USED MOTOR VEHICLE AND PARTS COMMISSION
421 NW 13th Street, Suite 330, Oklahoma City, OK 73103
Phone: (405)521-3600 Fax: (405)521-3604
Email: UMVPC.mhforms.ok.gov
www.usedcarcommission.ok.gov

MANUFACTURED HOME SALESPERSON'S CERTIFICATE OF REGISTRATION

REQUIREMENTS: Application Fee of $25.00 paid by the employing dealer, Copy of current Oklahoma driver's license and OSBI report including all three searches' (Violent Offender, Name Based, and Sex Offender). You may contact OSBI at (405)848-6724**. The OSBI report is not required for renewal applicants.**

☐ **NEW REGISTRATION** ☐ **RENEWAL REGISTRATION**

FULL NAME		CONTACT PHONE	
DATE OF BIRTH	SOCIAL SECURITY NUMBER	DRIVER'S LICENSE NUMBER	
HOME ADDRESS	CITY	STATE	ZIP

1. Are you presently registered or have you ever been registered by this Commission in any capacity? **If yes**, in what capacity, specify the business name and dates.	☐ Yes ☐ No
2. Have you ever had a manufactured home salesperson registration **denied**, **revoked** or **suspended** in this or any other state? **If yes**, specify the state, date and circumstance on an attached sheet.	☐ Yes ☐ No
3. **Have you ever been convicted of or pled guilty or "no contest" to a felony?** Felony applicants must submit copies of the Judgement and Sentencing documents for all convictions and are required to make a personal appearance before the Board of Commissioners. All documentation must be in our office BEFORE your appearance will be scheduled. **Felony applicants require review and approval by the Commission en banc before acting as a salesperson**.	☐ Yes ☐ No

APPLICANT CERTIFICATION

I certify under penalty of perjury that the answers and information contained herein are true and correct. I hereby authorize the Used Motor Vehicle and Parts Commission to make any background investigation necessary prior to the issuance of my manufactured home salesperson's certificate of registration. **Failure to provide information or material misrepresentation is grounds for $1,000 fine and denial or subsequent revocation of the salesperson's certificate of registration.**

DATE	APPLICANT SIGNATURE:

EMPLOYER'S ENDORSEMENT

The foregoing answers by the above applicant have been read by me and are believed to be true to the best of my knowledge and belief. The applicant is recommended as trustworthy and a person who will abide by the provisions of the laws and the rules and regulations governing the buying and selling of manufactured homes. I certify that the above named person will not be using their own financial means to purchase and sell manufactured homes under my dealer's license. I understand that this activity could result in the revocation of my license.

DATE	EMPLOYER SIGNATURE	TITLE
LICENSE NUMBER MH -	BUSINESS NAME	BUSINESS ADDRESS

State of _____)
) ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, _____.

_____
Notary Public

My Commission Expires: _____

Commission # _____