



## INSTRUCTIONS FOR COMPLETING THE VOLUNTARY TIRE RECYCLING FEE REPORT - CONTINUED

### WHO MUST FILE...

Persons wishing to have tire carcasses processed, but who are not engaged in the business of selling tires; or

Tire dealers who have been engaged in selling tires and who have collected and remitted the tire fees, as needed, on each transaction on which a fee was due, but who have accepted tires from Oklahoma residents for disposal or have otherwise come into possession of tire carcasses generated in Oklahoma, for which no fees have been paid into the Tire Indemnity Fund.

### WHEN TO FILE...

Reports must be postmarked on or before the 20th day of the month following each reporting period.

### PAYMENT...

To assist us in processing your return accurately and assure proper credit to your account, please send a separate check with each report submitted. Please put your Taxpayer FEIN or SSN Number (Item A.) on your check.

### GENERAL INFORMATION...

Mandatory inclusion of Social Security and/or Federal Employer's Identification numbers is required on forms filed with the Oklahoma Tax Commission pursuant to Title 68 of the Oklahoma Statutes and regulations thereunder, for identification purposes, and are deemed part of the confidential files and records of the Oklahoma Tax Commission.

The Oklahoma Tax Commission is not required to give actual notice to taxpayers of changes in any state tax law.

### WHO TO CONTACT FOR ASSISTANCE...

For assistance, please call the Oklahoma Tax Commission at (405) 521-3160.

### VISIT US ON THE WEB...

Our website contains many valuable business tools, such as forms, publications and online filing opportunities. Visit our website at [www.tax.ok.gov](http://www.tax.ok.gov).