USED MOTOR VEHICLE AND PARTS COMMISSION
2401 NW 23rd, Suite 57, Oklahoma City, OK 73107
Phone: (405)521-3600 Fax (405)521-3604
www.usedcarcommission.ok.gov

Licensing requirements to be submitted with application:
- $50.00 Application fee
- Copy of Oklahoma Driver's License

APPLICATION FOR MANUFACTURED HOME SALESPERSON'S LICENSE

FULL NAME			CONTACT PHONE	
DATE OF BIRTH	SOCIAL SECURITY NUMBER		DRIVER'S LICENSE NUMBER	
HOME ADDRESS		CITY	STATE	ZIP

GENERAL INFORMATION

1. Are you a U.S. Citizen? If no, please attach a copy of your resident alien card.	☐ Yes ☐ No
2. Are you presently licensed or have you ever been licensed by this Commission in any capacity? If yes, in what capacity, specify the business name and dates.	☐ Yes ☐ No
3. Have you ever had a salesperson license **denied**, **revoked** or **suspended** in this or any other state? If yes, specify the state, date and circumstance on an attached sheet.	☐ Yes ☐ No
4. Have you ever been licensed as a manufactured home dealer in any other state? If yes, have you ever been denied or had a license suspended or revoked in any state? If yes, please specify state, date and circumstance.	☐ Yes ☐ No ☐ Yes ☐ No
5. Have you ever been convicted of or pled guilty or "no contest" to a felony? Felony applicants must submit copies of the Judgement and Sentencing documents for all convictions and a current OSBI report including all three searches' (Violent Offender, Name Based, and Sex Offender) with their application. Felony applicants are required to make a personal appearance before the Board of Commissioners. All documentation must be in our office BEFORE your appearance will be scheduled. You may contact OSBI at (405)848-6724.	☐ Yes ☐ No

APPLICANT CERTIFICATION

I certify under penalty of perjury that the answers and information contained herein are true and correct. I hereby authorize the Used Motor Vehicle and Parts Commission to make any background investigation necessary prior to the issuance of my manufactured home salesperson's license. **Failure to provide information or material misrepresentation is grounds for $1,000 fine and denial or subsequent revocation of the manufactured home salesperson's license.**

DATE	APPLICANT SIGNATURE:

EMPLOYER'S ENDORSEMENT

The foregoing answers by the above applicant have been read by me and are believed to be true to the best of my knowledge and belief. The applicant is recommended as trustworthy and a person who will abide by the provisions of the laws and the rules and regulations governing the buying and selling of manufactured homes. I certify that the above named person will not be using their own financial means to purchase and sell manufactured homes under my dealer's license. I understand that this activity could result in the revocation of my license.

DATE	EMPLOYER SIGNATURE	TITLE
LICENSE NUMBER MH-	BUSINESS NAME	BUSINESS ADDRESS

State of _____)
) ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, _____.

_____
Notary Public

My Commission Expires: _____ Commission # _____

IMPORTANT INFORMATION

Note: Felony applicants who have a conviction within 20 years preceding the application for license <u>require review and approval by the Commission before beginning to act as a licensee.</u> All other Application must be submitted within 30 days of employment. If you have applied within 30 days of employment, you may continue to act as a manufactured home salesperson until the Board of Commissioners takes action on your application. Upon approval by the Board the salesperson's license will be issued.