

# OKLAHOMA TAX COMMISSION

TAX POLICY AND RESEARCH DIVISION  
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October 11, 2005

RE: Our file Number LR-05-149; Taxability of monogramming services

Dear

This is in response to your request for a written response to your question as to whether a vendor of products should charge sales tax for monogramming services on customer supplied products. Please be advised that your client should not charge sales tax on the service of monogramming on items supplied to them by their customers.

However, in those instances where the vendor sells the item to be monogrammed to its customer, the parties agree to a separate charge for the monogramming and the cost of monogramming the item is not separately stated from the cost of the item, the entire amount charged is subject to sales tax. If the vendor separately states the charge for the sale of the item from the separately agreed to charge for the monogramming of the item, the charge for monogramming the item is not subject to sales tax.

Generally, labor charges for installation, repair or other special services are not taxable if the vendor and vendee agree to them separately and they are disclosed as a separate line item on the bill or invoice. See Commission Rules OAC 710:65-19-158 and 710:65-19-159 which relates to special charges, e.g. charges for monogramming.

This response applies only to the circumstances set out in your request of September 12, 2005. Pursuant to Commission Rule 710:1-3-73(e), this Letter Ruling may be generally relied upon **only** by the entity to whom it is issued, assuming that all

pertinent facts have been accurately and completely stated, and that there has been no change in applicable law. If I can be of further assistance, please feel free to contact me.

Sincerely,  
  
Brenda J. Sullivan  
Tax Policy Analyst

Enclosure