



OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

CHARLES T. PRATER, Chairman
CLARK JOLLEY, Vice Chairman
STEVE BURRAGE, Secretary-Member

2501 NORTH LINCOLN BLVD.
OKLAHOMA CITY, OK 73194-0001

AGENDA OKLAHOMA TAX COMMISSION REGULAR MEETING July 16, 2019 1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., July 15, 2019.
2. Approval of minutes of the commission meeting dated July 9, 2019.
3. Executive Director’s Report.
 - a. Update from the Ad Valorem Division.
 - b. Personnel Transactions:
 - 1) Authorization for the following vacancies:
 - 3441 Taxpayer Service Representative, LVL I-Motor Vehicle Division
 - 3442 Auditor, LVL I-Motor Vehicle Division- Motor Vehicle Division
 - 3443 Motor Vehicle Research Specialist, LVL I-Motor Vehicle Division
 - 3444 Auditor, LVL I-Motor Vehicle Division
 - 3445 Legal Secretary, LVL III-Legal Division
 - 2) Authorization for the following salary adjustment:
 - 3446 Administrative Assistant, LVL II-Central Processing Division
 - 3447 Revenue Administrator II-Administration Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings and the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employees. Executive Session authorized by 25 O.S. § 307 (B)(1)(4)(7) and (11)(e)(6).
 - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

S-19-013	19-1095484	19-1079896	19-1096701	19-1164223
S-19-014	19-1148847	19-1144329	19-1126860	19-1255156
S-19-017	19-1160193	19-1193170	19-1133700	
S-19-021	18-1183593	19-1208195	19-1138297	
19-1069995	19-1057806	19-1133421	19-1158198	
 - b. **Partial Releases and Subordination Requests:**

PR-18-084	PR-19-023	PR-19-034
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 - c. **Administrative Law Judges’ Recommendations:**

P-17-138-K	P-18-022-H	P-18-201-H
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d. Discussion and possible action regarding Commission organization, personnel, data processing enhancements and special projects for agency operations.

Personnel:

- Recruitment of new agency director.
- Discussion of potential consulting arrangement with Tony Mastin.
- New agency director involvement with any new division director hires.
- Employee complaints from survey.

5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Cabinet Secretary of proposed agency expenses dated July 16, 2019.
7. Discussion and possible termination of appointment of Motor License Agent, Johnnie Littlefield.
8. Discussion and possible action regarding Porter Tag Agency.
9. Discussion and possible action regarding Commission providing online copies of vehicle registrations.
10. Discussion and possible action regarding Governor’s new directive regarding agency use of lobbyists.
11. Report from Tax Policy and Research Division.
12. Other division report.
 - Internal Audit Report – Motor Vehicle Division (Accounting Section)
13. Discussion and possible action concerning agency priorities.
14. New business.
15. Adjournment.