

COUNTY COMPUTER COORDINATION COMMITTEE  
April 12, 2011

Ad Valorem Division

Michael Chellis	Larry Rawlings	Carol Bomhoff
Kellie Minson	Brenda Moorhead	Debbie Collins
Monica Schmidt	Etta Williamson	Scott Warren
David Tinsley	Rob Tigner	Cathy Gibson
Gail Hedgcoth	Troy Frazier	Joe Hapgood
Donna giddens	Donise Rogers	Glen Blood
Linda Coleman	Cathy Haynes	Kenny Chuculate
Teresa Strawther	Gerald Sherrill	

I. May Coordination Committee meeting date

The next 4C meeting will be Tuesday, May 10 at 10:00 a.m. at the Ad Valorem Division.

II. Update on Test of Agricultural Sales Tax Exemption Data Upload Program

Gerald Sherrill has gone through the initial process of sending ag exemption applications to the Tax Commission using the Tax Information Bus (TIB). He reports the process worked well with only 1 application required extra attention due to its expiration in 2008. The OTC changed one file name in the process, otherwise the instructions are still the same. Download the software application, follow registration instructions, and confirmation is sent by e-mail to the assessor's office. Drag and drop the information into the OTC file. The file name has been changed to the following: 7 zeros, then county number written in decimal format, followed by "t" for test or "p" for process. Example of county number: Jackson County is #33, so it is written "3.3" which makes Jackson's number "0000003.3p" for the TIB processing. The "t" and "p" are lower case.

Scott Warren has created an update to include the file name change so the ag permit applications file will match the name the OTC/TPA Division created. This is update "3.0.6" and few counties have it yet. Another feature he is working on is a "button" on Windows so there will be no "drag & drop". The button will send it automatically. He excluded the "t" option; just the "p" for processing is included. That button is not available at this time but is in the planning stages.

III. Software Transition Policy Draft Discussion

Joe Hapgood addressed the topic by saying Jeff Spelman requested a draft copy of written procedures for county assessors who elect to transition to a new software vendor be distributed. Committee members can read and bring suggestions back to the 4C at the May meeting. The procedures are not so specific as to create difficulties. Debbie Collins inquired if the counties would be required to pay some

of the costs involved in the transition. Joe responded no, the assessor would be responsible for the cost of licenses, software, and anything outside state agency assistance. This document is to advise the counties what the costs could be. Carol Bomhoff added that years ago, when Jim Spencer worked with them under SA&I, they had to get a letter from the county commissioners that said it was okay to change the software program. That is no longer a requirement. It might be noted not all counties leave a vendor to go to the state system but rather to another vendor. The process could be different in that scenario.

Scott said they would review the proposed guidelines and that a cursory review indicates the guidelines appear to be constructive and necessary. Suggestions can be brought to the next 4C meeting. Monica Schmidt said it would be provided to the county assessors for review. Gary Snyder & Doug Warr may have a look at it, also.

#### IV. Functionality of CAMA IQ in Windows 7

It has been asked if counties were having problems accessing CAMA IQ. Troy Frazier prepared and distributed a fix for those who need it. "DOSBOX" allows any Windows computer to pretend it is a DOS 5.0 machine. It is available free online. It puts an icon on the screen and allows for full-screen editing. Glen said Access had been considered, but it was not a satisfactory answer. The older DOS based program works well.

Scott said Michael Chellis will be involved with DOSBOX. Tom in Lincoln County reported 32 bit Windows 7 had no problems, but 64 is a problem. Michael said running 64 is a problem running on any software. Scott added Report Writer is a 16 bit program, and it may be a problem in 64, also

Debbie commented that Access is difficult. Troy said if Access is active, it locks up. Michael added Access was not intended to be a Report Writer, and there is cost involved to get Report Writer. Joe commented that all should look to find the same Report Writer to use in AA and CAMA and use the same one with a common link. Debbie added there is less learning curve if they use the same format for both.

Scott said that they bought an IQ in Windows, but it was really involved. A new report generator will be more difficult to learn. See what we can find to use. Michael will put it on his list. Joe asked Michael to report back to the group what he finds. Do not buy any more 64 Windows since they are a problem right now. Scott added when ordering Windows 7, be sure and say "32" not "64". Rob added that Windows 8 is being Beta tested right now.

#### V. Carter County Status Report

Glen Blood reported Carter County is going well now. He had Radiant Software to check on why it was locking up, but they could not find anything. Transoft said there is nothing in the files to lockup. Nothing in CAMA is doing it. One thing that was found is that it seems to lock up after they have tried to backup data files. The program was replaced, but it did not help; everything was replaced. They tried Microsoft Cobal 5.1. Finally, they got it working but are not sure why. This problem has never occurred before, still not sure what the issue was, but think they have managed to go around it. Now the staff in Carter County is being trained. They will be looking at a lot of data during the reval cycle. Troy reported Carter County has not started mapping yet, just in training now.

Donice Rogers said she sells bound copies of maps as fast as she can print them.

#### VI. Status Report on CAMA Windows; Status Report on AA Windows

Glen reported OTC field people are putting a folder on CAMA drive so that he can come in through the internet and get the stuff from that folder and install the new personal and CAMA utilities. He will be doing that soon. That will interrupt office use of CAMA for a few days. He has a PRC folder that works on XP and Windows 7 both. Scott & Carol know how to do that. If running Office 97, there is a conflict, and there is a fix for it. Radiant is still working on some requested things. If you do not want the overrides, just check the box in Salex. Field cards can be printed with or without the values on them. Files can be printed individually or print one large pdf file.

Scott reported they are still tweaking version 3. Twenty-two counties are on the new version 3.1. Two of them are on 3.0.6. Now there is 3.0.7. Some are running slowly. Most recently they've been in Carter, Pontotoc and Custer Counties. Malware Bytes found 25 infected viruses, and that fixed the AA system from locking up. It appears that it is internet-related trash. When removed, it works. Maybe the new computers are just more sensitive to internet trash. Norton is an issue. Malware Bytes is internet-related. It tracks what you do. It is not an antivirus, just a cleaning tool; not virus protection. There are free and pay versions. The pay version finds more. Twice Malware Bytes made the system stable.

Debbie said the delete button is under the insert update button, and it causes a person to accidentally delete instead of update. Do not put buttons under others so they are not easily mixed up.

#### VII. Current County Hardware, Software Issues Already discussed.

#### VIII. Other New Business Requiring Discussion None

Adjourn.