



# OKLAHOMA TAX COMMISSION AD VALOREM DIVISION



# BULLETIN

**Date:** July 9, 2009

**Number:** 09-16

**Subject:** Accreditation Certificate Recipients

**To All County Assessors:**

Enclosed are the lists of county employees our office has received from CLGT who are due to receive accreditation certificates at the Tulsa Educational Conference in August.

Please check these lists for accuracy and report any discrepancies to Gary Snyder at CLGT. His phone number is 405-744-6049. Any changes that need to be made, such as misspellings or omitted names, will be corrected in the CLGT accreditation database and forwarded to this office.

Also, enclosed is a diagram for the presentation procedure to be held during the Opening Session. Please distribute a copy to each person who is to receive a certificate.

If someone from your staff is to receive a certificate and will not be attending, please notify Teresa Strawther or Teresa Wood. We will pull their certificates out which will enable us to keep the presentation moving smoothly.

If you have any questions, please call Teresa Strawther at 405-319-8200.

Sincerely,

**OKLAHOMA TAX COMMISSION**

Jeff Spelman, CAE  
Director, Ad Valorem Division

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Enclosure(s)