

Oklahoma Quarterly Wage Withholding Tax Return Taxpayer Copy/Worksheet

A. Taxpayer FEIN B. Quarter Ending C. Due Date

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----- Dollars ----- - Cents -

- 1. Wages Paid _____ . _____
- 2. Tax Withheld _____ . _____
- 3. Interest (+) _____ . _____
- 4. Penalty (+) _____ . _____
- 5. **Total** (=) _____ . _____

Use this worksheet to calculate tax, then enter the figures on the coupon below.

Instructions for completing Oklahoma Quarterly Wage Withholding Tax Return

<p style="text-align: center;">When to File</p> <p>All returns are due quarterly on or before the 20th day of the month following each calendar quarter.</p> <p style="text-align: center;">When to Pay</p> <p>If the amount withheld is less than \$500 per quarter, submit payment with this return. If the amount withheld exceeds \$500 per quarter, submit monthly payment with payment coupon WTH-10004. This return is to be used to report the accumulative total for the quarter.</p> <p style="text-align: center;">Paper</p> <p>If filing by paper, make checks or money orders payable to the Oklahoma Tax Commission and mail with your return to: (This address is for payments ONLY)</p> <p>Oklahoma Tax Commission Post Office Box 26920 Oklahoma City, OK 73126-0920</p> <p>Do NOT mail correspondence to the address above.</p>	<p>If you must contact us in writing, include your Name and Account Number, and mail your correspondence to:</p> <p>Oklahoma Tax Commission 2501 North Lincoln Boulevard Oklahoma City, OK 73194</p> <p style="text-align: center;">Specific Item Instructions</p> <p>ITEM E. (Address Change) - Check Box E to notify us of address change. Write new address in section E.</p> <p>ITEM F. (Out of Business) - If this is your last return as an employer, check Box F and give the Date Out of Business.</p> <p>ITEM G. (Amended Return) - Check to correct a previously filed return. In Item B include the reporting period you are amending. Enter total corrected amounts on lines 1, 2 and 5 of the return and not the amount of the adjustment.</p> <p>ITEM H. (Number of Employees) - Enter the number of employees for this filing period on the line provided.</p>	<p style="text-align: center;">Specific Line Instructions</p> <p>LINE 1. (Wages Paid) - Enter the total Oklahoma wages paid this quarter.</p> <p>LINE 2. (Tax Withheld) - Enter the amount of Oklahoma Income Tax withheld from the wages of your employees this quarter.</p> <p>LINE 3. (Interest) - A bill will be issued after return is posted to account. Interest is calculated by 1.25% for each month on the unpaid tax liability and returns not postmarked on or before their due date.</p> <p>LINE 4. (Penalty) - A bill will be issued after return is posted to account. If this return or any payment is filed after the due date, multiply the amount on line 2 by 10%.</p> <p>LINE 5. (Total) - Total the amounts on lines 2 through 4 and enter on line 5.</p>
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● Do not fold, staple, or paper clip

Please Detach Here and Return Coupon Below

● Do not tear or cut below line



Oklahoma Quarterly Wage Withholding Tax Return

A. Taxpayer FEIN	B. Quarter Ending	C. Due Date	D. Filing Frequency

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
-Office Use Only-	E. Address Change	F. Out of Business	Date Out of Business: _____ MM/DD/YY	G. Amended Report	H. Number of Employees: <input style="width: 100px;" type="text"/>

E. _____

Name _____

Address _____

City _____ State _____ ZIP _____

	----- Dollars -----	- Cents -
1. Wages Paid		
2. Tax Withheld		
3. Interest(+)		
4. Penalty(+)		
5. Total (=)		

Signature: _____ Date: _____

The information contained in this return and any attachments is true and correct to the best of my knowledge.