



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

CHARLES T. PRATER, Chairman  
CLARK JOLLEY, Vice Chairman  
STEVE BURRAGE, Secretary-Member

2501 NORTH LINCOLN BLVD.  
OKLAHOMA CITY, OK 73194-0001

## AGENDA

### OKLAHOMA TAX COMMISSION REGULAR MEETING

October 22, 2019

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., October 21, 2019.
2. Approval of minutes of the commission meeting dated October 15, 2019.
3. Executive Director's Report; Personnel Transactions:
  - a. Authorization for the following vacancies:
    - 3485 Revenue Unit Manager I-Information Technology Division
    - 3486 Revenue Compliance Officer, LVL I-Compliance Division
    - 3487 Revenue Compliance Officer, LVL I-Compliance Division
    - 3488 Revenue Unit Manager I-Motor Vehicle Division
    - 3489 Auditor, LVL I-Motor Vehicle Division
    - 3490 Auditor , LVL I-Account Maintenance Division
    - 3491 Administrative Assistant, LVL I-Ad Valorem Division
    - 3494 Revenue Administrator II-Administration Division
    - 3495 Revenue Compliance Officer II-Compliance Division
    - 3496 Revenue Compliance Officer I-Compliance Division
  - b. Authorization for the following salary adjustments/reallocations:
    - 3492 Revenue Unit Manager II-Taxpayer Assistance Division
    - 3493 Revenue Unit Manager II-Taxpayer Assistance Division
    - 3497 Auditor III-Compliance Division
    - 3498 Auditor II-Compliance Division
4. Oklahoma Tax Commission's Scorecard Report and Tax Gap.
5. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and (11)(e)(6).
  - a. **Waiver of Penalty and Interest; Settlement Requests; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

S-19-050	19-1133899	19-1144447	19-1248166	19-1122686
S-19-053	1019657	19-1160390	19-1260086	19-1242332
S-19-054	19-1084805	19-1166684	19-1275526	19-1256013
S-19-061	19-1095760	19-1236389	19-1297076	19-1257791
S-19-071	19-1120617	19-1240218	19-1301344	19-1272577

- b. **Partial Releases and Subordination Requests:**  
PR-19-063      PR-19-065
  - c. **Administrative Law Judges' Recommendations:**  
CR-19-022-K    SJ-19-001-K    SJ-19-011-F
  - d. **Declaratory Ruling:**  
R-19-001
  - e. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations.
6. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
  7. Discussion and possible approval of notification(s) to Cabinet Secretary of proposed agency expenses dated October 22, 2019.
  8. Report from Tax Policy and Research Division.
  9. Other division reports
  10. Discussion and possible action concerning agency priorities.
  11. New business.
  12. Adjournment.