date and circumstance on an attached sheet. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Have you ever been licensed as an automobile dealer in any other state? If yes, have you ever been denied or had a license suspended or revoked in any state? If yes, please specify state, date and circumstance. | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Have you ever been convicted of or pled guilty or "no contest" to a felony? Felony applicants must submit copies of the Judgement and Sentencing documents for all convictions and are required to make a personal appearance before the Board of Commissioners. All documentation must be in our office BEFORE your appearance will be scheduled. You may contact OSBI at (405)848-6724 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6. All applicants must submit a current OSBI report including all three searches' (Violent Offender, Name Based, and Sex Offender) with their application. | |

APPLICANT CERTIFICATION

I certify under penalty of perjury that the answers and information contained herein are true and correct. I hereby authorize the Used Motor Vehicle and Parts Commission to make any background investigation necessary prior to the issuance of my used salesperson's license. **Failure to provide information or material misrepresentation is grounds for \$1,000 fine and denial or subsequent revocation of the salesperson's license.**

| | |
|------|----------------------|
| DATE | APPLICANT SIGNATURE: |
|------|----------------------|

EMPLOYER'S ENDORSEMENT

The foregoing answers by the above applicant have been read by me and are believed to be true to the best of my knowledge and belief. The applicant is recommended as trustworthy and a person who will abide by the provisions of the laws and the rules and regulations governing the buying and selling of used vehicles. I certify that the above named person will not be using their own financial means to purchase and sell vehicles under my dealer's license. I understand that this activity could result in the revocation of my license.

| | | |
|-----------------------|--------------------|------------------|
| DATE | EMPLOYER SIGNATURE | TITLE |
| LICENSE NUMBER UD- | BUSINESS NAME | BUSINESS ADDRESS |

State of _____)
) ss. _____
 County of _____)

 My Commission Expires: _____ Commission # _____
 Notary Public

IMPORTANT INFORMATION

Note: Once all licensing requirements are received, you are considered temporarily licensed until the Board of Commissioners takes action on the application unless you have been convicted of a felony within the last 20 years. **Felony applicants require review and approval by the Commission en banc before acting as a salesperson.** Upon approval by the Board, a salesperson's license will be issued.